



**2011 Major General Keith L. Ware
Public Affairs Competition
Community Relations Category B: Program
Fort A.P. Hill Citizens' Academy
Pilot Program**

2011 Major General Keith L. Ware Public Affairs Competition

Community Relations Category B: Program

Fort A.P. Hill Citizens' Academy Pilot Program

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DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON FORT A.P. HILL
18436 4TH STREET
FORT A.P. HILL, VIRGINIA 22427-3114

REPLY TO
ATTENTION OF

IMPH-PA

20 January 2012

MEMORANDUM FOR Public Affairs and Strategic Communications Office, Headquarters, US Army Installation Management Command, 2405 Gun Shed Road, Fort Sam Houston, TX 78234-1223

SUBJECT: Letter of Endorsement for the Installation Management Command

1. I recommend and endorse the nomination of the Fort A. P. Hill Public Affairs Office for the MG Keith L. Ware Public Affairs Competition Community Outreach Award in the program category for the Fort A. P. Hill Citizens' Academy Pilot Program.
2. The purpose of Fort A.P. Hill Citizens' Academy Pilot Program was to inform the public on what goes on behind the wire and make them our advocates in the community: leverage the power of their voices to tell Army and Installation Management Command story, yet do this from a position of "insider knowledge."
3. The program provided citizens an opportunity to learn about Fort A.P. Hill through first-hand experience and gain exposure to the wide range of functions, operations and services. In turn, the post obtained invaluable feedback from citizens regarding Fort A.P. Hill operations, programs and services and applied the input toward the installation's community relations program.
4. The Fort A. P. Hill Citizens' Academy Pilot Program built and empowered advocates in surrounding localities by creating an understanding about the installation's mission and instilling a "sense of community."
5. The resounding success of the program is evident in a testimonial from a graduate who said, "This was wonderful. Every base should do this for every community."
6. The Fort A. P. Hill Public Affairs Office introduced a program to the Army that is not only the first of its kind but inspired patriotism, instilled pride and developed trust with the American public.

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JOHN W. HAEFNER
LTC, EN
Commanding

INTRODUCTION

Fort A.P. Hill Citizens' Academy Pilot Program

About 100,000 Warriors hone their combat edge at Fort A.P. Hill every year. Fort A.P. Hill's professional and dedicated workforce takes great pride in providing the Warriors, "The Best Training and Support—Anywhere!"

The purpose of Fort A.P. Hill Citizens' Academy Pilot Program was to inform the public on what goes on behind the wire and make them our advocates in the community: leverage the power of their voices to tell Army and IMCOM story, yet do this from a position of "insider knowledge."

The Academy was designed to allow citizens to step into the shoes of the IMCOM employee and the Warriors that train here. Students worked on projects such as how to site a simple construction project (working through cultural, natural, safety constraints), worked a fire line for a controlled burn, fired weapon systems (Engagement Skills Trainer-2000 and Virtual Battle System-2), C2 range operations, planned a high risk training combat operation, negotiated confined space trainer, entered smoke-filled buildings, and got up close and personal with explosives and how we model noise.

The coursework was 100 percent engaging and 100 percent hands on. Minimal (if any) slides stretched our employees considerably.

Topics were formed from those most difficult "seams" we work with the public: noise, smoke, and master planning/ the National Environmental Policy Act of 1969, as amended. We wanted them to realize what we do is not arbitrary—that every noise, every bit of smoke, every dollar spent has a purpose.

We conducted three sessions on three Saturdays in October 1, 8, 22 2011 for a total of about 25 hours of instruction. A graduation and reception was held in conjunction with the Installation–Community Council Oct. 27, 2011.

RESEARCH

The Fort A.P. Hill Garrison Commander came back with the vision for a Citizens' Academy after attending an International City/County Management Association Conference. At the conference, he saw a presentation about the Montgomery, Ohio, Citizens' Leadership Academy.

The PAO researched/benchmarked citizens leadership academies to determine what the academies entailed, their target audiences, goals/objectives, results, etc. Following research of at least nine academies, PAO compared how the academy would be similar or differ from the DOD's Joint Civilian Orientation Conference. In addition, PAO contacted the Army Community Covenant office to learn there was not a program of this kind in the Army. Further research revealed Fort Huachuca's support of the local community's citizens academy with a day of activities at the fort. Other than that, this appeared to be the first program that would involve a curriculum, designed by an Army Garrison, for the citizens of its surrounding communities.

