Camp Humphrey E-welcome packet

Congratulations on your assignment to USAG Humphreys, Republic of Korea! Camp Humphreys is nestled in the village of Anjeong-ri within the city of Pyeongtaek-si. Relocating to South Korea is an opportunity for travel, cultural experience, and adventure. Army Community Service understands relocating to South Korea is a unique experience; to alleviate some of the uncertainty with moving or stress we have created the eWelcome packet to assist you with your move. In this eWelcome packet you will find resources and information to ease the transition.

Arrival to Korea (Incheon International Arrival)

There are four main stages to getting through the airport and the process can last an hour or more. (See Pets Section for information)

1. The first stage is travelling from the international gate to the main terminal via the train shuttle.
2. The second stage is Korean Immigration. You will need the Customs Declaration and Arrival Card you filled out on the plane as well as your passport. Service members only need their leave form (DA31) and ID card ready.
3. The third stage is the customs area, but you will need to get your luggage first.
4. The four stage is going through the automatic doors to the main terminal to meet those there to greet you or to make your way over to the Military Reception Desk to arrange transportation. The Military Reception Desk and USP are located at Gate.

Contact Information: Military Installation, 1st Replacement Company, Building 4034 Phone: 050-3323-4828 DSN: 723-4828
Website: [http://8tharmy.korea.army.mil/g1_ag/WelcomeKorea/Arrival_at_incheon.htm](http://8tharmy.korea.army.mil/g1_ag/WelcomeKorea/Arrival_at_incheon.htm)

Arrival to Korea (Osan Airbase Arrival)

Osan AB is a smaller facility and somewhat easier than landing at Incheon. Have your passport, military orders, and customs declaration ready, and you should move quickly from the area where you pick up your baggage through immigration and customs. You are required to follow the same customs regulations as stated above.

Pets

Whether your pet travels accompanied or unaccompanied, if you arrive after hours or during the weekend, your pet will be kept at the airport due to customs duty hours. If possible pets should arrive during weekday/daytime hours to prevent unnecessary stress for the pet or owner.

Commercial Airline Transport

If flying commercially, contact the airline prior to purchasing tickets to ensure pets will actually be able to fly on the day of travel (e.g. ask about the airline’s regulations regarding pets on
flights greater than 12 hours, outdoor temperature restrictions on travel date, pet flying in-cabin, etc.)

Military Transport

Effective September 2014, cats and dogs leaving Korea can fly aboard Patriot Express. Discuss pet travel with the Travel Office when making arrangements. If you are traveling by Patriot Express please reference the Facebook page “Osan Passenger Terminal”. Along the left hand side under photos, at the bottom of the photo page, is a section on pet travel. Pets are generally not allowed to accompany the military member on the Military Processing transportation bus from Incheon to USAG Yongsan; however some small pets confined to an airline approved carry on sized pet carrier may be allowed on the bus. Pets can be transported from Osan to Yongsan on the military transport.

Pet Quarantine

The Quarantine Inspection Agency determines if your pet meets all requirements for entry into Korea. To help avoid quarantine, be sure you have a valid, original rabies certificate, original, current, passing FAVN results; and completed (no empty fields) health certificate (APHIS form 7001 and DD209). The pet must be registered on post as soon as it is released from quarantine.

If you encounter problems at Incheon airport, contact the USFK Incheon Customs Office at the number below.

**Contact information:** DSN 723-7561 /05033237561, 01037085214 (After duty hours, weekends, and holidays) Hours: Monday-Friday 0800-1700

Dog Restrictions

No specific dog restrictions are listed entering Korea; however, airlines have specific guidelines for transporting certain breeds.

**Command Sponsorship:** Below are the forms required to complete to initiate Command Sponsorship for Korea.

DA Form 4787 Reassignment

DA Form 5888 Family member Screening Sheet

DD Form 2792 Exceptional Family Medical Summary

DD Form 2792-1 Special Education Early Intervention Summary

Sex Offender Declaration Memorandum

Note: 2792 and/or 2792-1 with IEP are only required if DA Form 5888 is “Consideration Warranted”.

