



DEPARTMENT OF THE ARMY
UNITED STATES ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON YONGSAN
UNIT #15333
APO AP 96205-5333

IMYN-ACS

UNITED STATES ARMY GARRISON-YONGSAN POLICY LETTER 1-19

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG-Y Sexual Harassment and Assault Response and Prevention (SHARP) Program

1. REFERENCES:

a. DoD Directive 6495.01, Sexual Assault Prevention and Response (SAPR) Program, 23 January 2012. Incorporated 30 April 2013.

b. DoD Directive 6495.02, Sexual Assault Prevention and Response (SAPR) Program, 28 March 2013.

c. United States Forces Korea Regulation (USFK) 600-20, Sexual Assault Prevention and Response (SAPR) Program, 20 May 2011.

d. Army Regulation (AR) 600-20, Army Command Policy, Sexual Assault Prevention and Response (SAPR) Program, Rapid Action Revision (RAR): September 2012.

c. USFK Command Policy Letter# 10, Sexual Assault Prevention and Response Program, 13 June 2012.

d. 8th Army Command Policy Letter# 10, Sexual Assault Prevention and Response Program, 26 September 2011.

e. USAG-Y Sexual Assault Prevention and Response Program Standard Operating Procedure, dated 30 October 2013.

2. This policy letter applies to all USAG-Y personnel including Soldiers, Civilian Employees, Invited Contractors, Technical Representatives, and their Family Members.

3. PURPOSE: To reinforce USAG-Y's commitment to provide a safe environment for all members of this Command. This policy promotes a command climate that encourages victims to report incidents of sexual assault without fear, retribution, or intimidation. Soldiers are our most valuable asset and the cornerstones to our combat readiness in Korea. Providing a safe environment is essential to the successful mission of USAG-Y. **SEXUAL ASSAULT WILL NOT BE TOLERATED.**

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4. BACKGROUND: Sexual assault is a crime that undermines the well-being of every member of the Command by damaging unit cohesion, morale and mission focus. An effective response to this crime requires a concerted effort by every member of the Command to intervene when they witness a high risk situation, to act to prevent sexual assaults and to motivate others to do likewise.

5. DISCUSSION:

a. Commanders, supervisors and leaders at every level are responsible for fostering a safe environment for those in their charge. Our leaders are in the best position to mentor their subordinates in an effort to prevent incidents of sexual assault before they occur. Instilling a proper respect and understanding of Army values and teaching the key strategies to avoid becoming either a victim or an offender are essential to success. USAG-Y leaders can make a difference by positively influencing the behavior of those with whom they supervise and work.

b. Commanders, supervisors and leaders at all levels must take action to eliminate risk-factors for sexual assault from all work areas, living quarters, and recreational facilities through the Command. These leaders must ensure that their Soldiers and employees are briefed on the Command's commitment to eliminate sexual assault. Where prevention fails, commanders and leaders must ensure victims have access to prompt, professional, and compassionate care. All victims of sexual assault will be treated with dignity, fairness, and respect.

c. Commanders, supervisors and leaders must be familiar with the Sexual Harassment and Assault Response and Prevention (SHARP) regulations, the duties and responsibilities of the Area Sexual Assault Response Coordinator (SARC), Deployable Sexual Assault Response Coordinator (DSARC), and Unit Victim Advocates (UVA). Every Soldier should know their reporting options and how to use the Sexual Assault Hotline at DSN: 158 or 0503-363-5700 to request assistance from the USAG-Y SARC.

d. Service Members who are victims of sexual assault have two reporting options from which to choose. These options are restricted and unrestricted reporting:

(1) The restricted reporting option allows the victim to receive medical treatment, counseling, and advocacy support services without triggering an official investigation or notification to the chain of command. To exercise this option, the victim must report the sexual assault incident to a SARC, Health Care Provider (HCP), Chaplain, or UVA. Reporting the incident to anyone not listed above may jeopardize the restricted reporting option.

(2) The unrestricted reporting option allows a victim of sexual assault the same services as the restricted reporting option but also allows for a full investigation and the

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possibility of criminal prosecution. An unrestricted report requires official reporting through law enforcement and the necessary chain of command channels. The victim's personal information remains protected and, as such, the victim's identity and details of the incident will be released only to those personnel who have a legitimate need to know. All sexual assault reports that are brought to the attention of the chain of command must be reported to law enforcement authorities.

e. All those who come forward to report being the victims of sexual assault will be afforded the maximum opportunity to utilize medical, counseling, legal, law enforcement and other community service resources consistent with the type of report filed. Leaders requiring guidance regarding available services and how to best support a victim recovery should contact the USAG-Y SARC.

f. An essential component for sexual assault prevention is the awareness training. All SAPR Program training must be interactive, scenario-based and in a small group format that demonstrates the entire cycle of reporting, response, and accountability. The USAG-Y chain of command is responsible for ensuring that subordinates conduct proper training on prevention of sexual assault incidents.

g. The USAG-Y Sexual Assault Review Board (SARB) provides oversight of SHARP Program advocacy services in Area II including review of individual cases and analyses of systematic issues. Leaders who are selected to serve on the board and commanders invited to a case review need to make attendance their highest priority.

h. A copy of this policy will be displayed on all official bulletin boards and circulated among all military personnel.

6. Point of contact is the USAG- Y SARC, at DSN: 315-738-5150 or the FAPM, 738-7194.



MARIA P. EOFF
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Commanding

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