



# USAG-YONGSAN HOT TOPICS



**2016 Vol. 25**

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# EXSUM

I hope all have enjoyed the start of the holiday season and the events conducted over the last couple of weeks. The tree lighting ceremonies here in Yongsan and K-16, multiple concerts and sporting events conducted here in our community have hopefully helped get everyone into the holiday spirit. Of course, let's not forget to mention Army beat Navy for the first time in 15 years! What a great early Christmas present!

With Christmas and New Year's Day now quickly approaching, we hope everyone will remember to be safe heading into the holiday travel season. Be mindful of the potential dangers that come with shorter days and year-end celebrations.

For those of you shopping online - Eighth Army recently released a holiday edition cyber threat advisory (page 5) filled with recommendations on how to avoid becoming a victim of cybercrime. Also, keep in mind the rules for giving and receiving gifts. To ensure you do not unwittingly violate the standards, a brief summary of applicable rules are enclosed (pages 6-10).

For those of you starting the New Year with new employees, please read the attached information on The Wounded Warriors Federal Leave Act of 2015, establishing a new leave category known as "Disabled Veteran Leave" for eligible Federal employees hired on or after Nov. 5, 2016 (pages 11-15).

Keeping up with training requirements is always important and the Division of Public Works recently modified its Building Energy Monitor training dates (page 16). Please make sure you check the new schedule for class times. Threat Awareness Reporting Program (TARP), Operations Security (OPSEC) and Antiterrorism (AT) Level 1 are annual training requirements that have been combined into a single course for everyone's convenience. Please check the attached dates and times to ensure you are compliant this fiscal year. If you are unable to attend live courses, there are opportunities to complete the requirements online (page 17).

CYS is looking for young artists in the community to participate in an art competition open to all age groups (page 18). For our young writers, please encourage your child to enter the Martin Luther King Essay Contest sponsored by the Eighth Army Equal Opportunity Office (page 19).

Christmas Eve falls on a Saturday this year, and there are several events taking place to celebrate the holiday. Operation Santa Express is an annual tradition for the Directorate of Emergency Services, and we invite you to donate any homemade snacks or packaged holiday goodies which the garrison command team will deliver to the area's first responders and other garrison employees on duty Christmas Eve (page 20). There is also an opportunity to go dashing through the snow in Korea with MWR. For a reasonable transportation and entrance fee, the entire family can go on a snow sledding trip just outside of the city (page 21). Later in the evening, join us for the Christmas Eve Service at South Post Chapel (page 21).

If you are a single or unaccompanied Soldier still new to Yongsan and not sure of what to do during your reduced work days, join BOSS at the Holiday Bowl Dec. 17, at the Yongsan Bowling Center (page 22). BOSS is also hosting a trip to one of the largest indoor amusement parks in the world - Lotte World - Dec. 20 at a much reduced rate of \$25 per person (page 23). Don't miss out on these and other great opportunities to make the most of your assignment in Korea.

Finally, if you would rather stay close to home on New Year's Eve, the Bowling Center will host an extravaganza from 7 p.m. to 12:30 a.m. (page 24), featuring a pizza buffet, prizes and even breakfast! For those 21 and over, the Main Post Club will also host the Rock and Roll New Year Celebration, featuring live music by Blue Snake and contest offering cash prizes (page 25). If you are celebrating at home and don't want to cook, the Main Post Club still has Gobblers to Go until Jan. 15 (page 26). Place your order for party-sized turkey or ham packages.

It has been a wonderful and busy year for the Area II community. The Twelve Days of Christmas by MWR will be in full swing as of Dec. 21, so make sure to stop by one of the MWR facilities on your designated day (page 28). On behalf of the entire USAG Yongsan team, we wish you a joyous holidays and a truly Happy New Year. Sae-hae Bok Ma-nee Ba-deu-sae-yo!

Yongsan Ready, Yongsan Strong!

J. SCOTT PETERSON  
Colonel, U.S. Army  
Commanding

# HOT TOPICS

## 2016 Vol. 25

### CRD Hot Topics

- 17 Dec – Jingle Bells 5K Fun Run/Walk, 0900 start, CCFC
- 17 Dec – EVERLAND Family Trip, 0830-1730, Commiskey's CAC
- 24 Dec – Snow Sledding Family Trip to Four Seasons GAPYEONG, depart 0900, Commiskey's CAC
- 31 Dec – 2400-CCFC, 5K Polar Bear Fun Run-Walk, MPC and Yongsan Lanes, New Years Eve Parties-(Yongsan Lanes-Family NYE Party Theme)

### BOD Hot Topics

- Main Post Club to make reservations: [usarmy.yongsan.imcom-pacific.list.main-post-club-reservations@mail.mil](mailto:usarmy.yongsan.imcom-pacific.list.main-post-club-reservations@mail.mil)
- MPC Salsa Every Saturday from 2000 – 0100
- Bowl for \$2.00 between 1100 to 1300 Wednesday, Thursday & Friday
- Bowl 2 games and get 50% off any Hamburger combo meal at lunch 1100 to 1300.
- Bowl (3) three games to get entered into a drawing for win a free trip to the Philippines that includes (2) two Airfare, Hotel accommodations and buffet breakfast 4 days 3 nights.
- Spin To Win: Bowl (3) three games and spin the wheel to win a prize, Sun., Mon., Tues., and Sat.
- Winter Special (Unlimited Range Balls for \$199) Dec 1 ~ Feb 28 offered at Yongsan Driving Range.
- 31 Dec – Rock & Roll New Year Celebration, 1900-0100, Main Post Club
- 31 Dec – Cosmic New Year's Eve Extravaganza Bowling Party, 1900-0030, Yongsan Lanes

