DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON DAEGU
UNIT #15746
APO AP 96218-5746

IMDA-MWC

2015 .12. 30

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Garrison (USAG) Daegu Command Policy Letter # 23, Parent Teacher Conferences

1. REFERENCE. Department of Defense Education Activity (DODEA), School Home Community Partnership Training Manual, February 1999, Volumes I through IV.

2. PURPOSE. To ensure that Commanders and supervisors are actively engaged with their community Department of Defense Dependents Schools (DODDS) Daegu American School (DAS), giving every Soldier, DA civilian employee and authorized DA contract employee who is a parent the opportunity to attend his or her child's scheduled parent-teacher conference. USAG Daegu is committed to supporting the academic success of students and the President's initiative of "No Child Left Behind."

3. APPLICABILITY. This policy applies to all active military and reserve components that are permanently or temporarily stationed at any installation within USAG Daegu and Area IV, all invited contractors and their employees working on USAG Daegu and Area IV installations, and all appropriated and non-appropriated funded US civilian employees working permanently or temporarily within USAG Daegu.

4. OBJECTIVE. To bring together a coalition of families, teachers, volunteers, and USAG Daegu support elements are ensuring academic success in our school and maintaining viable After-School programs and activities helping our children to grow into positive, productive community members, to foster educational excellence and achieve academic success.

5. PROCEDURES. Commanders and supervisors are to establish procedures to implement this policy to include, but not be limited to, procedures that address the following:

a. Allowing Soldiers to attend parent-teacher conferences scheduled during the duty day.

b. Granting DA civilian employees, at their request, an excused absence to attend appointed/scheduled conferences.

c. Sending soldiers interested in the "Troops to Teacher Program" to DAS to mentor and foster academic success by teaching in the classroom and serving as mentors during After-School activities and special events at Child and Youth Services.

6. PROPONENT. The proponent of this policy is USAG Daegu Directorate of Family and Morale, Welfare, and Recreation. The point of contact is the School Liaison Officer (SLO), CYSD at DSN: 764-5720.

K TED STEPHENS
COL, AR
Commanding

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