



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON YONGSAN
UNIT #15333
APO AP 96205-5333

IMYN-ACS

3 February 2014

US ARMY GARRISON YONGSAN POLICY LETTER

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Standards of Child Supervision in Area II

1. REFERENCES:

A. Department of Defense Instruction 6060.3 School-Age Care Program, 19 December 1996.

B. Army Regulation 608-10, Child Development Services, 15 July 1997.

C. Army Regulation 608-18, The Army Family Advocacy Program, 30 October 2007, with RAR 13 September 2011.

2. PURPOSE: The purpose of this policy letter is to establish minimum acceptable standards for the supervision of children that reside in Area II. The definitions of key terms contained in this policy letter are contained in Appendix A of this policy letter.

3. APPLICABILITY: This policy applies to all military, and civilian employees of the Department of Defense (DoD), and invited contractors that reside in Area II (hereafter collectively referred to as "sponsors", and individually referred to as "sponsor."). This policy also applies to a sponsor's dependents(s) (including children) when they reside in Area II in either a command sponsored, or a non-command sponsored status.

4. GENERAL:

A. Sponsors, and parents are ultimately responsible for the health, welfare, and safety of their children at all times. Sponsors, and parents must use good judgment, and consider the physical, emotional, and psychological maturity of their child when determining the level of supervision the child requires.

B. Commanders have a responsibility to reduce potential command liability through risk management. Enforcement of parental responsibility, and implementation of a child supervision policy helps commanders:

(1) Protect the safety of children by ensuring they are supervised.

(2) Safeguard others from risks associated with unsupervised children in housing/common areas, e.g., playing with matches.

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(3) Minimize installation property damage, e.g., vandalism.

(4) Reduce Soldier, civilian, and Family member lost duty time due to child misconduct through lack of supervision.

5. POLICY:

A. Minimum acceptable standards for the supervision of children that reside in Area II are contained in Appendices B, and C of this policy letter (hereafter referred to as "minimum acceptable supervisory standards for children."). These appendices cannot cover every possible situation involving the supervision of children. At no time shall any child be left unattended under circumstances involving potential or actual risk to the child's health, or safety.

B. When consistent with the minimum acceptable supervisory standards for children, the following personnel may supervise children: sponsor, parent, designated adult (at least 18 years old); sibling (at least 11 years old), other family member (at least 11 years old); Family Child Care Provider, Child Developmental Center, or School Age Center (SAC) employee whose duty responsibilities include the supervision of children; and an in-home babysitter that has satisfied the criteria contained in paragraph 5, below.

C. Children age 10 to age 12 that are eligible to stay home alone must complete Home Alone Self-Care Training provided through the Family Advocacy Program (FAP).

D. Successful completion of the American Red Cross Babysitter's Training Course or the CYSS Babysitter Training Course is mandatory for any minor child who is supervising children that are not their immediate family members.

E. Children that meet the criteria for the Exceptional Family Member Program as defined by Army Regulation 608-75 may require special levels of supervision that supplement the minimum acceptable supervisory standards for children.

F. Residents of USAGY that observe children in Area II in conditions that are below the minimum acceptable supervisory standards for these children should contact the following:

(1) Military Police: USAGY, DSN 101, DSN 724-3004, or 0503-397-4096; Hannam Village, DSN 723-9131, or 99-728-8301 (24 hours).

(2) Family Advocacy Hotline (24 hours): DSN 101, or 737-4101; from off-post, dial 0503-337-4101.

G. Actions that law enforcement, and other authorities may take when they observe children in Area II in conditions that are below the minimum acceptable supervisory standards for these children include the following:

(1) The sponsor, parent, or designated care provider will be immediately contacted to provide appropriate supervision. If this person cannot be located, the Military Police will

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be contacted for appropriate action. If child abuse/neglect is suspected, the Family Advocacy Program will be informed.

(2) The child may be removed, and placed in child care, or emergency placement care (by command authority) when the requirements of the applicable regulation(s) is/are not satisfied.

