**2017 KLW FAQs**

**1] I have a unit public affairs representative who’s done great work for me this year. Can they enter their work in the KLWs?**
*A) No. The competition is open to U.S. Army Soldiers holding PA or VI military occupational specialties and DA civilians assigned to PA or VI units, offices and sections during the contest year whose primary duties are to produce command or visual information products*

**2] I will ETS this year. Can I enter the KLWs?**
*A.)Yes. Soldiers who transition out of government service may compete as long as the material submitted was completed in its entirety while on active duty or in a Reserve or National Guard status. You will submit through the last unit you were a member of and, remember, you can only submit if you were honorably discharged from service.*

**3] I am a deployed Army Reservist. How do submissions work on a deployment?***A) Only one category entry may be submitted through one command. Deployed NG and Reserve Soldiers should submit through their individual submissions through their respective components, not the deployed command. However, deployed publications belong to the sponsoring command. Units must submit that field publication to the deployed command, rather than their permanent command*.

**4] What are the deadlines for submitting our work for competition?**

*A) All submissions must be posted to the Digital Video and Imagery Distribution System (DVIDS) by* ***Dec. 31, 2017.*** *Go to* [*https://www.dvidshub.net*](https://www.dvidshub.net) *for instructions on how to upload products to DVIDS and enter the contest using the Awards Media Contest interface module within DVIDS. MACOM competitions must have been completed and their entries submitted to Headquarters, Department of the Army by* ***March 2, 2018****.*

**5] Do all products have to be uploaded to DVIDS?**

*A)* ***Unless specifically mentioned otherwise****, yes, all entries to the competition will be submitted through DVIDS.*

**6] Are we using entry forms this year?**

*A)**This year, tracking entries will be accomplished on a submission log. For DVIDS exempt entries however, an entry form will accompany the entry.*

**7] Can I enter more than one Top Honor category?**

*A) Yes. The Army Storyteller of the Year is exempt from the single honor entry requirement. A Soldier* ***CAN*** *enter the Storyteller of the Year and another top honor (Photographer, Videographer, Writer, Graphic Artist or any rising star category). Please see the specific rules in the SOP for details.*

**8] I’m a 25 Series Soldier. What categories can I participate in?**

*A) All Keith L. Ware categories are open to visual information Soldiers, unless specifically mentioned otherwise.*

**9] Do my video products have to be closed captioned?**

*A) No.*

**10] Does closed captioning count as a captioned product?**

*A) “Caption” and “captioning” is not the same as “closed caption” or “closed captioning.” Video products submitted may contain closed captions, but they are not required. However, a caption in the metadata field is required.*

**11] What’s the difference between the printed and PDF publication categories?**

*A) The printed publication category judges all newspapers, newsletters and magazines that use funding (both commercial enterprise and Army funded) as stated in DoDi 5120.04. PDF publication judges newspapers, newsletters and magazines that* ***do not*** *use funding. Please* ***note*** *that printed publications will still have to submit a PDF to DVIDS to be judged.*

**12] I see that some entries (ex. Media Campaign plan) are DVIDS exempt. How do I submit those entries?**

*A) DVIDS exempt categories have specific instructions written in their respective details. Follow those instructions, an entry form, and submit via email to the respective MACOM/ASCC/DRU Point of Contact.*

**13] Why can’t audio categories, operational or training videography, social media video and infographic be entered into the Army Storyteller of the Year submission?**

*A) The audio, social media video and infographic categories do not feed into the DMAs. Inclusion of those categories would automatically disqualify the entry at the DoD-level. As Operational and Training videography do not have reporter standups nor narration, they are not recognized as storytelling products.*

**14] Who do I submit entries to?**

*A) Individuals must enter through their respective Major Army Commands (MACOMs), Army Service Component Commands (ASCCs) and Direct Reporting Units (DRUs) competition. Do not submit to the Department of the Army directly.*

**15] Who is my MACOM/ASCC/DRU point of contact?**

*A) Usually it will be someone in the MACOM/ASCC/DRU’s public affairs office. Once DA gathers a complete list of this year’s points of contact, it will be posted online.*