### CYSS Hot Topics

- Volunteer Coaches are ALWAYS needed. Upcoming Winter sports season is looking for Basketball, Cheer and Swim coaches. Any interested volunteers should contact the YS office at DSN: 738-8117/5567 or COMM: 0503-338-5567/8117 or via email [shaun.m.juan.naf@mail.mil](mailto:shaun.m.juan.naf@mail.mil) or [ernest.r.brown32.naf@mail.mil](mailto:ernest.r.brown32.naf@mail.mil)
- Yongsan BOLTS Running Club meets on TUE & THU every week from 1500-1600 at the Outdoor Track (Between the Golf Driving Range and Softball Field #5). Free for CYS registered youth ages 4-18. Parental Supervision is required for youth ages 4-10.
- 19 Dec: SAC winter break – Bowling from 1000-1400
- 20 Dec: SAC winter break – Arts & Crafts
- 21 Dec: SAC winter break – Fieldtrip to K-16Recreation Division
- 22 Dec: SAC winter break – Talent Show @ 1630, Health Habits (Dietician) morning/afternoon session
- 23 Dec: SAC winter break – Movie Day
- 27 Dec: SAC winter break – Make, Decorate, and Deliver cookies
- 28 Dec: SAC winter break – Fieldtrip to the museum
- 29 Dec: SAC winter break – Fieldtrip to the Commissary (health habit)
- 30 Dec: SAC winter break – Movie Day

# HOT TOPICS Vol. 25 Continued...

## Garrison Public Affairs Office

### The Morning Calm Newspaper:

The Morning Calm is a bi-weekly newspaper, bringing you U.S. Army news, features and information from around the Peninsula. To submit a story or photograph for publication consideration, call the managing editor at DSN 738-7352. Visit our publisher's website to read it on-line: [www.opng.net](http://www.opng.net)

### Official Website:

Visit and bookmark USAG-Yongsan's official website at <http://www.army.mil/yongsan> where you'll find the latest news, photos, and lots of other community information. Also, visit and "LIKE" USAG Yongsan's official Facebook page at: <https://www.facebook.com/usagyongsan>. #YongsanStrong.

### Mobile App

Check out the garrison's mobile app to get the latest garrison news, information and social media updates in a single, easy to use location. The app is available for download to Android, IOS (Apple) and Amazon devices. It will be available for Blackberry devices soon. For all app stores, simply key in the keywords USAG-Yongsan. For more information, send an email to: [usagyongsanapp@gmail.com](mailto:usagyongsanapp@gmail.com)

### Platforms:

\*\*All Android devices

\*\*Apple IOS Devices (iPhone, iPad,) Personal phones only; cannot be downloaded to a government phone

\*\*available now to download

### Main Features:

Website/Social Media Links

Events (MWR, Seoul off post, Movie Schedule) Phone

Numbers (Emergency, Hotlines,)

Links to USFK pages (Road Conditions)

Blue Book

Off Limits Map through Google Maps

Emergency Alerts

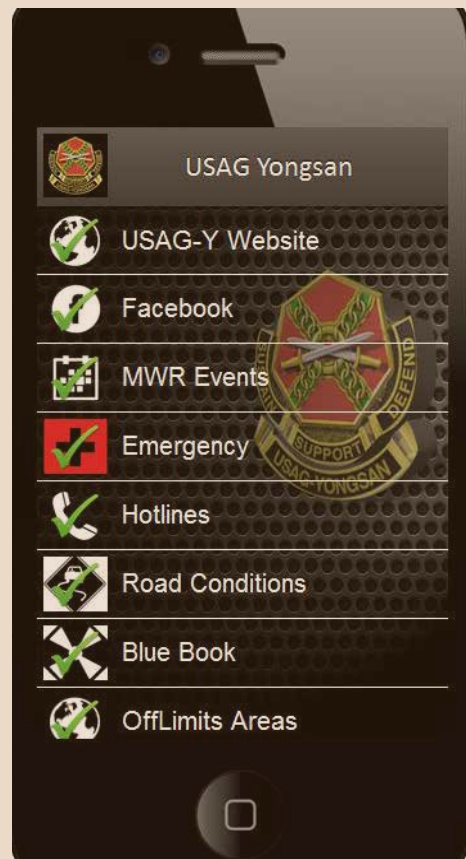
### Safety Message:

Please see the latest annual report prepared by the WashPIRG Foundation

(<http://www.washpirgfoundation.org/>) which lists all toys that were recalled

by the Consumer Protection Safety Commission

(<https://www.cpsc.gov/>) in 2015 and 2016.





FOR WIDEST DISSEMINATION

# Eighth Army G2X

CYBER THREAT ADVISORY: Holiday Edition  
as of 30 November 2016



## DON'T GET GRINCHED BY CYBERCRIME THIS HOLIDAY SEASON

It's the holidays, a key time for cybercrime that exploits the bad habits of unaware internet users. Here are tips to keep you safe.

