



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, HUMPHREYS  
UNIT #15228  
APO AP 96271-5228

IMHM-HRS

1 October 2015

MEMORANDUM FOR SEE Distribution

SUBJECT: United States Army Garrison Humphreys Policy Letter #8, Army Substance Abuse Prevention Training

1. References.

- a. AR 600-85, Army Substance Abuse Program (ASAP), 28 December 2012.
- b. United States Forces Korea (USFK) Command Policy Letter #6, Prohibited Substances, 2 January 2014.
- c. USAG Humphreys Policy Letter #6, Army Substance Abuse Program, 14 August 2015.

2. The proponent for this policy is the Army Substance Abuse Program Coordinator.

3. This policy is effective immediately. It remains in effect until rescinded or superseded.

4. Purpose. This policy implements Command Substance Abuse Prevention Training Policy for USAG Humphreys and Area III.

5. Policy.

a. Training. This policy applies to all military units and personnel assigned or attached to USAG Humphreys and Area III.

b. The Army Substance Abuse Program (ASAP) is a commander's program, which promotes unit readiness by reducing substance abuse through prevention education, training, deterrence through urinalysis, and breath testing and early identification of substance abusers. Every commander and unit leader is expected to be personally involved in this important aspect of command responsibility to ensure unit readiness. Prevention of alcohol and other drug abuse requires ongoing prevention education classes for all ranks, and early intervention through identifying Soldiers who are experimenting with illegal substances or using alcohol excessively.

c. USAG Humphreys and Area III Substance Abuse Prevention Training Policy: AR 600-85, para 9-12, states that all newly assigned Soldiers will receive a newcomer

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briefing by the commander or designated representative within 30 days of reporting. At a minimum, the briefing will provide information on ASAP services, the location of ASAP services, community laws, command policies, drug and alcohol free activities, and the Limited Use Policy. In addition, corporals and above will receive information on the signs and symptoms of drug and alcohol abuse and how to refer a suspected or verified abuser to the ASAP. All active duty Soldiers will receive a minimum of four hours alcohol and drug abuse prevention training per year.

d. Every unit will provide a minimum of one hour substance abuse prevention education training per quarter to equal or exceed 90% of the unit's assigned strength.

e. Training will be conducted by the Unit Prevention Leader (UPL). Training aids, documents and support will be provided by the Prevention Coordinator (PC).

f. To receive credit for unit training, all materials which includes, training memorandum, attendance roster, training slides and lesson plan will be forwarded to the PC within 5 working days following the date of the class.

g. The UPL will support the USAG Humphreys PC and assist the Unit Commander in assessing the presence of alcohol/drug use/abuse within the unit.

6. Point of contact is the Alcohol and Drug Control Officer (ADCO) at 753-7367, or Prevention Coordinator (PC) at 753-7361.



JOSEPH C. HOLLAND  
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Commanding

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