The PAO built the Citizens Academy pilot program into the FAPH 2011 Public Affairs Plan. After research, PAO presented a concept paper to the GC. Once the concept met the GC's intent, the PAO and GC presented the concept to the Installation-Community council Co-Chair USN (Ret.) Capt. James Day. After receiving his input, they modified the concept.

The PAO and Garrison Commander also conducted a teleconference with leadership of the Montgomery, Ohio, Citizens' Leadership Academy asking questions from what worked well to what didn't work well, how they reached their desired goals, what was the overall success of the program. The leadership followed up with a booklet on their program that was used as a tool during the planning phase.

The next step was to provide the concept plan to the SJA for review (see Supporting Documentation: Fort A.P. Hill Citizens' Academy Pilot Program Concept Plan/Legal Review).

PAO researched DOD and Army regulations to ensure the Academy met the criteria for both a Community Relations Program and Sustainable Range Program.

PAO worked closely with the FAPH Staff Judge Advocate to create Concept Brief to send to IMCOM for review. The FAPH SJA advised proceeding with a pilot program.

Simultaneously, the concept was presented to the FAPH staff to gather their ideas/suggestions for a successful program. The sky was the limit for presenting ideas and identifying ways to best engage the citizens. The intent was to use minimal slides if any at all. This stretched the staff to find new and innovative ways to showcase what they do on a daily basis to support the annual 100,000 Warriors that train at FAPH.

Once the staff had embraced the concept, PAO drafted a memo for the garrison commander to send to the workforce, encouraging them to get involved with the program. The workforce was invited to nominate citizens in their communities or whom they work with for the Academy.

Both the PAO and GC recognized how significantly important it was for the workforce to be involved with the program. In fact, the Academy's purpose was to break down the barriers between the garrison and local community by creating an academy where participants will work side-by-side with FAPH employees as they learn about what they do every day to provide ready and capable training facilities through the lens of stewardship, safety, and professionalism.

The purpose of the Academy was to not only showcase FAPH's everyday heroes--the employees--but provide them the opportunity to educate the community about what they do on a daily basis. The goal was that participating in this Academy would instill a sense of pride in both the workforce and our surrounding community.

The PAO then developed an application and sent out a news release in August announcing the call to apply for the pilot academy. The PAO utilized all command information outlets (social media, homepage, Intranet, etc.) to publicize the Academy. Articles ran in both the Free Lance- Star, regional newspaper with a readership of about 50,000 and the local Caroline Progress, which has a circulation of about 4,000.

PAO received nine nominations, 11 applications and several inquiries from the community about the pilot program. Of those applications, all were accepted. However, two were unable to attend after they were accepted. A total of nine citizens attended the Academy and graduated.

PAO also notified the Caroline, Essex and Fredericksburg Regional Chambers of Commerce about the program to gather support from the business communities. Letters from the garrison commander were sent to the Chamber presidents for widest dissemination.

All who were accepted into the Academy received a congratulatory letter from the garrison commander. All graduates received a Graduation Certificate.

The FAPH PAO held weekly IPRs with the staff to continue assessing the planning, the progress, and the status of the Academy curriculum. This ensured the staff remained on target and on time with meeting its suspenses. Meeting together regularly brought forth initiative, team work and a level of enthusiasm for all involved in supporting the program.

The professionalism, hard work and dedication of the staff were phenomenal and truly ensured the resounding success of the program.

The short-term objectives were:

- Develop a concept that provides an opportunity for citizens to learn about Fort A.P. Hill through first-hand experience and gain exposure to the wide range of functions, operations and services.
- Determine when to host academy and the format of it
- Meeting with Installation-Community Council Co-Chair Jim Day to present the concept
- Teleconference with representatives from Montgomery, Ohio to benchmark its Citizens' Leadership Academy
- Benchmarking other Citizens Academies
- Coordination with each directorate
- Draft an Operations Order
- Develop application template
- Draft news release and market the program
- Draft letter to Chambers to encourage their participation in the program.
- Manage application process and ensure all accepted applicants receive congratulatory letter from garrison commander.
- Develop a course booklet.