(3) The sponsor, parent, or designated care provide may be investigated in accordance with the Uniform Code of Military Justice (UCMJ), and applicable regulations by the Military Police, and/or assessed by Social Work Services for suspected child abuse/neglect.

(4) A finding of child abuse/neglect may be assessed against the sponsor, parent, and/or designated care provider if a child is observed in conditions that satisfy the regulatory definition of "child abuse/neglect" contained in AR 608-18, and as reprinted in Appendix A of this policy letter.

H. Persons subject to the UCMJ that fail to comply with the provisions of this policy letter, and its appendices are subject to punishment under the UCMJ, to adverse administrative actions, to other adverse action(s) authorized by applicable laws, and regulations. Persons not subject to the UCMJ that fail to comply with the provisions of this policy letter, and its appendices may be subject to adverse administrative sanctions including revocation of privileges as authorized by applicable laws, and regulations.

6. SUPERSESSION: This policy supersedes US Army Garrison Yongsan Policy 1-11, IMKO-ABY-MWA, 10 May 2011, Subject: Standards of Child Supervision in Area II.

7. PROPONENCY: The proponent for this policy is Army Community Service. The point of contact for this policy is the Family Advocacy Program Manager, DSN 315-738-7505.

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MICHAEL E. MASLEY
COL, AG
Commanding

3 Enclosures

1. Appendix A: Definition of Key Terms
2. Appendix B: Child Supervision Guidelines
3. Appendix C: Age Matrix

DISTRIBUTION: A

Appendix A: Definition of Key Terms

Caregiver

An individual, or group of individuals in a position of responsibility for the temporary, or permanent care, and/or supervision of a person of any age who is incapable of self-support. Such care, and/or supervision may be provided in the person's home, in a military-sanctioned caregiver's home, at a military-sponsored, or military-sanctioned out-of-home care facility, a residential facility, or in an activity conducted at various locations. A caregiver may be an individual related by blood, or by law to the child, or incapacitated adult for whom the caregiver is providing care; or an individual unrelated by blood, or by law to the child, or incapacitated adult for whom the caregiver is providing care.

Child

An unmarried person under the age of 18 who is eligible for care through a DoD medical treatment program, and for whom a parent, guardian, foster parent, caregiver, employee of a residential facility, or any staff person providing out-of-home care is legally responsible. The definition of "child" is a biological child, adopted child, stepchild, foster child, or ward. The definition also includes an individual of any age incapable of self-support due to a mental or physical incapacity, and for whom care in a military medical treatment program is authorized.

Child Neglect

A type of child abuse/neglect whereby a child is deprived of age-appropriate care by an act of commission, an act of omission by the child's parent, guardian, or caregiver; an employee of a residential facility; a staff person providing out of home care under circumstances indicating the child's welfare is harmed , or threatened. Child neglect includes abandonment, deprivation of necessities, education neglect, lack of supervision, medical neglect, or nonorganic failure to thrive.

A. Abandonment. A type of child abuse in which the caregiver is absent, and does not intend to return, or is away from the home for an extended period without having arranged for an appropriate caregiver.

B. Deprivation of necessities. A type of abuse that includes the failure to provide age appropriate nourishment, shelter, or clothing.

C. Educational neglect. A type of abuse that includes knowingly allowing the child to have extended, or frequent absences from school, neglecting to enroll the child in an approved home school program, public, or private education, or preventing the child from attending school for other than justified reasons.

D. Lack of Supervision. A type of child abuse characterized by the absence, or inattention of the parent, guardian, foster parent, or other caregiver that results in injury to the child, results in the child being unable to care for self, results in injury, or serious

threat of injury to another person because the child's behavior was not properly monitored.

E. Medical neglect. A type of child abuse when a parent, or guardian refuses, or fails to provide appropriate medically indicated health care for the child although the parent is financially able, or was offered other means to do so.

F. Nonorganic failure to thrive. A type of child abuse manifesting in an infant's, or young child's failure to adequately grown and to develop when no organic basis for this deviation is found.

Emergency Placement Care (EPC)

A child other than the sponsor's child residing in the sponsor's home, and whose care, comfort, education, and upbringing have been entrusted to the sponsor by either a court, a civilian agency, or a parent of the child on a temporary, or permanent basis. An EPC child also includes a sponsor's child who has been placed in EPC by a local civilian authority.

