



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON-YONGSAN
UNIT #15333
APO AP 96205-5333

IMYN-PWH

UNITED STATES ARMY GARRISON-YONGSAN (USAG-Y) POLICY LETTER 2-4

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fence Policy for Family Housing Residents

1. **REFERENCE:** Army Regulation 420-1, Army Facilities Management, 12 February 2008.
2. **PURPOSE:** To establish policy, responsibilities, and procedures for the Installation of fences in Family Housing areas.
3. **APPLICABILITY:** This policy applies to all occupants of Government controlled Family quarters in Krzyzowski Hills (Itaewon Acres), Loring Village (Blackhawk Village), Koelsh Grove (Eagle Grove), and Yongsan South Post.
4. This Command Policy supersedes Area II Support Activity Revised Command Policy #2-4, SAB, 01 December 2010.
5. **GENERAL:** Housing occupants are prohibited from constructing fences without prior written approval from the Director of Public Works (DPW). Below are the procedures for submitting fence requests:
 - a. Sponsor submits a written request to the Engineering Inspection Branch (EIB) within the Housing Division (Bldg 4106). The request must include a drawing of the fence in relation to the dwelling unit. Information concerning authorized fence materials can be obtained from the Self-Help store.
 - b. Upon written approval from EIB, the occupant may proceed to the Self-Help store and purchase the fence materials.
 - c. Within three (3) weeks of approval, the occupant must construct the fence and schedule an inspection with EIB. Inspections can be scheduled with EIB by phone at DSN 738-7736 or in person at EIB office in Bldg 4106.

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6. RESPONSIBILITIES:

a. DPW will not maintain fences during occupancy. Occupants are responsible for ensuring that fences are in good repair. Occupants must remove the fence upon departure and final clearance from the assigned quarters. During the housing pre-termination inspection, the inspector will remind the resident that their fence must be removed and properly disposed of prior to final termination of their government quarters.

b. In multi-Family leased quarters, fences will not extend beyond four feet from the occupants patio area, and fences must have at least one gate to provide access from the exterior for emergencies. Occupants will not secure gates in such a manner that bona fide personnel (e.g., Military Police, Fire Department, Korea Housing Management Office (KOHOM) maintenance workers, etc.) cannot gain entry from the exterior.

c. In duplex government owned housing, personal fences must not extend beyond the boundaries of the occupants yard. Fences must have at least one gate to provide access from the exterior. Occupants will not secure gates in such a manner that bona fide personnel (e.g., Military Police, Fire Department, DPW maintenance workers, etc.) cannot gain entry from the exterior and must not create dead-end corridors or potential ambush sites.

d. Failure to comply with this policy may result in loss of privilege to have a fence or may have other disciplinary action taken.

7. Point of contact is Chief, Engineering Inspection Branch at DSN 738-4282.



MARIA P. EOFF
COL, LG
Commanding

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