



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, RED CLOUD AND AREA I
UNIT # 15707
APO AP 96258-5707

REPLY TO
ATTENTION OF:

Policy Letter # 6-4

IMRD-ZA

27 AUG. 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Spill Contingency Planning Policy

1. References:

a. Army Regulation (AR) 200-1, Environmental Protection and Enhancement, 13 December 2007.

b. US Forces Korea (USFK) Regulation 201-1, Environmental Governing Standard (EGS), 18 June 2012.

2. Purpose: The purpose of this policy is to limit damage to property, wildlife, ecosystems, and human health due to a spill occurring as a result of Army activities. This policy establishes requirements and guidelines for the preparation of site-specific spill contingency plans.

3. Applicability: This policy applies to all staffs, directorate, units, tenant offices, contractors, and other organizations within USAG Red Cloud and Area I.

4. Scope: All users of hazardous materials and generators of hazardous wastes must have site-specific spill contingency plans. The plans outline, in detail, response actions that must be taken to minimize hazards to human health and the environment from sudden and non-sudden releases, spills, fires or explosions resulting from the handling, use, storage, accumulation, and transportation of hazardous materials or hazardous wastes.

5. Contents of Contingency Plans: Unit/activity Environmental Officers will develop site-specific spill contingency plans that contain the following information:

a. Name of the unit or activity, facility locations, and the type of facility covered by the plan.

b. An overview statement describing the facility operations.

c. A floor plan sketch of the facility identifying locations of where and how hazardous substances are stored or accumulated.

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- d. A continuously updated inventory of hazardous substances stored or accumulated at the facility.
 - e. A statement of when to implement the site-specific plan.
 - f. Internal notification procedures that include names and 24-hour telephone numbers or persons to be notified in case of an emergency.
 - g. An area evacuation plan.
 - h. Initial spill response procedures, responsibilities of personnel identified as initial responders, response equipment available and its location.
6. Plan review and approval: The unit/activity Environmental Officers will develop site specific spill contingency plans and reviewed by environmental division and approved by unit commander.
7. General Requirements:
- a. The site-specific spill contingency plans will be physically located at the hazardous material storage site or hazardous waste accumulation point to which they pertain.
 - b. The plans will be made accessible to all personnel.
 - c. All unit or activity personnel will be trained on how to implement and understand all of the provisions of the plans.
 - d. Spill contingency plans are working documents and must be continuously reviewed, updated, and revised. The provisions of the plans must be reviewed after each incident to identify response actions that were or were not effective and appropriate revisions must be completed.
8. Point of contact for this memorandum is Chief, Environmental Division, DPW, USAG Red Cloud and Area I at DSN 732-6537.


JOHN W. HAEFNER
COL, EN
Commanding

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