DEPARTMENT OF THE AIR FORCE
HEADQUARTERS, JOINT BASE ELMENDORF-RICHARDSON
JOINT BASE ELMENDORF-RICHARDSON ALASKA

26 April 2016

MEMORANDUM FOR ALL JBER MOTORCYCLE OPERATORS

FROM: 673 ABW/CC

SUBJECT: Commander's Letter on JBER Motorcycle Safety Training (JBER-57)

1. The JBER Motorcycle Safety Program is managed IAW AFI 91-207, The US Air Force Traffic Safety Program and Army Regulation 385-10, The Army Safety Program. These regulations provide instruction for military personnel who operate or intend to operate a motorcycle on a roadway and operators of government-owned or leased motorcycles.

2. At JBER, training for Soldiers and Airmen is administered through the 673 ABW Safety office and funded by contract through HQ PACAF. In order to ensure training is available for motorcycle rider's, Commander's will ensure that their Motorcycle Safety Representatives (MSR) / Unit Motorcycle Monitors (UMM) screen and interview members to determine if they have established intent to operate a motorcycle. When making this assessment, the MSR/UMM will require members to provide proof of the following:

a. Possession of a valid motorcycle license, endorsement, or rider's permit.
b. Possession of required PPE to operate a motorcycle IAW stated regulation.
c. Possession of a purchase, lease or rental agreement for a motorcycle.

3. Members must first process through the JBER Installation Safety Office before registering and attending training to receive a voucher for training. Vouchers will not be issued until MSR/UMM's have confirmed motorcycle training is being tracked and Air Force members have established an AFSAS/MUSTT account. Additionally, MSR/UMM's must confirm that members have received an annual pre-season motorcycle safety brief and an initial motorcycle safety briefing prior to operating a motorcycle. Members who pay upfront without obtaining a voucher will not be issued a voucher for reimbursement.

4. Once scheduled for training it is the obligation of members to complete the class. Members who fail to reschedule or cancel with the contractor at least two business days prior to the training course will be responsible for the cost of their training. The exception to this rule applies when the member's failure to reschedule or cancel is beyond their control (natural disaster, vehicle accident, medical emergencies, deployments, TDY, etc.). To qualify for the exception, the member's commander must provide a MFR explaining the reason for the member not fulfilling their training responsibility.

5. Questions or concerns with motorcycling on JBER can be addressed by contacting the 673 ABW Safety office at 552-6850 or at 673abw.seg@us.af.mil.

BRIAN R. BRUCKBAUER
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Commander