**Contact Information:** Command Sponsorship Office DSN: 724-8639

[http://8tharmy.korea.army.mil/g1_ag/g1/eusa_csp/csp_website.pdf](http://8tharmy.korea.army.mil/g1_ag/g1/eusa_csp/csp_website.pdf)
**Passports:** The US government will provide a no-fee passport to all eligible command sponsored family members. Contact your local personnel office for the proper forms and information. The processing time is generally between six and eight weeks, so begin the process as soon as orders for command sponsorship are approved. Do not depart your losing installation without receiving the no-fee passport.

All family members, civilians, and even newborns must obtain an A-3 visa (which allows for multiple entries into Korea) and SOFA stamp within 90 days upon arrival.

**Housing:** Camp Humphreys has more than 1,500 Housing units located on/off post. Please visit Army Housing Online User Services or email: usarmy.humphreys.incom-korea.list.usag-humphreys.housing@mail.mil

Please make certain to in-process through the Housing Office before signing a lease.

**Be advised that temporary lodging allowance (TLA) is NOT authorized until you sign in to Camp Humphreys.**

**Lodging USAG Yongsan:** The Dragon Hill Lodge (DHL) is located on post at USAG Yongsan. If you are assigned to Yongsan, it is recommended to make reservations ahead of time for up to 30 days. If you are assigned to areas other than Yongsan, you may want to make reservations for up to 7 days. Please be aware that the DHL does not direct bill with military finance and hotel costs are to be paid by the service member/family. Receipts will need to be submitted for reimbursement with TLA documentation.

**Contact Information:** 0118227918222 (CONUS) Website: [www.dragonhilllodge.com](http://www.dragonhilllodge.com)

**Lodging USAG Humphreys:** Reservations can be made by emailing Kathryn.a.deyermond.naf@mail.mil with the following information: name, rank, number of adults and children in party, arrival and check out dates, address, phone number, trip type (TDY, PCS in or out) email address and if there will be a pet. Pet fees are $3. Per pet per night and a $50. One time deep clean fee.

**Rates and other information:**

Camp Humphreys Army Lodging reservations for standard rooms (two adults and one small child or less) can be made by going to

**Contact Information:** [http://army.dodlodging.net/propertys/Camp-Humphreys-Lodging](http://army.dodlodging.net/propertys/Camp-Humphreys-Lodging)

Camp Humphreys Army Lodging reservations for accessible rooms, pet rooms/suites and one bedroom suites 3+ guests can be made by downloading and emailing the reservation request, which can be found here


Special requests or any questions, email the front desk at usarmy.humphreys.incom-pacific.mbx.dfmwr-lodging@mail.mil
**Driver’s License:** Make sure that your US driver’s license is current and will remain current for your entire tour in Korea (and a few months beyond)

To receive an USFK driver’s license for Camp Humphreys you must first:
1. Local Written Exam
2. Attend USAG Humphreys Newcomers Orientation held every Tuesday 0900 at Super Gym / Spouse Orientation every Friday 0900
3. Orders/Command Sponsorship


**Vehicles:** You must contact the VPC to arrange pick up of POVs. You can track your POV by visiting [https://www.pcsmypov.com](https://www.pcsmypov.com). You must also visit the VPC in order to register your POV in Korea.

**Contact Information:** Camp Kim (near USO, Gate 17) Phone: 027987036 DSN: 723-8912 Fax 027987035 Email: Seoul.vpc@ialpov.us

**Army Community Service:** Army Community Service (ACS) provides family assistance and support services to military, DOD civilians, contractors and their family members. The following is a list of some of the services provided by ACS.

Contact information: DSN 753-8401 Facebook: USAG Humphreys ACS

**Army Emergency Relief (AER)**

AER offers financial assistance for rent, food, utilities, emergency travel expenses, and other verified emergencies. AER also provides scholarships for college students and spouses.

**Contact information:** 753-8403 website: [www.aerhq.org](http://www.aerhq.org)

**Mobilization and Deployment**

ACS provides, upon request, Non-Combatant Evacuation Operations (NEO) briefings to units and Family Readiness Groups. ACS coordinates support for families with gaining safe haven areas in accordance with the NEO plan.