Exceptional Family Member

A family member with any physical, emotional, developmental, or intellectual disorder requiring special treatment, therapy, education, training, or counseling.

Exceptional Family Member Program (EFMP)

The EFMP is designed to provide a comprehensive, coordinated, multiagency approach for medical, education, community support, housing, and personal service to families with special needs.

Family Member

An individual whose relationship to the sponsor who authorizes entitlements to treatment in a medical facility of the military Services.

Installation

A grouping of facilities located in the same vicinity that supports particular functions. Land, and improvements permanently affixed there are under the control of the Department of the Army, and used by Army organizations. A military community in foreign countries may be equivalent to an installation.

Parent

The father, or mother of a child related by blood; a father, or mother by marriage; a father, or mother of an adopted child; a guardian, or any other person charged with a parent's rights, duties, and responsibilities.

Risk

The likelihood of another maltreatment incident occurring. Risk of reoccurrence is based on a complete risk assessment using a Department of Army-approved instrument.

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Sponsor

An active duty military member, or employee of the DoD who is authorized treatment in a medical facility of the military Services.

Unit Commander

The immediate officer-in-charge, or officer in a position of command who has control over persons subject to military law.

Appendix B: Child Supervision Guidelines

1. Children outside.

A. Children aged less than five (5) years old will not be left unattended under any circumstances. **Children less than five (5) years old will not be left unattended in cars under any circumstances.**

B. Children age six (6) to age seven (7) may play outside unattended with immediate access to adult supervision. Immediate access is defined as within eyesight or hearing distance, AND the ability of the adult to respond immediately. Children age at least seven (7) are exempt from the "outside unattended" rule when walking to, and from school, or the school bus stop.

C. Children age eight (8) to age nine (9) may play outside unattended at the playground, in the yard, or in the general vicinity of home (same housing area) with ready access to a verifiable, prearranged, responsible adult that is in the immediate area in case of an emergency, and the parent knowing the location of the child.

D. Children age at least 10 may play outside unattended during the day, or evening provided they have ready access to adult supervision, and check-in no less frequently than hourly.

2. Children left alone in quarters.

A. Children less than nine (9) years old may not be left alone in quarters under any circumstances.

B. Children more than 10 years old, and less than 11 years old may be left for up to one (1) hour with indirect supervision. Children age 11 to age 12 may be left alone in quarters for no longer than three (3) hours during the day, or evening with a minimum of one (1) telephone contact during the three (3) hour period.

C. Children age 12 to age 13 may be left alone in quarters for no longer than six (6) hours. Parents must check up on the child, or have the child periodically check-in. Children from age 14 to age 16 may be left alone for up to nine (9) consecutive hours per any 24 hour period. At least a telephone contact must be made during the time alone.

D. Children from age 17 to age 18 may be left alone overnight. Parents must arrange a designated, responsible, verifiable supervising adult that will be available to the youth(s), and will check on the youth(s) in person at least daily. The designated supervising adult must be in the local area (no more than one (1) hour away). Parents will be available to the youth(s), and supervising adult by telephone, or email. Note: **a military parent's first sergeant, or commander must be notified if the youth(s) are left alone for more than two (2) consecutive nights.**

3. Children attending community activities, and events must adhere to the guidelines outlined in paragraph one (1), and the rules established by the responsible entity, or activity. A child must be at least 11 years old to attend any activity without parent/adult supervision.

4. Requirements for child care providers. The American Red Cross Babysitter's Training course or the Child, Youth, and School Services Baby Sitting Training course is required before babysitting children that are not immediate family members.

A. Children 11 years old may sit for up to one (1) hour for their siblings who are at least six (6) years old. Children between 12 years old, and 13 years old may sit for their immediate family members, or another family's child(ren) for up to six (6) hours; overnight sitting is not permitted.

B. Children 14 years old to 16 years old may babysit up to nine (9) hours. However, no overnight babysitting is permitted. Children at least 17 years old can babysit overnight.