The long-term objectives were:

- Develop a sustainable pilot academy that could be considered as a legacy program in FAPH's Community Relations Program.
- Build and empower advocates in Fort A.P. Hill's surrounding localities by creating an understanding about the installation's mission, instilling a "sense of community."
- Create an Academy that results in having better informed citizens who will bring their knowledge back to their respective neighborhoods, local organizations and circles of influence.

- Create a cadre of informed citizens who will be better able to become involved in the FAPH Community Relations program.
- Continue to obtain feedback from citizens regarding Fort A.P. Hill operations, programs and services and input toward the installation's community relations program.

Sources for research/benchmarking:

Montgomery, Ohio, Citizens' Leadership Academy
<http://www.montgomeryohio.org/citizens-leadership-academy/>

Onodaga, New York, Citizens Academy
<http://www.citizensacademycny.org/>

Wilson, N.C., Citizen's Academy
<http://www.wilsonnc.org/living/citizensacademy/>

City of Alexandria Citizens Academy
<http://alexandriava.gov/CitizensAcademy>

City of Hopewell Citizens Academy
http://www.hopewellva.gov/data/publish/public_information.shtml

Lynchburg Citizens Academy
<http://www.lynchburgva.gov/index.aspx?page=3767>

Stafford County Citizens Academy
http://www.co.stafford.va.us/News/2010/December/Stafford_County_Citizens_Academy_Open_for_Registration.shtml

Harrisonburg Citizens Academy
<http://www.harrisonburgva.gov/index.php?id=938>
 Joint Civilian Orientation Conference <http://jcoc.dod.mil/home.jsf>

FBI Academy

Rappahannock Police Academy

DoD Directive 5410.18, Public Affairs Community Relations Policy, 20 November 2001

AR 360-1: The Public Affairs Program, 25 May 2011

AR 350-19: Army Sustainable Range Program, 30 August 2005

PLANNING

Objectives

- To build and empower advocates in Fort A.P. Hill's surrounding localities by creating an understanding about the installation's mission, instilling a "sense of community," and demonstrating how tax dollars are spent in day-to-day operations.
- To have better informed citizens who will bring their knowledge back to their respective neighborhoods, local organizations and circles of influence.
- Create a cadre of informed citizens who will be better able to become involved in the FAPH Community Relations program.
- Provide an opportunity for citizens to learn about Fort A.P. Hill through first-hand experience and gain exposure to the wide range of functions, operations and services.
- Obtain feedback from citizens regarding Fort A.P. Hill operations, programs and services and input toward the installation's community relations program.

Tactics

The Academy was organized in such a way that participants would gain a better understanding of the core missions of FAPH that work together to keep the installation operating daily: Environmental/Conservation, Training and Emergency Services. On Day 1, they would gain a better understanding of Fort A.P. Hill's history, how the post takes care of its 75,794 acres of land and plans projects for the future to better support the Warriors who train on the land it conserves and protects. On Day 2, participants would gain a better understanding of our mission as a Regional Training Center, experience what the Warriors experience from scheduling to participating in the gaming lab. On Day 3, participants would learn about how the installation responds to crises. Participants will dress in the firefighter suits and participate in a scenario at the Fire Training Center. Participants would participate in establishing a demolition requirement culminating in the participation a live-fire demolition. All of the days combined would ensure a greater understanding and appreciation for FAPH and its mission as a Regional Training Center.

Techniques

Benchmarking the Montgomery Citizens Leadership Academy as well as other citizens academy was a leading technique in developing a successful pilot program.

Gathering and applying input from the FAPH workforce was a leading technique in creating a curriculum for the citizens.

Procedures

The FAPH PAO held weekly IPRs with the staff to continue assessing the planning, the progress, and the status of the Academy curriculum. This ensured the staff remained on target on time with meeting its suspenses. Meeting together regularly brought forth initiative, team work and a level of enthusiasm for all involved in supporting the program.

The professionalism, hard work and dedication of the staff were phenomenal and truly ensured the resounding success of the program.

Results of the project

“This was wonderful. Every base should do this for every community,” Tom Rumora, Spotsylvania County Economic Development Director and Citizens Academy Graduate, stated in the testimonial video.

