



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS
UNIT #15228
APO AP 96271-5228

IMHM-CMO

22 September 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Humphreys Policy Letter #28, Child Supervision

1. References.

- a. AR 608-18, the Army Family Advocacy Program, 30 Oct 07.
- b. DoD Directive 6400.1, Family Advocacy Program, 21 Apr 09.
- c. USAG Humphreys Policy Letter #3, Procedures and Guidelines for Processing of Civilian and Family Member Misconduct, 1 Aug 12.
- d. USFK Reg 190-1, Motor Vehicle Traffic Supervision.
- e. AR 608-10, Child Development Services, 15 Jul 97.
- f. AR608-75, Exceptional Family Member Program (EFMP), 22 Nov 06.
- g. Memorandum, HQ CFSC, July 2000 Out of School Home Alone Policy.

2. Applicability. This policy is applicable to all Soldiers, Family Members and sponsored individuals within U.S. Army Garrison (USAG) Humphreys.

3. Purpose. To define standards for child supervision at USAG Humphreys and Area III.

4. Policy: Sponsors are responsible for ensuring the health, welfare and safety of minor Family members, guests and dependents at all times and ensuring such persons obey the provisions of this policy. The sponsor's chain of command is responsible for the Family members assigned or attached to their respective command or agency. However, the USAG Humphreys and Area III Commander retains authority and discretion in handling all Family member misconduct.

5. Parents are ultimately responsible for the welfare and actions of their children. Parents must use sound judgment and consider the physical, emotional and psychological maturity of their children when determining the level of supervision their children require. Failure to exercise those parental responsibilities may constitute child neglect.

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6. Children who meet the criteria for the EFMP, as defined by AR 608-75, require special levels of supervision. These guidelines for supervision and babysitting are to be modified in accordance with their special needs. Parents must consult with their primary care physician to determine the appropriate level of supervision. Parents should not give the degree of self-management and responsibility allowed in this guidance to children with special needs.

7. Policy Enforcement. USAG Humphreys and Area III residents, who observe anyone not adhering to the supervision guidelines in this policy, may contact the following:

a. Military Police:

Humphreys, call DSN 753-3111 or commercial 031-690-3111

Suwon, call DSN 784-5515 or commercial 031-661-5515

b. Family Advocacy Hotline:

Dial 101 from any DSN telephone

From off post, dial 031-690-7101, or from cell phone, dial 0503-353-7101

8. Violations of the Policy. Actions taken when this policy is violated:

a. The sponsor, parent, or designated care provider will be contacted immediately to provide supervision. If the sponsor, parent, or designated care provider cannot be located, the Military Police will be contacted for appropriate action.

b. The sponsor, parent, or designated care provider may be investigated to determine if a violation of this policy occurred and appropriate disciplinary actions may be taken based upon the Uniform Code of Military Justice, the Military Extraterritorial Jurisdiction Act, or USFK/USAG Humphreys and Area III regulation and policy dealing with civilian and Family member misconduct.

c. Serious abuse or neglect cases, or persistent violations of this policy may result in children being removed from the home, offenders barred from post, and/or the early return of dependents. In a case involving contractors or technical representatives, a request will be forwarded to Contracting Command Korea requesting removal of the contractor and/or his Family members.

10. Standards. See Appendix A. Not all possible situations or examples are covered in the appendix, therefore parents and caregivers are expected to exercise sound judgment in all situations concerning the supervision of their children.

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11. Point of contact for this policy is the Civilian and Family Member Misconduct Officer at 754-0036.

Encl
Appendix A

A handwritten signature in black ink, appearing to read "Darin S. Conkright". The signature is fluid and cursive, with a large initial "D".

DARIN S. CONKRIGHT
COL, SF
Commanding

Appendix A (Child Supervision Guidelines)

Rules for Leaving Children Alone

- Children up to 5th grade may not be left at home alone and must have **immediate access** to a responsible adult or babysitter – see note 1.
- Children 6th grade and above with **ready access** can be left at home alone based on parental discretion – see note 2.

Notes:

1. **Immediate access** means within physical eyesight, e.g., by the playground, park, etc., and within hearing distance.
2. **Ready access** is defined as, at a minimum, telephone access and telephone number of each person designated as adult supervision, e.g., a parent, guardian, babysitter, care provider or friend, etc.

Rules for Children Playing Outside

- Children up to 3rd grade can play outside with immediate access to a responsible adult or babysitter (see babysitter section below) at all times – see note 1.
- Children 4th grade and above can play outside with ready access to responsible adult or babysitter – see note 2.

Babysitting

- Parent will decide the appropriate age of when one of their own children babysits his or her sibling(s) as long as the rules for leaving children home alone are met.
- Children age 12 can babysit non-siblings for up to 6 hrs.
- Children age 13-15 can babysit non-siblings for up to 12 hrs.
- Children age 16 above can babysit non-siblings without restrictions.

Note: It is recommended that children who babysit other than their siblings take the 4-H Babysitter's Course offered by CYSS. In accordance with Army Regulation 608-10, only children age 13 and above, having satisfactorily completed the 4-H Babysitter's

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Course (or equivalent), can be added to CYSS babysitting referral list. When babysitting, all babysitters will have a verifiable, prearranged and responsible adult point of contact.

Child Supervision (Walking To/From School and Bus Riders)

From G Avenue Housing (New Housing)

- Children in the 1st grade and below may not walk to/from school without parent/guardian supervision.
- Children in the 2nd grade and above may walk to/from school unsupervised, per parental discretion.

From Bennett Avenue Housing (Old Housing)

- Children in the 1st grade and below must be accompanied by a parent/guardian to/from the bus stop and may not walk to/from school unaccompanied.
- Children in the 2nd-5th grade can walk to/from the bus stop unaccompanied but may not walk to/from school unaccompanied, per parental discretion.
- Children in the 6th grade and above can walk to/from the bust stop and to/from school unaccompanied.

Note: Parents must consider the distance to the school, DOD sanctioned activities area, school building opening time, hours of darkness, on-going construction in the area and the child's maturity.

Child Supervision (In a Car)

- At no time, children 5th grade and below may be left alone in a car.
- Children 6th grade and above. See note below.

Note: At all time, when a child is left alone in the car, the parents will make an informed choice, e.g., regarding heat, level of danger, time in the car, etc. The car key must be removed and the handbrake applied.

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Child Supervision (1st grade and below) Bus Riders Off-Base

- Bus riders 1st grade and below must have parent/guardian supervision during pick-up and drop-off at the designated off-base school bus stops.
- If a parent/guardian is not on site during drop off, the child will be transported to the Child Development Center (CDC) or School Age Center (SAC) and placed in hourly care.
- If the child is not enrolled at CDC or SAC, the bus transportation POC will contact the child's parents/guardian to coordinate pick-up.

Note: Child(ren) must be enrolled in Child, Youth and School (CYS) Services in order for the CDC or SAC to provide care.