1. Keep an eye on your bank and credit card accounts for signs of suspicious activity, mystery charges, or "micro-charges."
2. Use a credit card instead of a debit card. Credit theft issues are easier to resolve with a credit card company than with your bank.
3. Take advantage of the alert features on your credit card. These alerts can warn you of abnormal account activity.
4. Using public Wifi? Use a VPN! Keep your PII safe!
5. Be aware of holiday phishing, especially on mobile devices.
6. Never purchase merchandise from a website that does not use secure HTTPS for the purchase process.
7. Ensure your computer has the most current security software patches.
8. Ensure social media privacy settings are set to high.
9. Never affiliate yourself with the Department of Defense on social media pages! This can make you a prime target for cybercrime activities.



**Contact your local Counterintelligence Branch or the Threat Awareness and Reporting Program (TARP) Hotline to report suspicious Insider Threat, Email or Foreign National activity. 24-Hour Hotline: 050-3323-3299**



# HOLIDAY GUIDANCE

**A Gift For: Department of Defense Personnel<sup>1</sup>**  
**From: DoD Standards of Conduct Office, Office of General Counsel**  
**2016**

The holiday season is traditionally a time of parties, receptions, and exchanging gifts. However, the Standards of Conduct still apply! To ensure you do not unwittingly violate the standards, a brief summary of the applicable rules are set out below. If you have any questions, please contact your organization's ethics counselor.

## GIFTS

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**General Rule:** Federal personnel may not accept gifts offered because of their official positions or offered by a “prohibited source.” A prohibited source is anyone who:

- Seeks official action by the employee’s agency;
- Does business or seeks to do business with the employee’s agency;
- Conducts activities regulated by the employee’s agency;
- Has interests that may be substantially affected by the employee’s performance of duty; or
- Is an organization composed of members described above?

**Gifts Defined:** Gifts include most items of value; examples are free attendance at dinners and other meals, receptions, sporting events, and similar widely attended gatherings.

**Lobbyist Gift Ban:** Except in very limited instances, *full-time civilian political appointees may not accept gifts from registered lobbyists or lobbying organizations*. Political appointee includes all full-time non-career Presidential appointees, non-career Senior Executive Service (SES) appointees, and non-career appointees excepted from the competitive service by reason of being of a confidential or policymaking character (e.g., Schedule C, politically appointed term SES or equivalent).

**Gifts and Gift Exchanges Between Supervisor and Subordinate:** Supervisors may **not** accept gifts from subordinates or Federal personnel who receive less pay.

- Exception #1: On an occasional basis, including any occasion on which gifts are traditional given or exchanged, supervisors may accept gifts (other than cash) valued at **\$10 or less** from a subordinate.
- Exception #2: Supervisors may accept food and refreshments shared in the office and may share in the expenses of an office party.

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<sup>1</sup> Including Guidance on Receptions, Parties, and Gift Exchanges Involving Co-workers, Contractors, and Supervisors

- Exception #3: If a subordinate is invited to a social event at the supervisor's residence, the subordinate may give the supervisor a hospitality gift of the type and value customarily given on such an occasion.

**Gifts and Gift Exchanges Between Peers and Coworkers:** There are no legal restrictions on gifts given to peers or subordinates, however, common sense (and good taste) should apply.

**Gifts and Gift Exchanges That Include Contractor Personnel:**

1. Gifts from contractors: may never exceed \$20.
2. Gifts to contractors: Check with the contractor, since many contractors have codes of ethics that are similar to Federal rules and therefore may preclude the acceptance of gifts.

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## **PARTIES, OPEN-HOUSES, AND RECEPTIONS**

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**Parties, Open-Houses, and Receptions Hosted by Non-Prohibited Sources:**

1. Federal personnel may attend social events sponsored by non-prohibited sources if none of the guests are charged admission (e.g. most holiday receptions and open-houses).

**Parties, Open-Houses, and Receptions Hosted by Prohibited Sources Including**

**Contractors:** The general rule is that Federal personnel may **not** accept gifts from prohibited sources, including contractors and contractor personnel.

- Exception #1: Federal personnel may accept gifts (other than cash) not exceeding **\$20**, as long as the total amount of gifts that the personnel accepts from that source does not exceed \$50 for the year.
- Exception #2: Federal personnel may accept gifts that are based on a **bona fide personal relationship**. (Such personal gifts are actually paid for by the friend/contractor employee rather than the contractor.)
- Exception #3: Federal personnel may generally attend an open-house or reception, and accept any gift of refreshments if the ethics official determines that the event is a widely attended gathering, and the employee's supervisor determines that it is in the agency's interest that the employee attends.
- Exception #4: Federal personnel may accept invitations that are open to the public, all Government employees, or all military personnel.
- Exception #5: Federal personnel may accept invitations offered to a group or class that is not related to Government employment. (For example, if the building owner where your office is located throws a reception for all of the tenants of the building.)

- Exception #6: Refreshments consisting of soft drinks, coffee, pastries, or similar refreshments not constituting a meal may be accepted since they are not considered to be a gift.
- Exception #7: Gifts based on a spouse's outside business or employment relationship may be accepted. For example, a Federal employee's spouse works at ABC. The Federal employee may accompany the spouse to the ABC employee's holiday party since the invitation is to the spouse as an ABC employee, and not to the Federal employee because of his or her position.

Remember: Federal personnel may not accept a gift from an outside source, even where one of the exceptions applies, if the gift was solicited or is given in return for being influenced in the performance of an official act (this is called a bribe).

### **Parties, Open-Houses, and Receptions Hosted by Other Federal Personnel:**

1. Invitation from your subordinate: You may accept personal hospitality at the residence of a subordinate that is customarily provided on the occasion.
2. Invitations from your boss or a co-worker: No restrictions. Enjoy!

