



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND PACIFIC REGION
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS
UNIT #15228
APO AP 96271-5228

IMHM-ES

15 April 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG Humphreys Policy Letter #43, Registering Additional Privately Owned Vehicles (POV) and POV Registration for Personnel Not Entitled

1. Proponency for this policy is the Directorate of Emergency Services (DES).
2. This policy is effective immediately and remains in effect until rescinded or superseded.
3. Reference: USFK Regulation 190-1, Motor Vehicle Traffic Supervision, 10 May 2012.
4. Applicability. This policy applies to all personnel subject to USFK Regulation 190-1 requesting to register an additional or multiple vehicles that were not authorized in their movement or authorization documents and applies to those SOFA personnel identified in USFK Regulation 190-1 as not automatically entitled to register a vehicle in USFK/ROK.
5. Purpose. To outline the procedures for requesting an Exception-to-Policy (ETP) for additional/multiple vehicle registration within a Family and granting vehicle registration to those SOFA personnel not entitled to vehicle registration in accordance with USFK Regulation 190-1. Regulating the number of additional vehicles registered on our installation will be within reasonable expectations: support management of increased traffic density in support of USFK Transformation. Effective management of our increased vehicle population will ensure the unimpeded and safe traffic flow on the installation and through our installation's vehicle access control points.
6. Summary.
 - a. USFK Area/Installation Commanders have responsibility to develop and manage ETP procedures to register additional or multiple vehicles within a Family and to grant vehicle registration to those SOFA personnel not entitled to register a vehicle in accordance with USFK Regulation 190-1.
 - b. Effective management of our registered vehicle population (traffic volume) on USAG Humphreys prevents significant delays both entering and exiting the installation and favorably affects the Garrison's "First Responders" ability to respond to emergency

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situations and ensures our community has ample non-traffic obstructing (legal) vehicle parking spaces available at our installation facilities.

c. In accordance with USFK Regulation 190-1, regardless of SOFA privilege status, only one vehicle per sponsor may be legally registered with the installation's vehicle registration office. Only one (1) DBIDS vehicle registration decal is issued per SOFA Family unless there is written proof granting an ETP for additional/multiple SOFA vehicle registration. Registering additional/multiple SOFA vehicles (2nd, 3rd, 4th POV) in USFK is a privilege which personnel are not automatically entitled to.

d. In accordance with USFK Regulation 190-1, personnel not automatically entitled vehicle registration must follow the procedures established by the Area Commander to be entitled vehicle registration.

(NOTE: Personal convenience is not a basis for approval of exceptions to USFK policy vehicle registration policy) .

7. The following criteria are established in accordance with USFK Regulation 190-1 to obtain an approval determination for additional or multiple vehicle registration:

a. The Sponsor (Requestor) must first obtain approval for an ETP from the first O-6 in his/her chain of command in the form of a memorandum. The subject line of this memorandum must annotate the number and type of vehicle approved by the unit-level O-6 (Examples; SUBJECT: Request Exception-to-Policy (ETP) to register a 2nd POV (car), or Request Exception-to-Policy (ETP) to register a 3rd POV (motorcycle/moped), or Request Exception-to-Policy (ETP) to register a 3rd POV (car)).

b. Sponsor submits the unit-level O-6 approved ETP to the DBIDS Office (Bldg. 544) or CPX Gate Visitor's Center (Bldg. 724) for final processing (approx 5~7 working days). Final decision determination is made by the O-6 Area Commander in which the sponsor is assigned.

c. The following situations are examples that may grant an approval determination:

(1) Spouse is a part-time (20 hours per week) or full-time employee (supporting documentation (Letter of Employment) must be submitted with this request).

(2) Sponsor has a Family member enrolled in the Exceptional Family Member Program or has a Family member who is diagnosed with a serious health condition (supporting documentation must be submitted with the ETP request).

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(3) There are compelling or extenuating personal reasons that make an additional vehicle necessary for the Family (on a case-by-case basis) – all supporting justification/explanatory documents must be submitted with the ETP request).

8. The following procedure is established in accordance with USFK Regulation 190-1 for those personnel not automatically entitled vehicle registration in USFK Regulation:

a. The requester must first obtain approval from the first O-6 in his/her chain of command in the form of a memorandum.

b. After obtaining approval from the first O-6 in the requestor's chain of command, submit the ETP to the DBIDS Office (Bldg. 544) or the CPX Gate Visitor's Center (Bldg. 724) for final processing (approx. 5-7 working days). Final decision determination is made by the O-6 Area Commander in which the requestor is assigned.

9. IAW USFK Regulation 190-1, all rules regarding the operation of motorcycles will also apply to mopeds (minus the MSF Card). All motorcycles/mopeds regardless of size of Cubic Centimeters (CCs) must be registered with the Area Vehicle Registration Office (Pyeongtaek DMV) and be registered in DBIDS to obtain a USFK Vehicle Decal.

10. POC is the Chief, Access Control, DBIDS and Vehicle Registration at 753-6609, or Chief, Security Division, DES at 753-5924.


DARIN S. CONKRIGHT
COL, SF
Commanding

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