DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS
UNIT #15228
APO AP 96271-5228

IMHM-PWH 23 September 2016

MEMORANDUM FOR SEE DISTRUBUTION

SUBJECT: Command Policy #34, Ownership and Control of Pets

1. References:

a. Army Regulation 420-1, Army Facilities Management, 17 February 2008 (Rapid Action Revision 24 August 2012).

b. Army Regulation 735-5, Property Accountability Policies, 22 August 2013.

c. United States Forces Korea Regulation 40-5, Pet Control and Veterinary Services for Domestic Pets, 21 June 2007.

2. The proponent for this policy is the Directorate of Public Works, Family Housing Division.

3. This Policy is effective immediately and remains in effect until rescinded or superseded.

4. Purpose. To establish a policy for the ownership and control of pets on USAG Humphreys.

5. Definitions.

a. Domestic pets. For the purpose of this policy, "domestic pets" include domesticated dogs, domesticated cats, small caged mammals (such as guinea pigs, mice, rabbits, ferrets and hamsters), non-dangerous birds and aquarium fish, and non-snapping turtles.

b. Exotic pets. For the purpose of this policy, "exotic pets" include non-domesticated dogs and cats (such as wolves, foxes, dingoes and ocelots), most reptiles (such as snakes, lizards and snapping turtles), spiders, scorpions, dangerous birds (raptors), dangerous fish (piranha and sharks), and other wild animals.

c. Domestic farm animals. For the purpose of this policy, "domestic farm animals" include pot-bellied pigs, miniature horses, goats, chickens, ducks and other similar types of animals.

6. Pets are an integral part of many households. However, pets in dwelling units can be problematic. The following rules concerning pet ownership will apply:

a. Occupants of government quarters are prohibited from owning and housing exotic pets and domestic farm animals within their government quarters.

b. Pet ownership in enlisted quarters is forbidden. The only exception to this policy is for units that have a unit mascot (such as a dog). It is the chain of command's responsibility to ensure that mascot animals receive proper housing and care.

c. Pet ownership in Unaccompanied Personnel Housing (UPH) to include Senior Leaders Quarters (SLQ) is forbidden. Exceptions can be made for small aquariums (not to exceed 20 gallons in size). The UPH Manager will process requests to have an aquarium in UPH units. Applicants will provide a plan for the care of the fish and aquarium creatures during times of absence, and a disposal plan for when the owner leaves.

d. Pet ownership in Family Housing may include two pets (cat/dog), and no more than four (4) caged animals or birds. Aquariums are allowed but may not exceed 50 gallons in size.

7. The following rules apply to dog owners:

a. Dogs will be leashed and controlled by an individual 11 years of age or older whenever dogs are outside of an owner's dwelling unit.

b. Dogs are restricted to the areas immediately adjacent to Family Housing buildings 510, 511, 512, 5101, 5102 and 5103; including the Family Housing playgrounds and gazebo areas.

c. Dogs are allowed to relieve themselves only in designated dog green spaces. All fecal matter will be picked up immediately and properly disposed of in waste receptacles. Pet Owners are responsible for providing pet waste disposal bags.

d. Dogs that habitually bite or nip will be muzzled when taken outside. A serious bite or attack incident will be cause for the animal's removal from the installation. The USAG Humphreys Garrison Commander will be responsible for determining whether a dog will be removed from the installation. The decision to remove an animal is made

complaints, due to excessive noise from barking, squawking, foul smells, diseased animals, flea/tick infestations will be investigated by the Housing Office staff.

b. Dogs shall not be left alone in quarters overnight.

c. Owners will make arrangements for the care of their animal when they will be away for an extended period of time. During the summer months and periods of warm weather, pets of any type will not be left alone in a car or in quarters without proper air conditioning.

d. Pets are allowed on balconies only when accompanied by a resident of the quarters. Balconies are not to be used as a pet relief area or as a kennel.

7. SOFA status personnel are required to register each domestic pet in their possession at the appropriate Veterinary Treatment Facility within 10 days of arrival on the Korean peninsula, or upon acquisition of the pet. Personnel are also required to notify the installation Housing Office of pet ownership within the same 10-day timeframe. Personnel must receive, and keep current, vaccinations for the pet, and comply with the microchip program. Pet owners will provide a copy of pet registration to the Housing Office.

8. New arrivals will inform the Housing Office of pet ownership upon in-processing. Owners will keep the Housing Office informed of any changes in pet status such as death or transfer of ownership.

9. Pet owners are responsible for any damages their pets may cause to government property. Damages are assessed in accordance with AR 735-5. Cleaning and damage fees will be identified by an inspector from the Housing Office, and shall be paid immediately following the pre-termination inspection.

10. Violation of this policy may result in termination of Family Housing.

11. Residents, or other personnel in the housing area, are encouraged to report violators of the pet policy to the Housing Office. Reports will remain confidential, and the pet owner will not be told who filed the report.

12. Personnel authorized to reside off-post will abide by the respective building, unit owner, or landlord's policy on pets. All pet owners are expected to be good neighbors nd considerate of other residents of the community.

13. Point of contact is the Directorate of Public Works, Housing Division Chief at 753-7356.

JOSEPH C. HOLLAND
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Commanding

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