



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, RED CLOUD AND AREA I
UNIT # 15707
APO AP 96258-5707

Policy Letter 6-18

IMRD-ZA

03 JUN 2016

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Stray Animal Control Policy

1. References:

- a. DoDI 4150.07, DoD Pest Management, 29 May 2008.
- b. AR 40-905/SECNAVINST 6401.1B/AFI 48-131, Veterinary Health Services, 29 August 2006.
- c. AFPMB, Technical Guidance No. 37, Integrated Management of Stray Animals on Military Installation.
- d. Integrated Pest Management (IPM) Plan, USAG RC and Area I, updated 25 Aug 15.

2. Purpose: The purpose of this document is to establish local policy and procedures governing the possession and control of animals on USAG RC and Area I installations. This includes measures necessary to protect the health, safety, harmonious coexistence of personnel, and their pets throughout Area I.

3. Applicability: This policy is applicable to all persons entering the USAG RC and Area I military installation.

4. Responsibilities:

a. **Garrison Commander:** Prescribes policies and procedures for the Garrison Stray Animal Control Program.

b. **Installation Pest Management Coordinator (IPMC) will:**

(1) Establish an installation IPM Plan that includes a Stray Animal (Dogs and Cats) Control Program. The IPM Plan will:

(a) Define procedures for the humane capture, management and disposition of stray animals.

IMRD-ZA

SUBJECT: Stray Animal Control Policy

(b) Identify and delineate responsibilities of installation activities such as, but not limited to, Directorate of Emergency Services (DES), Directorate of Public Works (DPW) Pest Control, Veterinary Services (VET), and Public Affairs Office (PAO) which are required for the implementation of this program.

(2) Coordinate, as appropriate, with local animal control agencies, shelters or rescue agencies to augment and assist the installation in humanely managing stray animals captured on the installation.

(3) Establish, as appropriate, agreement(s) between the installation and local animal control agencies, shelters and rescue agencies to pick up or receive the transfer of stray animals captured on the installation.

c. Provost Marshall Office (PMO), Directorate of Emergency Service (DES) will:

(1) Initially respond when necessary to emergency reports of stray animals in areas such as barracks and administration/office areas to protect personnel from uncontrolled stray animal contact by safely restraining the animal until DPW pest control personnel arrive to capture and remove it.

(2) Assess the situation and notify DPW pest control, during normal duty hours or through the Fire Department after duty hours as appropriate.

**** Note:** DPW does not currently have an after-hours pest control response capability. All after duty hours calls will be responded to on the next duty day.

(3) Use appropriate force, in accordance with regulations, policies, and procedures, including lethal force, as necessary, when an animal threatens the health, life, or safety of personnel on the installation. These measures may have to be taken if the animal appears to be sick or its behavior is erratic and not typical, e.g., when it is aggressive or attacks without provocation and cannot be restrained without possible injury to emergency service enforcement or installation personnel. If the animal is suspected of being rabid, and lethal force is necessary, avoid damage to the brain to allow subsequent testing to confirm rabies status.

(4) Provide oversight if or when shooting or darting operations are to be conducted to ensure public safety.

d. DPW Pest Control Shop Personnel will:

(1) Implement the Stray Animal Control Program, unless otherwise directed.

(2) Be responsible for capturing uncontrolled cats or dogs on the installation.

(3) Receive specialized training from Veterinary Services personnel in the humane treatment and handling of captured stray animals.

(4) Receive medical immunizations and monitoring, as appropriate, to protect from exposure to potential rabies-infected animals.

e. Veterinary (VET) Service will:

(1) Be available during business hours to examine captured stray cats or dogs to determine if the animal was ever micro-chipped and/or can be positively identified. If micro-chipped, extract the data to determine ownership and vaccination status.

(2) Examine and evaluate captured stray animals to determine its health and if the animal:

(a) Can be adopted, or

(b) Recommend euthanasia, due to injury, disease or the animal's survival is questionable as a humane alternative.

(3) Provide humane treatment on site of captured stray cats or dogs.

(4) Euthanize animals (lethal injection) in accordance with American Veterinary Medical Association recommendations.

(5) Train installation Pest Control and/or Animal Control personnel on humane ways to capture and transport stray animals.

(6) Accept dead stray (dogs and cats) animals collected by DPW pest control.

f. Troop Medical Center (TMC) will:

(1) Establish an occupational medical health program for all installation personnel who are occupationally exposed to uncontrolled and possibly unvaccinated cats or dogs.

(2) Determine program requirements, including, but not be limited to, pre-employment, pre-exposure and post-exposure requirements and periodic monitoring of immunized personnel at a frequency to ensure that protection levels are maintained.

(a) When an immunized person is exposed to or has contact with a known or suspected rabies-infected animal, the TMC will determine what treatment will be provided to the exposed individual.

(b) When a non-immunized person is exposed to or has contact with a known or suspected rabies-infected animal, a post-exposure treatment should be initiated as soon as possible after exposure unless otherwise directed by the TMC. Rabies can be a fatal disease if treatment is delayed.

IMRD-ZA
SUBJECT: Stray Animal Control Policy

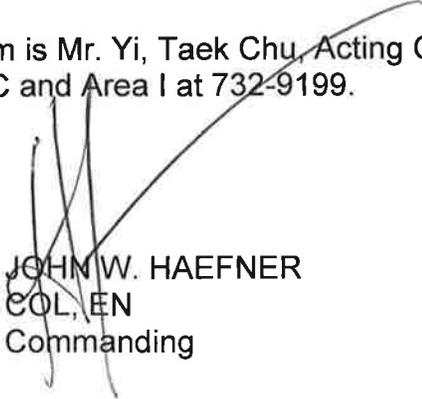
g. Public Affairs Office (PAO) will:

- (1) Post Stray Animal Control Policy to the Garrison homepage.
- (2) Publicize Garrison's procedures in controlling of stray animals on the installations.
- (3) Publish a notice of animals available for adoption from installation animal care facilities.

h. Supervisors, Facility Managers and Building Custodians will:

- (1) Notify Provost Marshall Office (PMO), Directorate of Emergency Service (DES) for uncontrolled cats and dogs that have been observed in or around the facilities.
 - (2) Ensure that facility personnel do not provide food and/or water to uncontrolled cats, dogs or wild animals, or tamper with traps placed to capture these animals.
 - (a) Feeding uncontrolled cats and dogs, or releasing trapped animals or tripping traps to prevent their capture, is prohibited.
 - (b) Feeding may appear to be humane treatment but aggravates the installation's stray animal problem.
 - i. Inform individuals observed providing food and/or water to stray animals, or releasing trapped animals, of installation policy and request them to stop. (First Incident).
 - ii. If the individual persists, notify his/her supervisor and request that appropriate action be taken to stop this behavior (Second Incident).
 - iii. If the individual continues to disregard the Commander's policy, elevate the issue up the individual's chain of command for appropriate disciplinary action (Third Incident).

5. Point of Contact for this memorandum is Mr. Yi, Taek Chu, Acting Chief, Environmental Division, DPW, USAG RC and Area I at 732-9199.


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Commanding

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