



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS
UNIT #15228
APO AP 96271-5228

REPLY TO
ATTENTION OF:

IMHM-ES

1 August 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Humphreys Policy Letter #62, Installation Parking

1. The proponent for this policy is the Directorate of Emergency Services (DES).
2. This policy is effective immediately. It remains in effect until rescinded or superseded.
3. References.
 - a. AR 190-5, Motor Vehicle Traffic Supervision, 22 May 06.
 - b. USFK Regulation 190-1, Military Police Motor Vehicle Traffic Supervision, 27 Apr 05.
4. Applicability. This policy applies to personnel authorized to operate motor vehicles on USAG Humphreys.
5. Purpose. This policy sets responsibilities, and procedures for reserve and executive designated parking.
6. General.
 - a. This policy is punitive in nature and violation of the provisions herein may subject military personnel to disciplinary and/or administrative actions. Family members, civilians, contractor, and visitors who do not comply with this policy may be subject to administrative action or sanctions.
 - b. Personnel who violate the parking policy will be cited on a DD Form 1408 (Traffic Ticket, Armed Forces) for failure to obey order/regulation, and will be forwarded to the commander or director of his/her organization for action.
 - c. A parking space shall be defined as a space where vehicles may be assembled or stationed with application of the following:
 - (1) A valid parking space is within the striped stall markings in a paved lot or against a bumper block in a gravel lot. Any area that is not striped, does not have a bumper block in front of it, or is not specifically identified as a parking space/lot/area is not a legal parking space.

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(2) "By permit Only" vehicles shall park in blue handicapped, stork parking, or white marked parking stalls only.

(3) Responsibility for locating a legal parking space rests with the operator of the motor vehicle. Lack of space is not a valid excuse for violating any parking regulation.

(4) Any vehicle parked in a location other than designated areas is subject to fines, immobilization, or immediate removal and/or impounding at the operator's and/or owner's expense. This includes but is not limited to the following:

(a) Sidewalk or blocking ramps leading to sidewalks.

(b) Beyond the lines designating a legal parking space.

(c) In front of movable barriers, in spaces where cones have been placed, or in any place marked "No Parking," "Tow Away Zone," "Loading Zone" or "No Long Term or Overnight Parking."

(d) Without a valid permit for any reserved parking spaces/areas as specifically designated by a posted sign, which includes spaces designated for disabled persons and expectant Mothers (Stork Parking). Vehicles parking in those spaces must display the appropriate permit indicating appropriate status.

(e) On the curb of any street, especially fire lanes which are defined as red curbs, unless signs or pavement marking specifically indicate that parking is permitted.

(f) Lawns (includes seeded areas through-out the installation)

(g) Obstructing the normal flow of traffic.

(h) In an establishment or parking lot which does not permit motor vehicles to be left unattended per signage clearly posted.

7. Designated Parking. The installation will provide for five percent of existing parking spaces within a given parking lot, for government vehicles, executive parking, or customer/visitor parking. The most efficient use of on/off-street parking space should be stressed on a non-reserved (first-come first-served) basis. However, within the five percent limitation, the following policies will apply:

a. Customer parking will receive first priority, followed by government vehicle parking.

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b. Adequate handicap parking (if applicable) will be provided within existing assets. Designated handicapped/expectant Mother parking is not included in the five percent limitation.

c. The last priority is executive (reserved) parking. The designation of executive/reserved parking will be minimized. Executive parking will be designated only for General Officers and their Command Sergeants Major (CSMs), Brigade Commanders/CSMs, Battalion Commanders/CSMs, Chief Warrant Officer (CW5), and Directors in the grade of Colonel or civilian equivalent. Sergeants Major, Company Commanders, and First Sergeants (within their company areas) are allowed executive parking based on their senior mission commander's approval and through the Garrison Commander. All requests for executive parking must be submitted to the Provost Marshal, DES for approval and processing.

d. Parking signs not in compliance with the above policy will be removed.

8. Point of contact is the Provost Marshal, Emergency Services at 753-3194.



DARIN S. CONKRIGHT
COL, SF
Commanding

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