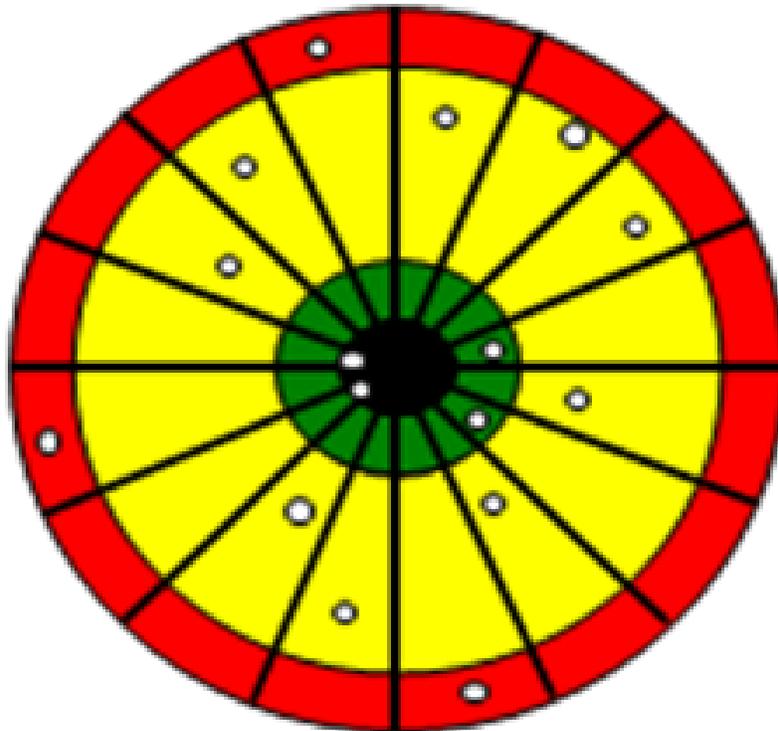


**USAG-HUMPHREYS and AREA III
RISK REDUCTION PROGRAM**

COMMANDER'S RESOURCE GUIDE



- **Installation Resources for Support of Unit Prevention/Intervention Education Efforts.**
- **Point of Contact for Installation Support agencies/Installation Prevention Team Members**

Commanders Use of this Guide

This Commander's Resource Guide (CRG) will serve as a reference for contacting installation agencies responsible for providing assistance to Commanders in helping to prevent and reduce high risk behaviors. Such high-risk behaviors are not conducive to combat or operational effectiveness or efficiency. Dealing with them early and effectively will assist in the successful completion of your mission.

A separate space has been set aside within this guide for every risk factor tracked within the Risk Reduction Program. Each space is organized as follows:

- a. Definition of the Risk Factor being tracked
- b. Primary staff agency responsible for data collection and/or assistance, location and phone number.
- c. A brief description of service available

DEATHS

Definition: The number of all deaths among members of the reporting unit.

POC: PMO, Chaplain

Building/Phone Numbers: 753-3124/754-7274

Services Provided: Contact Chaplain for services

ACCIDENTS

Definition: The number of Army accidents in which the resulting total cost of property damage is \$20,000 or more, but less than \$500,000; a nonfatal injury or occupational illness that causes 1 or more days away from work or training beyond the day or shift on which it occurred (AR 385-10).

POC: Installation Safety Officer

Building/Phone Number: 754-5581

Services Provided: The Installation Safety Officer can assist commanders on all matters concerning accident prevention. Each unit is required to appoint a safety representative who must be trained by the Safety Officer on principles of effective safety practices.

STDs/STIs

Definition: The number of new cases of all STDs among members of the reporting unit (whether they remain deployable or become non-deployable). These include all forms of STDs, including, but not limited to, HIV, gonorrhea, venereal warts, chlamydia, etc.

POC: Army Public Health Nurse (APHN)

Health Promotion Coordinator (HPC)

Building/Phone Number: Bldg 555/753-8355 (APHN), 753-7657 (HPC).