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## **OTHER IMPORTANT INFORMATION**

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1. You may not solicit outside sources for contributions for your party. This includes funds, food, and items.
2. Generally office parties are unofficial events, and you may not use appropriated funds to pay for them.
3. Beware that door prizes or drawings could involve gambling, which would require compliance with state statutes and Federal regulations. DoD regulations prohibit gambling in the Pentagon and on Federal property or while in a duty status. GSA regulations ban gambling in GSA-owned or controlled buildings.
4. You may not use appropriated funds to purchase and send Greeting cards.
- 5 As a general rule, participation at holiday social events is personal, not official, and therefore use of government vehicles to/from such events would not be authorized. However, there may be very limited circumstances in which a senior official or officer is invited to attend because of his official position and where he will be performing official functions at the event as opposed to being invited because he or she is an important person. In these situations, use of a government vehicle may be authorized, subject to normal "home-to-work" transportation restrictions. Note, however, that it would be difficult, if not impossible, to justify the use of a government vehicle when a function involves one's immediate staff/office or events comprised of personal friends. All requests for use of a government vehicle to attend holiday social events should be reviewed on a case-by-case basis.



**Rules Applicable to Contractor Employees:** Many contractors have rules of ethics or business practices that are similar to the Federal rules. Take these rules into consideration before offering contractor employees gifts or opportunities that they may not be able to accept.

## EXAMPLES

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- 1. Office Party (non-duty time):** Your office is having a holiday party during the non-duty lunch hour or after work and asks each person attending to pay \$5 to cover refreshments and to bring a pot luck dish or dessert. Contractor employees may attend, pay \$5, and bring food because these contributions are not considered to be gifts, but a fair share contribution to the refreshments. **Remember**, contributions must be voluntary, so soliciting must be done with care to ensure there is no pressure. Also, ensure this is non-duty time for the contractor employees as well.
- 2. Office Party (duty time):** What about a party that cuts into duty hours? The Government usually may not reimburse a contractor for its employees' morale and welfare expenses. The contractor has to decide whether to let its employees attend and forego payment for their time, or insist that they continue to work. If contractor employees are allowed to attend, the contractor must also decide whether it would pay its employees for that time, even though the Government would not reimburse it. The contractor does not have to pay its employees for that time. Consult the contracting officer and ethics counselor before inviting contractor employees to a function during their duty hours.
- 3. Gift to Supervisor:** Your office wants to give the office supervisor a gift. However, you can't solicit other employees for contributions to a group gift. (Group gifts are permitted only for special, infrequent events such as retirements.) As for contractor employees, you can't ask them to contribute anything, as it is considered soliciting a gift from a prohibited source. Even if contractor employees volunteer to contribute cash, it may not be accepted because the \$20 exception does not apply to cash.
- 4. Exchange of Gifts:** Your office, including the contractor employees, wants to exchange gifts at the party. If gifts are chosen at random or traded, there are no monetary limits because the purchaser of the gift does not know who will eventually receive it. Gift exchanges in which employees purchase gifts for other employees whose names they drew at random are more troublesome. Where contractor personnel are involved, a \$20 limit applies. Where an employee may buy a gift for a superior, the \$10 limit is prudent.
- 5. Private Parties (Federal Personnel):** One of your Government co-workers is having a party at his house and has invited office personnel, including the contractor employees. Providing food and refreshments to a contractor employee does not violate Government ethics rules. The contractor employees may want to check with their contractor's rules before accepting (since many contractors have similar ethics rules). If the contractor employee brings a hospitality gift, it may not exceed \$20.

**6. Private Parties (Contractor Employee):** If a contractor employee is having a personal party and invites Government personnel, normally Government personnel may attend since the contractor is not paying for the event.

**7. Private Parties (Contractor-sponsored):** If the contractor is sponsoring an employee's party or open-house, and you are invited by the contractor (or an employee of the contractor), you may not attend unless one of the exceptions applies. For example, under the \$20 rule, if the average cost per guest does not exceed \$20, Government personnel may accept. (However, if the cost per guest is \$40, the "I won't eat more than \$20 worth of food." defense will not work.) Also, Government personnel may accept if the invitation is based on a bona fide personal relationship with the contractor employee. Finally, if the party qualifies as a widely-attended gathering (involving a large number of persons representing a diversity of views) and the employee's supervisor determines that it is in the agency's interest for the employee to attend, the employee may enjoy the food, drink, and entertainment. Government personnel who desire to take a gift to show their appreciation for the hospitality should consult with the contractor employee to determine if he or she may accept such a gift in accordance with the contractor's rules of ethics.

Have a wonderful holiday season.

Please remember this guidance only highlights common questions  
and does not cover every situation.

If you are unsure, contact your ethics counselor.



DEPARTMENT OF THE ARMY  
OFFICE OF THE DEPUTY CHIEF OF STAFF G-1  
300 ARMY PENTAGON  
WASHINGTON DC 20310-0300

DAPE-CPL

7 November 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Disabled Veteran Leave

1. References:

- a. Title 5, United States Code, § 6329, Disabled Veteran Leave.
- b. Title 5, Code of Federal Regulation, Part 630, Subpart M, Disabled Veteran Leave.