Both the graduate testimonials and survey results will demonstrate the Academy was a resounding success! Of the seven out of nine who responded, all rated the overall experience a 5 or “excellent.”

Other indicators of success include:

As a result of the Academy, FAPH Created a cadre of informed citizens who are actively involved in the FAPH Community Relations program, actively involved in the Installation-Community Council and post events to include groundbreaking and ribbon cutting ceremonies.

The FAPH Citizens Academy Pilot Program article and photos were featured on the Army Community Covenant homepage.

The FAPH Citizens Academy Pilot Program was lauded as the first example of great community relations/outreach for the IMCOM Commander’s Update 7 November 2012.

Just a few days later, the program was cited as a Best Practice on the IMCOM Garrison Commander’s Net.

The PAO, Jennifer Erickson, who was the action officer for the Citizens Academy, was named IMCOM's Hero of the Day and recognized for her work toward the academy at the IMCOM CUB 16 November 2012.

Due to the success of the program, FAPH is planning to host its next Academy in Fall 2012.

FAPH received inquiries and interest from PAOs at Fort Belvoir, Joint Base Meyer-Henderson Hall and Naval Special Warfare Center Dahlgren regarding the planning and implementation of the program.

For further evidence of success, see Evaluation Section.

Budget

There was no direct financial impact from the pilot program.

Resources allocated: Manpower-about 40-50 staff members were involved in the planning and execution of the Academy.

Strategic communication messages: (See Supporting Documentation: Public Affairs Guidance)

Key Messages: Key messages are aligned with the FAPH 2011 Public Affairs Plan and Learning Objectives for the courses.

- We provide the best training and support—Anywhere!
- We are good stewards of the environment and conserve its natural resources.
- We always stand ready to support the Warrior.
- We stand above the rest and are leading the way in many aspects.
- Safety on the ranges and in the workplace is our top priority.

Overarching Theme: We value our neighbors in surrounding communities and are committed to working closely with them in understanding our mission and vision.

Talking Points:

Overall:

Fort A.P. Hill is the largest installation in Virginia – some 76,000 acres, most of it sculpted to enable a variety of training scenarios simultaneously among diverse

transient units and tenant organizations. During BRAC 2005, “Military value” was the predominant criteria and Fort A.P. Hill ranked the highest of any Army installation in Virginia in terms of military value, and in the top quartile of all Army installations worldwide. This value, as articulated in the BRAC documentation, was derived from the installation’s ability to train the joint force.

We employ more individuals than any other organization or business in neighboring Caroline County, even the Caroline County Public Schools.

The installation enjoyed a strong track record of achievement in the Army Communities of Excellence recognition program. This program was tied to the Baldrige National Quality Award criteria and earned the installation nearly \$5 million in award money -- with all of it invested back into training and quality of life features that make the installation a better place for all who live, work and train here.

Environmental:

We share in the Army’s vision to sustain the environment today for a secure future.

Fort A.P. Hill adheres to the National Environmental Policy Act of 1969, as amended, when planning facilities and ranges for the future and values public input in the process.

We have an ambitious Army Compatible Use Buffer program here, designed to prevent incompatible development from occurring along our boundaries and preserving our ability to conduct realistic live fire and aviation training.

Training/Supporting Warriors:

We are a military readiness platform; for many who train here, the next stop is in the deployed theater.

We trained more than 94,000 Warriors in fiscal year 2010—the highest throughput in 16 years.

In 2010, Army organizations comprised 84 percent of the total business here, with the Advanced Individual Training students making up 20 percent.

Emergency Services:

Protecting the installation and our workforce is our top priority.

The Directorate of Emergency Services is responsible for installation law enforcement, physical security, emergency medical services, game enforcement, and fire protection and prevention services.

Performing crime prevention duties and working side-by-side with local, state, and federal law enforcement agencies, the Fort A.P. Hill Police Department strives to maintain the quality of life that the installation is known for.

The Fort A.P. Hill Police Department currently has Memoranda of Agreement with the Virginia State Police and Caroline County Sheriff's Office to support the installation when required. Fort A.P. Hill has Concurrent Jurisdiction with local and state law enforcement agencies which greatly enables all organizations to conduct joint exercises, preparing for incidents and life saving efforts.

IMPLEMENTATION

(See Supporting Documentation: Course booklet)

The following article will best illustrate the execution of the program.

