

HQDA#:

Attachments Menu

NCO EVALUATION REPORT (SGT)

For use of this form, see AR 623-3 and DA PAM 623-3; the proponent agency is DCS, G-1.

**SEE PRIVACY ACT STATEMENT
IN AR 623-3**

PART I – ADMINISTRATIVE DATA

a. NAME <i>(Last, First, MI)</i>		b. SSN	c. RANK	d. DATE OF RANK	e. PMOSC
f. UNIT, ORG., STATION, ZIP CODE OR APO, MAJOR COMMAND			g. STATUS CODE	h. UIC CODE	i. REASON FOR SUBMISSION
j. PERIOD COVERED		k. RATED MONTHS	l. NONRATED CODES	m. NO OF ENCLOSURES	n. RATED NCO'S EMAIL ADDRESS <i>(.gov or .mil)</i>
FROM <i>(YYYYMMDD)</i>	THRU <i>(YYYYMMDD)</i>				

PART II – AUTHENTICATION

a1. NAME OF RATER <i>(Last, First, MI)</i>		a2. SSN	a3. RATER'S SIGNATURE		a4. DATE <i>(YYYYMMDD)</i>
a5. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT			a6. RATER'S EMAIL ADDRESS <i>(.gov or .mil)</i>		
b1. NAME OF SENIOR RATER <i>(Last, First, MI)</i>		b2. SSN	b3. SENIOR RATER'S SIGNATURE		b4. DATE <i>(YYYYMMDD)</i>
b5. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT			b6. SENIOR RATER'S EMAIL ADDRESS <i>(.gov or .mil)</i>		
c1. SUPPLEMENTARY REVIEW REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO	c2. NAME OF SUPPLEMENTARY REVIEWER <i>(Last, First, MI)</i>		c3. RANK PMOSC/BRANCH ORGANIZATION DUTY ASSIGNMENT		
c4. COMMENTS ENCLOSED? <input type="checkbox"/> YES <input type="checkbox"/> NO	c5. SUPPLEMENTARY REVIEWER'S SIGNATURE	c6. DATE <i>(YYYYMMDD)</i>	c7. SUPPLEMENTARY REVIEWER'S EMAIL ADDRESS <i>(.gov or .mil)</i>		

RATED NCO: I understand my signature does not constitute agreement or disagreement with the assessments of the rater and senior rater. I further understand my signature verifies that the administrative data in Part I, the rating officials and counseling dates in Part II, the duty description in Part III, and the APFT and height/weight entries in Part IVa and IVb are correct. I have seen the completed report. I am aware of the appeals process of AR 623-3.

d1. COUNSELING DATES	INITIAL	LATER	LATER	LATER	d2. RATED NCO'S SIGNATURE	d3. DATE <i>(YYYYMMDD)</i>
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PART III – DUTY DESCRIPTION *(Rater)*

a. PRINCIPAL DUTY TITLE	b. DUTY MOSC
c. DAILY DUTIES AND SCOPE <i>(To include, as appropriate, people, equipment, facilities, and dollars)</i>	
d. AREAS OF SPECIAL EMPHASIS	
e. APPOINTED DUTIES	

PART IV – PERFORMANCE EVALUATION, PROFESSIONALISM, ATTRIBUTES, AND COMPETENCIES *(Rater)*

a. APFT Pass/Fail/Profile: _____ Date: _____ b. Height: _____ Weight: _____ Within Standard? _____ <i>(Comments required for "Failed" APFT, "No" APFT, or "Profile" when it precludes performance of duty, and "No" for Army Weight Standards.)</i>	
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<p>c. CHARACTER: (Include bullet comments addressing Rated NCO's performance as it relates to adherence to Army Values, Empathy, Warrior Ethos/Service Ethos, and Discipline. Fully supports SHARP, EO, and EEO.)</p> <p style="text-align: center;"> MET STANDARD <input type="checkbox"/> DID NOT MEET STANDARD <input type="checkbox"/> </p>	<p>COMMENTS:</p>
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RATED NCO'S NAME <i>(Last, First, Middle Initial)</i>	SSN	THRU DATE
PART IV – PERFORMANCE EVALUATION, PROFESSIONALISM, ATTRIBUTES, AND COMPETENCIES <i>(Rater)</i>		
<p>d. PRESENCE: (Military and professional bearing, Fitness, Confidence, Resilience)</p> <p style="text-align: center;"> <input type="checkbox"/> MET STANDARD <input type="checkbox"/> DID NOT MEET STANDARD </p>	COMMENTS:	
<p>e. INTELLECT: (Mental agility, Sound judgment, Innovation, Interpersonal tact, Expertise)</p> <p style="text-align: center;"> <input type="checkbox"/> MET STANDARD <input type="checkbox"/> DID NOT MEET STANDARD </p>	COMMENTS:	
<p>f. LEADS: (Leads others, Builds trust, Extends influence beyond the chain of command, Leads by example, Communicates)</p> <p style="text-align: center;"> <input type="checkbox"/> MET STANDARD <input type="checkbox"/> DID NOT MEET STANDARD </p>	COMMENTS:	
<p>g. DEVELOPS: (Creates a positive command/workplace environment, Fosters esprit de corps, Prepares self, Develops others, Stewards the profession)</p> <p style="text-align: center;"> <input type="checkbox"/> MET STANDARD <input type="checkbox"/> DID NOT MEET STANDARD </p>	COMMENTS:	
<p>h. ACHIEVES: (Gets results)</p> <p style="text-align: center;"> <input type="checkbox"/> MET STANDARD <input type="checkbox"/> DID NOT MEET STANDARD </p>	COMMENTS:	
RATER OVERALL PERFORMANCE		
i. COMMENTS:		
PART V – SENIOR RATER OVERALL POTENTIAL		
<p>a. Select one box representing Rated NCO's overall potential compared to others in the same grade whom you have rated in your career. I currently senior rate _____ NCOs in this grade.</p> <p> <input type="checkbox"/> MOST QUALIFIED <input type="checkbox"/> HIGHLY QUALIFIED <input type="checkbox"/> QUALIFIED <input type="checkbox"/> NOT QUALIFIED </p>	b. COMMENTS:	
<p>c. List two successive assignments and one broadening assignment (3-5 years).</p> <p>Successive Assignment: 1) _____ 2) _____ Broadening Assignment: _____</p>		