2. The Wounded Warriors Federal Leave Act of 2015 established a new leave category to be known as "Disabled Veteran Leave" (DVL) for any eligible Federal employee – hired on or after 5 November 2016 - who is a veteran with a qualifying service-connected disability rated at 30 percent or more. An employee may use DVL only for the medical treatment of a qualifying service-connected disability and for which sick leave would regularly be used. DVL must be used during the 12-month period beginning on the first day of employment as defined in reference 1b. Any unused DVL will not be carried over and will be forfeited. The total leave benefit may not exceed 104 hours for full-time employees. For employees with a part-time, seasonal, or uncommon tour of duty schedule, the 104 hours shall be prorated in accordance with reference 1b, § 630.1305.

3. A fact sheet concerning DVL is enclosed.

4. To the extent this guidance impacts bargaining unit employees' conditions of employment, commands and activities are reminded to fulfill applicable labor relations obligations.

5. Please widely share this information within your organization. Questions concerning the DVL can be addressed to Fatina Williams at (703) 806-3888, DSN 656-3888, or fatina.n.williams.civ@mail.mil. Policy application questions should be addressed to the servicing Civilian Personnel Advisory Center.

Encl

  
GWENDOLYN R. DeFILIPPI  
Acting Assistant G-1 for Civilian Personnel

DAPE-CPL  
SUBJECT: Disabled Veteran Leave

DISTRIBUTION:

Administrative Assistant to the Secretary of the Army  
Commander

U.S. Army Forces Command  
U.S. Army Training and Doctrine Command  
U.S. Army Materiel Command  
U.S. Army Pacific  
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U.S. Army Space and Missile Defense Command/Army Strategic Command  
U.S. Army Medical Command  
U.S. Army Intelligence and Security Command  
U.S. Army Criminal Investigation Command  
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Office, Assistant Secretary of the Army (Manpower and Reserve Affairs),  
ATTN: SAMR-CP  
Office of the General Counsel, ATTN: SAGC (Ms. Johnson)  
Office of The Judge Advocate General, ATTN: DAJA-LE (Ms. Esparraguera)

## Disabled Veteran Leave Wounded Warriors Federal Leave Act of 2015

The Wounded Warriors Federal Leave Act of 2015 established a new leave entitlement known as “Disabled Veteran Leave” (DVL). The intent of this benefit was to provide new veteran employees with 30 percent or more service-connected disabilities, who begin their employment with zero hours of sick leave, a means by which they can receive treatment and earn an income. DVL is available only to veterans hired on or after 5 November 2016 who have service-connected disabilities which contributed to a disability rating of 30 percent or more. The DVL is available only for purposes of undergoing medical treatment for the service related disability and should be used when leave would otherwise be appropriate. The DVL is available only to employees covered by the leave provisions of 5 U.S.C. § 6329 (which would not include non-appropriated fund employees.)

### **Definitions** (See 5 C.F.R. § 630.1303.)

- *12-month eligibility period*: the continuous 12-month period that begins on the first day of employment.
- *Qualifying service-connected disability*: a veteran’s service-connected disability rated at 30 percent or more by the Veterans Benefits Administration (VBA), including a combined degree of disability of 30 percent or more that reflects the combined effect of multiple individual disabilities, which resulted in the award of disability compensation.

### **Coverage**

- An employee, hired on or after 5 November 2016, who is a veteran with a qualifying service-connected disability of at least 30 percent as determined by the VBA. The term hired refers to employees who are –
  - Newly hired with no prior Federal service;
  - Receiving a qualifying reappointment to a civilian position in the Federal service;
  - Returning to duty status in a civilian position when such return immediately followed a break in civilian duty to perform military service and the employee was on continuous civilian leave status.
- The DVL does not apply to employees who do not have an established tour of duty under which leave is charged for periods of absence, e.g., employees with an intermittent work schedule.
- The single 12-month eligibility period starts on the “first day of employment,” which is the first day in a covered position occurring on the later of-
  - The earliest date an employee is hired after the effective date of a qualifying disability; or

- The effective date of a qualifying disability as determined by the VBA (i.e., the hiring event occurs before the effective date<sup>1</sup>.)

### **Eligibility**

- An employee must provide documentation from the VBA certifying the employee has a qualifying service-connected disability.
  - Documentation should be supplied the first day of employment if the employee has such documentation or as soon as practicable after the employee receives the certifying documentation.
  - A temporary disability rating issued by the VBA under 38 U.S.C. § 1156 is considered a valid rating for as long as such rating is in effect.
- The 12-month eligibility period is fixed based on the first day of employment and is not affected by the timing of when certifying documentation is provided.
- If an employee's service-connected disability is reduced or discontinued during the 12-month eligibility period, the employee must notify management of the effective date of the change.

### **Crediting Leave**

- Upon receipt of the certifying documentation, full-time, non-seasonal employees will be credited 104 hours of DVL.
- Part-time, seasonal or uncommon tour of duty employees will receive a proportional amount of DVL. The formula for determining proportional values is at 5 C.F.R. § 630.1305(b).
- Changes to tours of duty may impact the amount of DVL credited to the employee.
- The amount of DVL credited to an employee will be offset by the number of hours of sick leave an employee has credited to their sick leave account as of the first day of employment.

### **Requesting and Using DVL**

- DVL is available only for medical treatment of a qualifying service-connected disability. It can include a period of rest, but only if it is specifically ordered by the health care provider as part of a prescribed course of treatment for the qualifying service-connected disability.
- Requests to use DVL should follow local standard leave requests procedures.
- Such requests should specify that the leave is for purposes related to the treatment for a qualifying service-connected disability.
- Requests should be submitted in advance unless the need for leave is critical and not foreseeable.