Fort A.P. Hill hosts its first Citizens' Academy

By Jennifer Erickson
Public Affairs Officer

Radio operator C07: Range Control, this is Charlie 0-7.

Radio operator C04: Charlie 0-7, this is Charlie 0-4—over.

Radio operator C07: Charlie 0-4, this is Charlie 0-7. We're leaving Range 3...

Radio operator C04: Charlie 0-7, this is Charlie 0-4, Roger out.

It was just another day at the Fort A.P. Hill Range Control Fire Desk.

However, day-to-day operations such as these stood out to Karen Carter, a Woodford resident, who proudly displayed her Radio call sign, "C07" on a Saturday morning in October, while communicating with Range Inspector Justin Jacyshyn, "C04," over the radio.

She was not alone either.

She was joined by her husband, Conway, of Woodford; Jerry Hunt of Woodford, Bryan Justice of Fredericksburg, Margaret Kearns of Ruther Glen; Stephanie Kreseen of Ruther Glen, Tom Rumora of Spotsylvania; Charles "Chuck" Stepp of Port Royal and Pete Stover of Spotsylvania.

Each of these citizens participated in Fort A.P. Hill's first-ever Citizens' Academy Saturdays, Oct. 1, 8 and 22.

And all of them arrived on Day 1 eager to learn about the post.

Day 1

Welcome to the Fort A.P. Hill Citizens' Academy Pilot Program.

Learning objective: To gain a better understanding of Fort A.P. Hill's history, how the post takes care of its 75,794 acres of land and plans projects for the future to better support the Warriors who train on the land it conserves and protects.

Following a welcome and overview from Garrison Commander, Lt. Col. Jack Haefner, the citizens learned about master planning, how the post forecasts military construction projects and the environmental process that is process that is required.

Then they divided into groups and stepped into the shoes of environmental specialists, learning more about the National Environmental Policy Act of 1974, as amended.

They were presented with a scenario that Fort A.P. Hill would need to construct, operate and maintain an Automated Sniper Field Fire Range. The range would meet critical needs for both active and reserve component units that train at the post.

As they gathered around a map with three possible sites, the groups discussed the options and impacts on the following areas: air, transportation, land form, natural resources, water, socioeconomic, cultural resources, noise, traffic, and solid and hazardous waste.

Both teams came to the same conclusion.

Following this exercise, they learned about the post's forest management program, an important component of the post since 80 percent of it is forested.

They joined Anne Ulrey and Larry Capelle of forest management for an overview of the Fire Danger Rating System. Then, after applying various formulas, they determined the category levels of risk based on the exercise.

Then it was time to apply that knowledge in the field.

After gaining a greater understanding of the analysis prior to conducting a prescribed burn, the class grabbed rakes and shovels and dug a fire trench in the woods.

From master planning to the environmental division overview, the citizens left with an understanding of how FAPH preserves its 75,794 acres of land.

Kearns said she really enjoyed Day 1.

She found the portion about NEPA interesting and "a big eye-opener."

Day 2

Learning objective: Participants will gain a better understanding of our mission as a Regional Training Center, experience what the Warriors experience from scheduling to participating in the gaming lab.

Upon arrival to the Plans, Training, Mobilization and Security office, the participants were handed nametags with their radio call signs.

Today they would learn about the types of training that Fort A.P. Hill provides: live, virtual and constructive.

“We have come a long way in training and how we execute training,” said Scott Kittle, Training Officer.

Kittle explained how the Army fights differently than it did during World War II, Vietnam and Korean Wars.

To grasp the operation tempo that can exist at the Fire Desk, the class broke into three groups. One group joined the Fire Desk, another accompanied a range control specialist out to ranges, and the other joined two staff members for an overview about noise modeling and how it relates to training at Fort A.P. Hill.

One group was given scenarios at the Fire Desk such as finding unexploded ordnance, while the other group traveled to the site the scenario took place.

It was just a snapshot into the day-to-day operations that ensure the best training and support to the Warriors that train at Fort A.P. Hill.

“We’re trying to give you a quick awesome shot of what we do,” said Steve Eger, live-fire coordinator on the Range Control Staff.

In the afternoon, the class trained like the Warriors do train the Engagement Skills Trainer. The EST trains Warriors in marksmanship, collective and judgmental firing skills.