Services Provided: Classes are available to requesting units on a variety of health promotion topics, to include:

- Healthy Lifestyles-cholesterol, tobacco, exercise, stress, blood pressure, heart disease.
- Tobacco Cessation
- Family Planning
- Women's Health
- Communicable Disease-to include Tuberculosis and HIV
- Self-Care
- Nutrition
- Sports Injury Prevention
- Civilian Fitness Program
- Malaria
- Korean Hemorrhagic Fever
- Hot/Cold Weather Injuries

Classes can be developed in other health topic areas upon request

SELF HARM AND SUICIDE ATTEMPTS

Definition: The number of suicide gestures and suicide attempts, NOT ideations, by members of the reporting unit.

POC: Behavioral Health Clinic/On-Call Chaplain

Building/Phone Number: 753-7657/010-9496-7445

Services provided: The Behavioral Health Clinic conducts evaluations and treatment of Soldiers who may be at risk for self-injury or suicide. After hours, the Camp Humphreys Urgent Care Clinic conducts evaluations and treats all personnel who may be at risk for self-injury or suicide. The Garrison Chaplain Office is the proponent for Suicide Prevention Training for area III.

The Behavioral Health Clinic offers individual and group counseling for stress management, combat stress control training, and critical incident stress debriefing. Additional services include individual, group, marital, and family counseling, child and adolescent counseling, stress and anger management classes, and command consultations.

AWOLs

Definition: The number of AWOL charges brought against members of the reporting unit.

POC: Provost Marshal

Building/Phone Number: 753-3124

Services Provided: Contact PMO for services

DRUG OFFENSES

Definition: The number of drug offenses charged to members of this reporting unit. These include, but are not limited to, possession and sale (but NOT USE) of a controlled substance.

POC: Provost Marshal

Building/Phone Number: 753-3124

Services Provided: Upon request, PMO can provide unit commanders with assistance in performing Health and Welfare Inspections utilizing Military Police Investigations and Military Working Dog assets.

POC: Army Substance Abuse Program, ADCO

Building/Phone Number: Bldg 742, 753-7367

Services Provided: A wide range of prevention/education classes are available for unit level classes. In addition, periodic train-the-trainer classes are available, which provides lesson plans and other training material to unit level designated instructors. There are also many resources including books, pamphlets, DVDs, and audio tapes available from the ASAP Resource Library. Request for assessment/treatment of specific individuals should be directed to the clinical Director at 753-7366.

ALCOHOL OFFENSES

Definition: The number of alcohol-related offenses charged to members of the reporting unit. These include, but are not limited to, DWI/DUI, public intoxication, drunk and disorderly conduct, alcohol-related reckless driving, possession by a minor, and consumption by a minor.

POC: Provost Marshal

Building/Phone Number: 753-3124

Services Provided: The PMO offers Intoxilizer 5000 tests of Soldiers when equipment is not in use for DUI/DWI operations. The service allows commanders to confirm drunk on duty suspicions. Additionally, it aids commanders in promoting appropriate crime prevention attitudes, procedures, and behaviors.

TRAFFIC VIOLATIONS

Definition: The number of moving traffic violations charged to members of the reporting unit. These include, but are not limited to, speeding, failure to obey a traffic device, accidents, and non-alcohol-related reckless driving.

POC: Provost Marshal

Building/Phone number: 753-3124

Services Provided: Upon request, the PMO can assist commanders to promote appropriate attitudes, procedures, and behaviors. Additionally, the PMO can assist in discouraging potential offenders from committing traffic violations.

CRIMES AGAINST PERSONS

Definition: The number of crimes against persons charged to members of the reporting unit. These include, but are not limited to, simple assault, aggravated assault, murder, robbery, concealed weapons, kidnapping, harassment and threats, sodomy, rape, indecent assault, adultery, and forgery.