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<sup>1</sup> The effective date is generally either the day after the date of military discharge (if person filed disability claim within 1 year of discharge dated) or the date the claim was filed.

- While employees may be required to submit written medical certifications from a health care provider for use of DVL, such restrictions should be imposed only under similar circumstances warranting medical documentation for sick leave usage.
  - If management requires medical certification from an employee, it can request:
    - A statement from a health care provider that the medical treatment is for one or more service-connected disabilities rated at 30 percent or more;
    - The date(s) of treatment;
    - If the leave was not requested in advance, a statement that the treatment was of an urgent nature or circumstances made advance scheduling impossible; or
    - Any additional information that is essential to verify the employee's eligibility.
  - Requests for medical certification must be provided within 15 calendar days after management's request for such certification; though if not practical, the time limit can be extended to 30 calendar days.

#### **DVL Substitution and Forfeiture**

- Leave used for medical treatment for a qualifying service-connected disability prior to providing a certification can be substituted for DVL at the employee's request. This does not apply to previously charged AWOL or suspensions.
  - Given the possibility of retroactive substitution as described above, an employee with a pending disability claim under review at the VBA should keep records regarding medical treatment for disabilities covered by the claim.
- DVL not used during the 12-month eligibility period may not be carried over to subsequent years and must be forfeited.
- Unused DVL is not cashed out or paid in a lump sum.
- If an employee's disability rating is changed to below 30 percent during the 12-month eligibility period, any unused DVL is forfeited.

#### **Additional Administrative Guidance**

- Additional administrative guidance is being furnished to the Civilian Personnel Advisory Centers through Civilian Human Resources Agency channels.
- Guidance on coding DVL for time and attendance purposes will be issued by the Defense Finance and Accounting Service.



# Building Energy Monitor (BEM) FY17 1<sup>st</sup>/2<sup>nd</sup> QTR Training Dates



**Who:** Building Energy Monitors (BEM) and Unit Energy Conservation Officers (UECO)

**Where:** DPW Conference Room #120, BLDG 1380

**When:** 1330 hrs to 1430 hrs

8 Dec 16  
12 Jan 17  
19 Jan 17  
16 Feb 17  
23 Feb 17  
9 Mar 17  
16 Mar 17

**Why:** Provide guidance for accountability of the civilian and military personnel to eliminate waste, and help establish the Installation's commitment to consume energy in the most efficient, cost effective, and environmentally responsible manner possible.



# TARP / OPSEC / AT LEVEL I TRAINING



**KOREAN Language Session**  
**0900 -UTC OPSEC / AT Level I**

**ENGLISH Language Session**  
**1330 - UTC TARP / OPSEC / AT Level 1**

- **What:** Threat Awareness Reporting Program (TARP), Operations Security (OPSEC) and Antiterrorism (AT) Level 1 Training
- **Where:** South Post Movie Theater (Screen 1) (MPTF #1)
- **When:** 01 December 2016  
02 March 2017  
18 May 2017  
03 August 2017
- **Why:** In order to enhance security and antiterrorism awareness and preparedness
- **Classes will be conducted in both Korean and English**
- **Dependents (14 years & older welcome to attend training)**

**For more information contact the USAG Yongsan AT Office at DSN 315-738-7318**



As of 3 October 2016

## U.S. Army Garrison Yongsan Community Info Channel

#yongsan



## AT / OPSEC / TARP ONLINE TRAINING WEBSITES:

- Level 1 Antiterrorism Awareness training is conducted on the Joint Knowledge Online (JKO) website:  
<http://jko.jten.mil/courses/at1/launch.html>
- The Operations Security (OPSEC) Course is located on the DoD Center For Development of Security Excellence website:  
<http://cdsetrain.dtic.mil/opsec/>
- Threat Awareness and Reporting Program (TARP) is located on the Army Learning Management System (ALMS) website- (Search TARP) at:  
<https://www.lms.army.mil>

# 2016-2017 NATIONAL ARTS CONTESTS

CYS IS LOOKING FOR YOUNG ARTISTS IN THE COMMUNITY TO PARTICIPATE IN THE 2016 BGCA FINE ARTS EXHIBITION, DIGITAL ARTS FESTIVAL, AND IMAGE MAKERS NATIONAL PHOTOGRAPHY CONTEST. YOUTH AGES 6-18 ARE ELIBIGLE TO COMPETE. EACH PARTICIPANT IS LIMITED TO ONE (1) ENTRY PER CATEGORY. EACH CATEGORY IS BROKEN INTO AGE GROUPS OF 6-9, 10-12, 13-15, AND 16-18. FIRST PLACE WINNERS IN EACH CATEGORY WILL MOVE ON TO THE REGIONAL LEVEL WITH A CHANCE TO WIN AND COMPETE AT THE NATIONAL LEVEL.



- MONOCHROMATIC DRAWING
- WATERCOLOR
- PRINTMAKING
- COLLAGE
- MULTICOLORED DRAWING
- MIXED MEDIA
- PASTELS
- OIL/ACRYLIC
- GROUP PROJECT

- GRAPHIC DESIGN
- MUSIC MAKING
- FILM MAKING
- GAME DESIGN

- CULTURE AND TRADITION
- NATURE AND SURROUNDING
- PORTRAITS
- EDITING AND FILTER
- FASHION STYLE



**DEADLINE FOR ALL SUBMISSIONS IS 6 JAN.** PLEASE BRING YOUR ARTWORK TO THE YOUTH SERVICES FACILITY (BLDG 4215). THE AWARDS CEREMONY WILL BE HELD AT THE YONGSAN MAIN POST CLUB ON 18 JAN 2017 AT 6:30PM. FOR MORE INFOMRATION PLEASE CALL 738-2310 OR VISIT THE MWR WEBSITE AT [YONGSAN.ARMYMWR.COM/PACIFIC/YONGSAN](http://YONGSAN.ARMYMWR.COM/PACIFIC/YONGSAN).