The group then gathered at the Battle Lab for a Virtual Battle Space 2 scenario designed just for them. This commercial-off-the-shelf game-based training platform has a unique simulation engine which provides extremely realistic virtual environments with large, dynamic terrain areas hundreds of simulated military and civilian entities and a range of generic geo-typical terrain areas.

It allows Warriors to see what their comrades saw during After Action Reports in a unit.

The class, or the “unit” that day, experienced this first-hand.

After they stepped into the boots of the Warriors and trained like them, the class toured Fort A.P. Hill’s new Training Support Center and viewed the training aides provided to Warriors from hand-held grenades to mortars.

“Firing a simulated 50-caliber machine gun at ‘bad guys,’ is the part Justice enjoyed the most, he said.

Day 3

Learning Objective: Participants will learn about how the installation responds to crises. Participants will dress in the firefighter suits and participate in a scenario at the Fire Training Center. Participants will participate in establishing a demolition requirement culminating in the participation a live-fire demolition.

After stepping into the boots of Warriors, the citizens would now literally step into the boots of firefighters during their last day of the academy.

After learning about the law enforcement division of Emergency Services, handling the uniforms that vary in weight depending on the threat condition level and seeing some of the weaponry, they toured Fire Stations 7, 8 and Wilcox.

They learned about the fire trucks, equipment and overall support the post provides Caroline County as part of the mutual aid agreement.

The participants donned the firefighter uniform, boots and helmet.

A “smoke-filled” building awaited them at the Fire Training Center. Walking in a single file line with FAPH’s firefighters, the citizens maneuvered through the first floor trying to find dummies to rescue. Meanwhile, others went through a maze simulating the types of situations firefighters encounter.

After entering the Fire Training Center, they all stood back to watch the experts respond to an actual fire at the Fire Training Center. From the sirens to the dragging out of dummies, the citizens saw first-hand what the FAPH firefighters face any given day.

It was one of the activities Jerry Hunt enjoyed the most.

“I like technical stuff, guns, and police and firemen. You know, what kid doesn’t like policemen and firemen and all that stuff? It was a lot of fun, very interesting,” he said.

After bidding farewell to the firefighters, the class was on its way to a range to meet the U.S. Army Communications- Electronics Command Center for Night Vision and Electronic Sensors Directorate. This team tests current and prototype night vision sensors and conducts research and development activities. These sensors include Image Intensification devices, thermal imagers, and laser systems.

The class literally went out with a bang, or rather a “boom” when the class watched live-fire explosions from a bunker.

“I wanted to thank you all for participating because I know it was, like we mentioned earlier, a big investment of your time and your Saturdays,” Haefner told the group before their departure.

Haefner thanked the citizens for their participation and feedback throughout the Academy. He added his gratitude to the employees at Fort A.P. Hill for the extreme pride they have in their jobs.

“I want to keep you guys like in the mix. And I’m not necessarily envisioning just email lists, although that works to a certain degree,” he added.

During the Academy, the citizens were invited to be a part of the Installation-Community Council, which provides a forum for discussing issues of mutual concern and for sharing information. The council is co-chaired by the Fort A.P. Hill Garrison Commander and Civilian Co-Chair Jim Day and consists of standing members (local government representatives) and rotational members (regional business, civic, community).

“The Academy was an amazing experience,” Kearns said.

Many of her fellow classmates share similar sentiments.

“It is just tremendous what we have been able to learn about the degree of cooperation between the various elements of this post. And just about every community counterpart - fire, safety, forest, and so forth - at the county, state, and municipal levels. It is just tremendous the cooperation that, frankly, the public doesn’t know about, and that we learned so much about, via hands-on applications, Stepp said. “I look forward to my future involvement with this post.”

“It was a great experience,” Hunt said, who has, lived across the street from FAPH for 25 years. “I’m retired military, so, I understand military pretty well. But I had no idea of about two-thirds of the activities” that take place on Fort A.P. Hill. “It’s been very enlightening and a whole lot of fun.”

Tom Rumora said he came and learned about the extent, the nature of the services that are provided at FAPH.

“This was wonderful! Every base should do this for every community,” Rumora added.

