



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, EIGHTH ARMY
UNIT #15236
APO AP 96205-5236

EACG

NOV 02 2016

MEMORANDUM FOR Eighth Army Personnel

SUBJECT: 2016 Commander's Holiday Leave and Pass Guidance

1. Happy Holidays! This is a joyous time of year and one that reunites family and friends, and I hope you have a chance to enjoy this special time in your own unique way. I value each and every one of you and I wish you a prosperous new year. My message for you is to enjoy this special time but stay focused, exercise caution, and be considerate of others. Please do not let stress or fatigue impair your judgment.

2. The Holiday season runs from Monday, 19 December 2016 through Monday, 2 January 2017. There are no restrictions on in-country leave meaning that a Commander and his/her Deputy Commander/Executive Officer (or a Director and his/her Deputy) can both be on leave at the same time as long as one is available. However, due to our readiness requirements here in Korea, only one of each can be off-peninsula for leave during the holidays. Commanders are reminded that leaves for all Eighth Army organizations and agencies during this period may not exceed 10 percent of the total assigned strength off the peninsula. Soldiers will go to PT, then to work, and be released NLT noon each day. For Soldiers, no office manning in the afternoon is authorized; additionally, no "day on, day off" holiday schedule is authorized. Civilian duty hours remain unchanged; however, a liberal leave policy will be in effect for all US and Korean civilian personnel.

3. In closing, as you gather with your family and friends, please don't forget your brothers and sisters-in-arms standing guard over the Holidays. It takes personal commitment and involvement of everyone as a team to make a difference. I ask each of you to enjoy the Holidays, be safe, remain disciplined, and be ready to Fight Tonight. Thanks for what you do every day in your service to our Country here in the Republic of Korea.

Pacific Victors!

THOMAS S. VANDAL
Lieutenant General, USA
Commanding