**THEME:**

The theme for the 2017 Martin Luther King Jr. Birthday's essay is **“Remember! Celebrate! Act! A Day On, Not a Day Off.”** Essays should honor and recount tales of MLK Jr.'s life and reflect how his contributions inspire today's generations.

**RULES:**

- Essays must describe informational or inspirational aspects of MLK Jr.
- All Seoul American Elementary, Middle and High School students in grades 1 through 12 are eligible.
- Only an individual student may submit an essay; no groups.
- Seoul American Elementary School – Essays and/or poems must be at least 1 page in length.
- Seoul American Middle School – Essays must be typed in paragraph format, at least 350 words in length, double-spaced, in 12 point font.
- Seoul American High School – Essays must be typed in paragraph format, at least 450 words in length, double-spaced, in 12 point font.
- Essays must be received by 5:00pm on January 6th, 2017.
- Submission must include the following information:
  - Full name and grade
  - Sponsor's name, unit, contact number and email address
  - Email address
  - Teacher's Name


**SUBMISSION GUIDELINES:**

- Essays must be submitted via email to david.i.rocheleau.mil@mail.mil AND kevin.woods3.mil@mail.mil (use subject line: 2017 MLK Jr. Essay Contest/SAES, SAMS OR SAHS). Submitted essays must be in MSWord and sent as an attachment.
- All entries are the property of the 8A Equal Opportunity Office and may be displayed and/or highlighted during future special observances.
- The decision of the judges and the 8A Equal Opportunity Office is final.
- Essays received via email will receive written confirmation within one business day of receipt. If a receipt is not received, please call SFC Rocheleau at  
DSN: 738-4484  
From CONUS: 011-82-503-338-4484  
Cell: 010-2349-5911  
From CONUS: 011-82-01-2349-5911  
david.i.rocheleau.mil@mail.mil

**CRITERIA FOR JUDGING ESSAYS:**

- Theme must be clearly addressed.
- Responses must include information based on research as well as personal experience and/or opinion.
- Content must include relevant, authentic information with fully developed ideas.
- Content must demonstrate critical and creative thinking.
- Proper grammar, spelling and punctuation must be consistent with accepted usage.

**WINNERS (SAES, SAMS AND SAHS) WILL BE RECOGNIZED AT THE 8A Martin Luther King Jr. Birthday OBSERVANCE ON January 12, 2017 @ DRAGON HILL LODGE (NAIJA BALLROOM) FROM 1130-1230.**



THE USAG YONGSAN COMMAND TEAM  
AND  
THE DIRECTORATE EMERGENCY SERVICES  
CONDUCTS THE 10th ANNUAL  
**OPERATION SANTA EXPRESS**  
24 DECEMBER 2016

Operation Santa Express is conducted to provide the opportunity to show our support and gratitude to our Area's First Responders, and those Garrison Workers working during the Holidays. Voluntary donations of freshly baked or store bought cookies, individually wrapped candies, nuts or various snacks, Hot Chocolate beverage packages to support this operation will be accepted at Bldg#4305 Room #105. Please turn in your donations to Mr. Nelson or Mr. Soto, or the DES Staff, DSN: 738-4361/4409. NLT 23 December 2015.

## ***Family Snow Sledding Trip*** Saturday, 24 December, 0900

- Transportation Fee: \$10.00; Min 20 / Max 40  
U.S. ID card holders only
- Entrance Fee:  
Korean Won Only: Adults: W7,700  
Under 12 years old: W5,500,  
Kids under 6 years old: Free admission
- Bus will depart @ 0900 from  
Commiskey's CAC.
- Registration Deadline:  
21 December 2016, 1900
- Required warm hat and gloves.



LET YOUR  
***LIGHT SHINE***  
Christmas Eve Service  
24 December ~ 1900  
South Post Chapel

# **BOSS** **Holiday Bowl**

*Let's Celebrate this Holiday season with fellow BOSS Service Members at the Yongsan Lanes!*

**BOWL 2 GAMES FREE ON BOSS! (SHOES INCLUDED)**



**SATURDAY, 17 DECEMBER, 1500-1800**

A trophy to the bowler with the best score!

**Bring a Holiday Gift (min. \$10 / max. \$20 value) for a random fellow Service Member for a Gift Exchange game! (required!)**

Sign-up at Moyer ODR by 14 December. Min. 10 / Max. 30 sign-ups.



For more information, contact  
PFC Alexander at 723-4135/010-2247-9142 or Mr. Andy Kim at 723-3291.



**BOSS**

# BOSS Holiday in Lotte World

**Santa Village Tour**



**Tuesday, 20 December**

"Enjoy the Lotte World Amusement Park, full of Christmas music and decoration, thrilling rides, and more!"

**Sign Up at Moyer ODR**

Cost: \$25.00 per person  
includes all access to the park & transportation

Meet at Moyer ODR: 0830  
Return to Moyer ODR: 1630

Bring Korean Won for lunch or snacks  
Bring extra Won if you want to Ice Skate at the  
Lotte World Ice Skating Rink! (W16,000)

Sign up & refund due date:  
16 December



For more information, please call Moyer Outdoor Recreation Center, 723-3291.