EVALUATION

One of the best techniques in story-telling is “show, don’t tell.” The best way to demonstrate the success of this program is to provide a journey with each of the graduates--the ones who testify of the program’s success--the soundbytes and testimonials that truly are priceless and gems in the DoD’s crown jewel for training our nation’s warriors--USAG Fort A.P. Hill.

Prepare to take yourself on a journey with each of these citizens from the time they applied to graduation as evidenced by applications, surveys, video testimonials and transcriptions, observations and interactions.



Karen Carter Woodford resident

Both Karen and her husband Conway Carter applied for the Citizens Academy sharing equal enthusiasm toward learning more about the military post in their community.

Both have worked at military bases and came eager to learn about FAPH’s mission and how it supported our Warriors. They both were curious about the aircraft activity over their home and the “booms” they heard from training.

They both came with an open mind and a desire to learn.

Mr. and Mrs. Carter first became involved at FAPH when they attended the post's Homestead Tour of south post in May 2011, an area that was once bustling with a community, shops, homes, churches and a school. The land is now a live-fire range impact area providing our Warriors the training they need to fight our Nation's battles on various war fronts and conflicts over the past 70 years. The tour drew over 80 descendants, direct and family members of those who once lived on FAPH before it became a training installation for the military.

The Carters were drawn to the Academy so they could learn more about the land once occupied by their ancestors. In addition, they joined over 1,200 others who congregated at Fort A.P. Hill June 11, 2011 for the post's 70th Anniversary Celebration.

In her application, Mrs. Carter states, "The Citizen's Academy provides a wonderful opportunity for me to learn about A.P. Hill, determine what those base sounds I hear at home really are, become familiar with what his happening when I hear the activity taking place while standing in my kitchen, find out who the points of contact may be, and gain an understanding of how we can all work together."

Mrs. Carter continued, "A.P. Hill appears to be concerned and wants to build a positive relationship with the neighboring communities and people. This relationship seems to invite community comments and concerns that are considered decisions A.P. Hill faces."

In the application, when asked what she hoped to learn at the Academy, Mrs. Carter shared a sentiment that has been heard often by the FAPH Public Affairs Office and was a driving factor in creating the Academy--noise from training: "I live along side A.P. Hill and often feel the shakes, hear the guns and bombing, and watch the aircraft fly over my house. There have been times when the guns and bombing sounded and felt like I was standing in the middle of a war zone. Sometimes I hear machine guns as if they are in my front yard."

Clearly, Mrs. Carter had concerns about noise and aircraft activity. It was our goal to educate and inform the citizens about the critical purpose for the noise and aircraft activity.

The response from Mrs. Carter to what she learned not only gave her a greater appreciation for the training that takes place at FAPH but helped instill a sense of pride and patriotism in what takes place just miles from her front/backyard.

Regarding the concerns toward the noise and aircraft activity, after graduating from the Academy, Mrs. Carter states the following in her survey regarding Day 3 after visiting a Landing Zone near the Fire Station:

“Wow, what a day!!! So informative to me personally. I saw where the planes fly over my house actually take off and learned something about the activities they are involved in. I am so proud when I stand in my yard and look up at those planes and helicopters.”

Emphasis is added to demonstrate the feelings of pride that evolved from feelings of concern in just three weeks.

This is a citizen who would share that feeling of pride with her neighbors.

Regarding the noise, her concerns were at ease after Day 1. Her mind was opened and her understanding broadened as evidenced by her survey feedback, “I was surprised to learn which side of the base is focused on blasting and target firing. From our house, sometimes it sounds as if it is actually happening much closer. And we learned some of the factors that cause those activities (and the burning) to appear differently than they actually are. So very interesting. Well worth my time. Would like to hear more. Considering where we live, this was a most valuable investment of my time.”

On Day 2, the citizens learned about the noise modeling process. After that interactive presentation, she stated “weather, wind , fog and other things” can have a bearing on sound.

Overall, Mrs. Carter gave each day and the overall experience the highest rating from 1 to 5, a “5” for “excellent. She raves it was the “most valuable investment of my time,” which is significant considering she contributed about 25 hours of her time to the Academy for instruction and activities.

The Fort A.P. Hill Public Affairs Officer would offer it was the “most valuable use of our time.”

Clearly, Mrs. Carter’s understanding evolved of FAPH from training activities to emergency response as a part of a mutual aid agreement with Caroline County.