**Contact information:** 753-7439

**Exceptional Family Member Program (EFMP)**

ACS offers EFMP information and referral, advocacy, support group meetings, respite care information, help in and out processing and command sponsorship information.
Family Advocacy Program (FAP)
The Family Advocacy Program is designed to promote effective family functioning through support programs such as marriage, and parenting classes, stress management, counseling, referral, and crisis intervention.

Contact information: 753-6252

Financial Readiness
ACS offers consumer affairs assistance, information and advocacy, financial counseling and budgeting assistance, checkbook management, and personal financial management classes. Group counseling classes are available.

Contact information: 753-6761

New Parent Support
Programs such as childbirth preparation classes, breastfeeding support groups, parenting classes, infant care and massage, single parent support, and a children’s playgroup (ages 3 and under) are available.

Contact information: 753-3742

Relocation Program: ACS provides relocation information to military personnel, civilians, and families. Programs include newcomer orientation, Status of Forces Agreement (SOFA) stamp assistance, Basic Korean Classes, SMART Start Tour, The Ville Tour and so much more. The lending closet provides small kitchen appliances and cooking items for a 30 day temporary loan. A copy of orders is required to borrow all items.

Victim Advocate/Sexual Harassment/Assault Response and Prevention (SHARP)
ACS provides information and/or briefings on domestic and child abuse and the prevention of sexual harassment.

Contact information: Sexual Assault Hotline 764-5700 On Post Dial 158 V
Victim Advocate 01087077783 cell off post Dial 753-3250 or 764-5997

Employment Program: ACS offers assistance with resume writing, employment opportunities and job preparation.

Employment websites: USAJOBS.GOV https://www.usajobs.gov/

Volunteer Program
Interested parties are directed to volunteer opportunities across the installation and provides information on registering in the Volunteer Management Information System (VMIS)
Contact information: 753-3266

Schools: The School Liaison Office (SLO) assists USAG Humphrey’s families living on and off post. The SLO can assist you in locating points of contact in the schools and makes appropriate referrals. For information call the Camp Humphreys School Liaison Office at (DSN) 315-754-9437. Visit the Elementary School website http://www.dodea.edu/Pacific/Korea/USAGHumphreys/HumphreysCentralES

High/ Middle School http://www.dodea.edu/Pacific/Korea/USAGHumphreys/HumphreysHS

Youth can visit Military Youth on the Move www.defenselink.mil/mtom, which is a helpful tool for youth who are relocating.
Contact information: 754-9437

Noncombatant Evacuation:

While Korea is a relatively safe location it is important that noncombatants be prepared to evacuate, The Noncombatant exercise (NEO) is part of your life while assigned to Korea. While the process is led by the Department of State/US Embassy, the military has a major role in assisting. The goal is to relocate families and non-emergency essential personnel out of harms way to a safe haven or repatriate them to the United States. Preparation is key to NEO’s success.
Therefore, we encourage all noncombatants to expect and prepare for uncomfortable conditions, be ready to move quickly, and assist our personnel by calmly following instructions. We encourage everyone to participate in COURAGEOUS CHANNEL exercises – not only so they can learn what to expect, but to help train our people. Below are a list of items needed to complete your NEO Book. Contact your unit NEO Warden upon arrival for further information.

Contact Information: http://8tharmy.korea.army.mil/NEO/Neo.asp

MANDATORY ITEMS
☐ Identification Cards
☐ Passports
☐ Family Care Plan (Single and Dual Military Parents)
☐ Prepared Forms

RECOMMENDED ITEMS
☐ Birth, Marriage and Adoption Certificates
☐ Naturalization Certificate
☐ Powers of Attorney
☐ Will
☐ Insurance Policies
☐ Checkbook, Credit Cards, Financial Records
☐ Vehicle Registration and Title
☐ Social Security Cards
☐ Tax Returns
☐ Medical Records

**Mandatory In-processing Classes**
Newcomers Orientation Every Tuesday @ Super Gym
Master Resiliency Training (MRT) 16hrs Wednesday and Thursday
Korean Head start Class (Contact S1 for sign-up)

**Moving Made Easy-Helpful Websites**

**Preparing for the move:**

   Select Plan My Move


3. Military One Source: [www.militaryonesource.com](http://www.militaryonesource.com) or call toll free 1-800-342-9647

4. Pay Entitlements: [www.dfas.mil](http://www.dfas.mil)

