

**YONGSAN CORRECTIVE ACTION PLAN (YCAP)
TRACKING DOCUMENT
FINDING NO:**

Date of Inspection:

Date YCAP is due to the Environmental Division:

Unit or Organization:

Finding description:

Description of root cause and analysis:

Regulatory citation:

Recommended corrective action:

Corrective action assigned to:

Immediate action to be taken:

Actions taken to prevent recurrence:

Actual completion date:

Unit or Organization EO:

Commander's Signature:

IMPORTANT:

1. If any assistance is needed please contact Mr. Santos at 724-5008.
2. The signed copy of the completed YCAP Tracking Document must be submitted to the DPW, Environmental Division (Building T-1398) within 10 working days from the date received.
3. This information will be briefed during the Garrison Commander's Quarterly Environmental Quality Control Committee Meeting.