



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON-YONGSAN
UNIT #15333
APO AP 96205-5333

S: 14 September 2015

IMKO-ABY-PLT

24 July 2015

MEMORANDUM FOR Commander, Eighth Army (G-3 Tasking)

SUBJECT: Support Request for the USAG Yongsan Army Family Action Plan Conference

1. IAW AR 608-47, Army Family Action Plan Program (AFAP), the USAG Yongsan annual AFAP Conference will be held on 06-08 October 2015. Pre-conference training will be held for all participants on 06 October 2015 at the South Post Chapel from 0900-1300.
2. The attire for 07-08 October 2015 is civilian business casual attire.
3. Family Member Delegate candidates will be sought to represent the demographics listed below. This will be done by members of the AFAP Conference Planning Team.

Family Member Delegate Candidates

RANK	QTY	REMARKS
Officer Family Member	4	Half of the Family Member Delegate candidates will be sought from those living in post housing at a minimum. 1 FM will be Non-Command Sponsored.
Warrant Family Member	4	
Enlisted Family Member	4	
Family Member	1	Representing Air Force
Family Member	1	Representing Navy
High School Student	8	2 Students from each grade level
Home School Student	2	One male, one female
Military Retiree	3	Volunteers
TOTAL	27	

4. Suspense:

(a) Delegate candidates and contact information will be provided to the below listed POC by **14 September 2015**. Delegate candidates will submit completed USAG Yongsan AFAP Delegate Applications to POC by **21 September 2015**.

(b) Selected Delegates will be required to attend preconference training on **06 October 2015** from **0900-1300** hours at the South Post Chapel.

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5. The POC for this action is Ms. Zenaida Bate at 738-3617 or 2015yongsanafap@gmail.com



MARIA P. EOFF
COL, LG
Commanding