



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON RED CLOUD AND AREA I  
UNIT # 15707  
APO AP 96258-5707

REPLY TO  
ATTENTION OF:

Policy Letter #1-2

IMRD-ZA

03 NOV. 2014.

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Sexual Harassment/Assault Prevention and Response (SHARP)

1. References:

- a. DoDD 6495.1, Sexual Assault Prevention and Response (SAPR) Program, 23 January 2012.
- b. DoDD 6495.02, Sexual Assault Prevention and Response (SAPR) Program 28 March 2013.
- c. ALARAC 007/2012, 121650Z JAN 12, Subject: Sexual Harassment/Assault Response and Prevention (SHARP) Program Implementation Guidance
- d. United States Forces Korea Regulation (USFK) 600-20, Sexual Assault Prevention and Response (SAPR) Program, 20 May 2011.

2. Purpose. To ensure that all personnel (DoD, NAF, Government contractors and KN) Civilian, Soldiers, Airman and their dependants are aware of the procedures for processing SHARP complaints.

3. The USAG Red Cloud and Area I Team is committed to the Army's SHARP program. Sexual Harassment and Sexual Assault **WILL NOT BE TOLERATED** in this command. SHARP requires leaders at all levels to fully implement SHARP and affect our Soldier's and Civilian's sense of well being while assigned to this command. Moreover, all members of this command have the right to file SHARP complaints without fear of reprisal or retaliation. Every member of this command must be aware that sexual harassment and sexual assault, or any actions that demean the dignity of another person, will not be tolerated in this organization. Sexual harassment and sexual assault adversely affects everyone's performance, supervisors, peers, subordinates and senior leaders alike. It is detrimental to productivity, moral, cohesion, and mission accomplishment.

4. Sexual Harassment and sexual assault of or by Military members in punishable under UCMJ. An employee, Military, or Civilian, who is guilty of sexual harassment, will be disciplined as warranted. All leaders need to understand that if they (witness) or otherwise know of incidents of sexual harassment, they are obligated to act. If they do not, they are also guilty of supporting and perpetuating a culture of sexual harassment.

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5. Specifics.

a. Service Members and Civilians who are victims of sexual harassment have two reporting options from which to choose. These options are informal and formal.

(1) A formal option will be submitted on a DA Form 7279 and is time sensitive.

(2) Formal complaints for Civilian members will be submitted through their chain of command.

b. Service Members and Civilians who are victims of sexual assault have two reporting options from which to choose. These options are restricted and unrestricted.

(1) The restricted reporting option allows the victim to receive medical treatment, counseling, and advocacy support services without triggering an official investigation or notification to the chain of command. To exercise this option, the victim may only report the sexual assault to a Sexual Assault Response Coordinator (SARC), Health Care Provider (HCP), Chaplain, or Unit Victim Advocate (UVA).

(2) The unrestricted Reporting option allows a victim of sexual assault the same services as restricted reporting, but allows for a full investigation to include the possibility of a criminal prosecution. An unrestricted report requires official reporting through law enforcement and chain of command channels. Details of the incident will be released only to those personnel who have a legitimate need to know.

6. We strive to set standards in all areas of fair treatment. Therefore, we must ensure our workplace and social environment is one that allows all members of this command to excel completely free of sexual harassment. We all must take a proactive role in preventing and eliminating sexual harassment. If there are questions, concerns, or if a sexual assault needs to be reported, contact the USAG Red Cloud SARC at 010-7191-1674 or call the USFK hotline by DSN at: 158 or by Commercial telephone or cell at: 0503-363-5700.

7. Points of contact for this policy is USAG Red Cloud and Area I, SARC at 730-6994

  
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