Note: Do not include any of the Drug Offenses or Alcohol Offenses in this factor.

POC: Provost Marshal

Building/Phone Number: 753-3124

Services Provided: The PMO can assist in protecting potential victims from criminal acts by eliminating and/or reducing opportunities for the act to occur. The PMO can also discourage potential offenders from committing criminal acts.

CRIMES AGAINST PROPERTY

Definition: The number of crimes against property charged to members of the reporting unit. These include, but are not limited to, house breaking/burglary, automobile theft, theft of government property, theft of private property, damage to property, and vandalism.

POC: Provost Marshal

Building/Phone Number: 753-3124

Services Provided: POC can provide information regarding physical security inspections of unit areas and motor pools, security analysis of parking areas, including lighting improvements and general suggestions regarding how to make offices and common areas less attractive for criminal activities.

SPOUSE ABUSE

Definition: The number of substantiated cases of spouse abuse where the perpetrator and/or victim are members of the reporting unit.

POC: Family Advocacy Program, ACS

Building/Phone Number: Camp Humphreys, Bldg 311, 753-3742/8401
Suwon, Bldg B2200, 788-4934

Services Provided: Conducts training for all commanders and senior enlisted advisors (E7 through E9) about the Family Advocacy Program (FAP) within 45 days of assuming command as well as annually. Training includes family violence prevention, policies addressing domestic violence, and services available including transitional compensation.

The following classes, group sessions, and services are provided by FAP:

- Anger Management
- Stress management
- Women Support
- Couples Communication
- Spouse Abuse Prevention
- Conflict Resolution
- Women Infant and Children (WIC) information and application process
- Victim Advocacy Services
- Transitional Compensation information and application process

CHILD ABUSE

Definition: The number of substantiated cases of child abuse where the perpetrator is a member of the reporting unit.

POC: Family Advocacy Program, ACS

Building/Phone Number: Camp Humphreys, Bldg 311, 753-8401
Suwon, Bldg B2200, 788-4934

Services Provided: Conducts training for all commanders and senior enlisted advisors (E7 through E9) about the Family Advocacy Program (FAP) within 45 days of assuming command as well as annually. Training includes identifying and reporting suspicion of child abuse and neglect, policies addressing child abuse and neglect, and services available including transitional compensation. Additionally, services are provided to families in their homes through the New Parent Support Program. Eligibility is from prenatal to 3 years old. The following classes, group sessions, and services are provided by FAP:

- Anger Management
- Stress management
- Women Support
- Couples Communication
- Spouse Abuse Prevention
- Conflict Resolution
- Women Infant and Children (WIC) information and application process
- Victim Advocacy Services
- Transitional Compensation information and application process

FINANCIAL PROBLEMS

Definition: The number of Soldiers who seek financial assistance from Army Emergency Relief or assistance with debt liquidation or money mismanagement (for example, problems with creditors due to bounced checks; problems paying the Army or mortgage; or borrowing from “payday” lending institutions) among members of the reporting unit.

POC: Financial Readiness Program, ACS

Building/Phone Number: Camp Humphreys, Bldg 311, 753-8403/8401
Suwon AFB, Bldg B2200, 788-4934

Services Provided: The Financial Readiness Services are provided to support commanders in the maintenance of unit financial readiness to sustain deployments, and counsel Soldiers and families on financial self-sufficiency.

I. Personal Financial Management Readiness and Consumer Affairs:

- Banking and Credit Union Services
- Budget Development and Record Keeping
- Debt Liquidation
- Credit Use and Abuse
- Consumer Rights and Obligations
- Insurance
- Personal Finance readiness

II. Mandatory Training

- Refresher classes for personnel who have abused and misused check-cashing privileges.
- Support to unit commanders in establishing personal financial management readiness training for first term/initial term Soldiers.

III. Financial Counseling Services

- Counseling services for Soldiers and family members in areas such as budget development, financial planning, developing spending plans, managing personal finances, and evaluating assets and liabilities.

