DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON DAEGU
UNIT #15746
APO AP 96218-5746

IMDA-PWH 2014 .03. 05

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Garrison (USAG) Daegu Policy Letter #67, Visitation in Army Family Housing (AFH) and Unaccompanied Personnel Housing (UPH)

1. The prepotency for this policy is the Directorate of Public Works (DPW), Housing Division.

2. This policy is effective immediately. It remains in effect until rescinded or superseded.

3. Reference. AR 420-1, Army Facilities Management, 24 August 2012.

4. Applicability. This policy is applicable to all residents of AFH and UPH (Senior Officer Quarters (SOQ), Bachelor Officer Quarters (BOQ) and Senior Enlisted Quarters (SEQ)) within USAG Daegu.

5. Purpose. To provide a uniform policy for visitation in AFH, UPH, (SOQ), (BOQ) and (SEQ) facilities on USAG Daegu.

6. It is the policy of this command to permit visitation in AFH, UPH (SOQ, BOQ and SEQ) of authorized dependents and guests for a period of 30 calendar days when such visits do not infringe on the rights of other residents.

a. Sponsors are responsible for the conduct of their dependent(s)/guest(s) and are expected to enforce high standards of conduct of their dependent(s)/guest(s).

b. Visitors will not be permitted to remain in quarters in excess of 24 hours unless formal written permission is obtained. A written notification to DPW, Housing Division is required when having visitors for over 24 hours.

c. Written permission for visitation of dependent(s)/guest(s) must be obtained from the DPW, Housing Division Chief for 30 days or less.

d. For visitation of 31 calendar days or more written permission from the Commander, USAG Daegu is required.

7. Residents desiring to have dependents visit during their tour of duty will take the following actions prior to the arrival of their dependent(s) or guest(s).

a. Requests (IAW b, c and d above), will be approved by the resident's Company Commander and Battalion Commander before processing by the Housing Office. All requests will include date of arrival, dependent's name, age and the date of departure. (Visitation request Memo's are attached as 1 Enclosure. All requests should be at the Camp Henry Housing Office, building 1304 or Camp Carroll Housing Office, building 127 two (2) weeks prior to the arrival of dependent(s) or guest(s) to allow for processing.

b. Notify the Pass and ID Section and request access to the installation.

c. Notify the Housing Office, building 1304 when dependent(s)/guest(s) depart.

d. Notify the Finance and Accounting Office if the visit will exceed seven (7) consecutive days.

8. At no time will dependent spouses/children or other Family members be allowed to reside in UPH facilities (SOQ, BOQ or SEQ) with the service member. Any time that exceeds 30 days, visitation will be considered residing and the service member must come to the Camp Henry Housing Office, bldg 1304 or Camp Carroll Housing Office, bldg 127 to change their housing status.

9. Point of contact is Chief, Housing Division at 768-7668.

Encl
as

JIM M. BRADFORD
COL, IN
Commanding

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