*New Year's Eve*  
**Extravaganza!**  
*Family Bowling Party*

Saturday

**31 December**

1900-0030

Adults: **\$45**

Children 4-12: **\$35**

Children 3 & Under: **Free**

*Tickets on sale now!*

Cost includes: pizza buffet, light breakfast buffet,  
and **BOWLING!**

Door prizes all night for adults and kids!

Listen to AFN for a chance to win a pack of 4 tickets (2 Adults and 2 Children)  
to our New Year's Eve Extravaganza Family Bowling Party!

For more information, call **723-7830**, visit [Yongsan.ArmyMWR.com](http://Yongsan.ArmyMWR.com).

Sponsored by:

Sponsors are not endorsed  
or have any affiliation with  
DOD or USAGY FAMILY and MWR







**SATURDAY, 31 DECEMBER, 1900-0100**

Tickets on sale now, \$35. Limited Availability.

Dinner Buffet 1900-2100

Breakfast Buffet 2400-0100

**LIVE MUSIC BY BLUE SNAKE**

Best Dressed Contest, Prize: \$150 Cash

FOR MORE INFORMATION, CALL **723-5678/8785**, VISIT THE USAG YONGSAN,  
FMWR FACEBOOK PAGE, OR VISIT **YONGSAN.ARMYMWR.COM**.

# Gobblers To-Go

Through 15 January 2017

Carving Charge (per item).....\$10.00

Delivery Charge.....\$75.00



**Turkey Package (Serves 8-10 People)**  
Turkey Package: \$110.00      Turkey Only: \$70.00

- Country Stuffing
- Green Beans Almandine or Buttered Corn
- Mashed Potatoes
- Cranberry Sauce
- Dinner Rolls
- Pumpkin Pie
- Giblet Gravy
- Roast Turkey

**Ham Package (Serves 8-10 People)**  
Ham Package: \$110.00      Ham Only: \$75.00

- Baked Ham
- Dinner Rolls
- Mashed Potatoes
- Brown Sugar Raisin Sauce
- Green Beans Almandine or Buttered Corn
- Pumpkin Pie
- Sweet Potatoes

**To Go Extras (Serves 8-10 People)**

- \$6.00: Home Style Dinner Rolls
- \$8.00: Buttered Corn, Country Gravy/Raisin Sauce, Cranberry Sauce, Green Beans, Mashed Potatoes
- \$8.00: Country Stuffing
- \$8.00: Pumpkin Pie

*Ask about  
our homemade  
holiday desserts!*

**Terms and Condition:**

Order should be placed 3 days in advance and credit card number will be required to guarantee your order along with a telephone number (work/duty, home and cell phone). No cancellation charge before 48 hours, otherwise full payment will be charged.



**Main Post Club**

For more information, please call 723-5678/8785 or go to the USAG Yongsan, FMWR Facebook page.

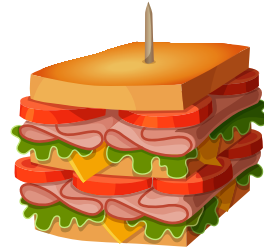


COLLIER COMMUNITY FITNESS CENTER'S

**UPPER DECK**

**SNACK BAR**

*"Our mission is to offer the Community healthier food and beverage choices."*



## **Hours of Operation:**

Monday, Wednesday & Friday

0700-1000 and 1500-2000

Tuesdays, Thursdays & Saturdays

1100-1800

Sundays - Closed

US/KN Holidays - Open


For more information, call 736-3340 or go to the USAG Yongsan, FMWR Facebook page.




*Family and MWR*

# 12 days of Christmas

**21** DEC  
January Birthdays



 **Purple**

**22** DEC  
February Birthdays



 **Blue**

**23** DEC  
March Birthdays




 **Orange**


**24** DEC  
April Birthdays




 **Red**

**26** DEC  
May Birthdays







**27** DEC  
June Birthdays





 **NFL JERSEY OR NFL HAT**

**28** DEC  
July Birthdays




 **Yellow**

**29** DEC  
August Birthdays



 **Green**

**30** DEC  
September Birthdays



 **Pink**

**31** DEC  
October Birthdays



 **Red, White & Blue**

**2** JAN  
November Birthdays








**3** JAN  
December Birthdays








 **NFL Jersey or NFL Hat**

Each day is dedicated to celebrating a birthday month


 3 Games of Free Bowling at Yongsan Lanes Bowling Center or K16 Bowling Centers


 Free bucket of balls at Sung Nam Golf Course and or Yongsan Driving Range


 Free Round of Putt Putt Golf at Yongsan Driving Range


 A Free session at Yongsan Driving Range's Batting Cages

Match your clothing with the color or theme of each day and receive **50% Off**

 Bowling at Yongsan Lanes Bowling Center and K-16 Bowling Center

 Bucket of balls at Sung Nam Golf Course and or Yongsan Driving Range

 Round of Putt Putt Golf at Yongsan Driving Range

 A session at Yongsan Driving Range's Batting Cages

**Participating Facilities: Yongsan Lanes Bowling Center Participants must be DoD ID Card holders.**

K-16 Bowling Center  
Sung Nam Golf Course  
Yongsan Driving Range

For more information, call 725-5177 or go to the USAG Yongsan, FMWR Facebook page.