IV. Pre-Screening and counseling for the Family Subsistence Supplemental Assistance (FSSA)

V. Debt Liquidation Assistance-Facilitate resolution of financial crisis by:

- Assisting clients in analyzing their assets and liabilities and enrolling them in a debt liquidation program, if appropriate.
- Assist clients in developing a repayment plan to liquidate debt.
- Assist clients in contacting their creditors.
- Notify each enrollee's creditors by mail that they are enrolled in a debt liquidation program

Follow clients through counseling until the following occurs:

- Client's debts are liquidated.
- Counselor is assured that client can manage his/her finances independently.
- Client withdraws from the program
- Assist client in transferring to debt liquidation program at new duty station.

VI. Consumer Advocacy Services- Information provided to help Soldiers and families to make educated decisions.

VII. Consumer Complaint Resolution Service (on or off the installation)

- Information on resolving consumer complaints, consumer rights, and protection laws.
- Referral to military and civilian resources responsible for resolving complaints.
- Coordination with Staff Judge Advocate, Inspector General, and Armed Forces Disciplinary Board on issues requiring their assistance.

- Assistance to clients in drafting consumer compliant letters and contacting agencies and businesses in reference to consumer issues.
- Publicizing agencies and businesses that employ unfair practices IAW AR 190-24
- Feedback is provided to commanders and families to prevent privation.

VIII. AER assistance to Soldiers and Families to prevent privation.

POSITIVE UAs

Definition: The number of confirmed positive urinalysis test results among members of the reporting unit.

POC: Drug Test Coordinator (DTC), ASAP

Building/Phone Number: Bldg 742, 753-7363

Services provided: classes are provided to Unit Prevention Leaders (UPLs) on a monthly basis. Upon request, the IBTC will train observers. The IBTC advises and assists commanders with Smart Testing, confidential scheduling of unannounced unit sweeps (100% UAs), testing during deployments, field exercises, and weekends. The Alcohol and Drug Control Officer (ADCO) will brief commanders on the Drug Testing program (DTP) and appropriate procedures for processing positive UAs. The Prevention Coordinator will provide educational classes and/or assistance in prevention, illicit drug identification and addictions.

UA SAMPLES SHIPPED

Definition: The number of urinalysis samples from this reporting unit that were shipped for testing.

POC: Drug Test Coordinator (DTC), ASAP

Building/Phone Number: Bldg 742, 753-7363

Services Provided: Contact the ADCO (753-7367) for additional information on specimens shipped.

WARNING LETTERS

Definition: The number of letters to members of the reporting unit warning that, if inappropriate behavior continues, the consequence is a loss of on-post housing.

POC: Garrison Housing Manager

Building/Phone Number: Bldg 311, 753-7356

Services Provides: Contact the Housing Manager for services

EVICTION SERVICES

Definition: The number of notices issued to members of the reporting unit evicting them from on-post housing.

POC: Garrison Housing Manager

Building/Phone Number: Bldg 311, 753-7356

Services Provided: Contact the Housing Manager for services.

CHAPTER ELIMINATIONS

Definition: The number of chapter eliminations in the reporting unit that are based on chapters (5, 9, 10, 13, or 14), and AR 600-8-24 (chapter 4).

POC: Judge Advocate General

Building/Phone Number: 753-6245/3812

Services Provided: Reports the number of chapter eliminations and will discuss how statistics are derived. Provides legal advice upon request.

COURT MARTIAL

Definition: The number of courts-martial in the reporting unit.

POC: Judge Advocate General

Building/Phone Number: 753-6245/8497

Services Provided: Contact JAG for legal services.

DISCIPLINARY ACTIONS

Definition: The number of administrative disciplinary actions (non-judicial) in the reporting unit (Article 15, GO memorandums of reprimand, etc).

POC: Judge Advocate General

Building/Phone Number: 753-6245/8497

Services Provided: Provides legal advice upon request.