Meeting our firefighters who at any time could respond to an emergency in her neighborhood gave her a feeling of safety and left her feeling more secure in her own community.

As she learned about the firefighters, equipment and amount of calls FAPH responds to in the community, she said “this is interesting because we all take so much for granted until something happens.”

“It really made me feel like someone is looking out for me,” she stated.

This is a powerful statement because she’s accrediting a partnership with the community that resulted in her feeling more safe and secure in the event of an emergency.

This speaks volumes for the professionalism and dedication of our fire and emergency services and law enforcement civilian police---who proudly protect and defend FAPH every day as well as firefighters who respond to emergencies outside the gate as a result of strong and effective MOU.

Does Mrs. Carter believe others would be interested in participating in a program like the Academy in the future?

“Most definitely,” she stated in the survey.

The following statement correlates directly with the Academy’s stated objectives.

“I am so proud to be so close to a place that is making such an important difference in our soldiers, planning, training, performance, and career.

I am proud of what Fort A.P. Hill is doing for our soldiers, my safety, and so that I will continue to enjoy the freedoms I have today. This program made me more aware of how much A.P. Hill is looking out for me, my family, and my community.” This testimonial not only tugs at the heartstrings but demonstrates how the Academy developed a greater public understanding of the Army, IMCOM, FAPH, the WArriors who train here and the Army Civilians who support them. This results in an overall appreciation of our Military and the freedoms it protects and defends every day.

Mrs. Carter’s journey was echoed by her husband as well as all the other graduates.



Stephanie Kreseen
Rutherford Glen resident

As stated in her application

Why she wanted to participate: “To learn more about the base and what goes on there (and especially begin to learn about those loud noises I often hear during the day!). I am also very interested in learning more about the local environmental and biological aspects of Caroline.”

What she hoped to learn: “More about the base’s history and how it plays a role in Caroline County. I’d like to be able to answer people’s questions about the base and speak more intelligently about why so many homes were bought up to be part of the base.”

As stated in her survey

Overall experience: “I really feel I came away with a much better understanding of what happens at FAPH. I am able to educate others on the area and why it’s important.”

Testimonial: “The FAPH Citizens Academy provides a unique and interactive opportunity to learn more about a significant part of our region. Following the Academy, I have been able to inform others about FAPH and learn more about the circumstances that brought the base to Caroline County.

Thank you all so much - It was a great experience! What a shame more bases aren't working towards this - it may break down many barriers.”



Peter Stover

Spotsylvania resident

Works at non-profit, Christian multi-media organization serving Fredericksburg-- provided coverage of 70th anniversary celebration

Why he wanted to participate/what he hoped to learn: "It seems this Academy will help me better understand the role and activities of Fort AP Hill in an effort to communicate it among those with which I have contact in the local community."

Overall experience: "Excellent all the way around."

"You get to see what our military is up against and how it is important for them to be trained thoroughly and well."

Video testimonial he provided: "I think the Citizens Academy at Fort A.P. Hill was a real eye-opener for me. To be able to listen and act with military leadership and the civilian staff on the installation--those who are making decisions on day-to-day activities, who are involved in training 100,000 troops each year. It was not only educational but fun and challenging as well. The classroom time, hands-on activities and demonstrations; those will give anyone who has ever asked the question, "what are they doing over there?" or "I wonder what they do at Fort A.P. Hill?" It really removes all the mystique, and you are able to gain a greater understanding of this tremendous asset in our area. I really recommend it."



Margaret Kearns
Caroline County resident

Why she wanted to participate: "...So that I can learn more about the activities that occur at Fort A.P. Hill. From my home in Caroline, I can hear much activity from time to time and frequently see helicopters flying over my house however I don't know exactly what goes on there."

After Day 1, Ms. Kearns sent feedback in an email to Jennifer Erickson, PAO, Oct. 6:"You and the staff at Fort A.P. Hill have put a lot of work into preparing for and presenting these classes. I thoroughly enjoyed the first day. It was an eye opener for me. I had no idea all that was involved in managing the property. It is also very beautiful property - I was very impressed with the environmental program. I noticed the turtle crossing as I drove out and it made me smile."

I have been talking about Fort A.P. Hill all week---both at home and to my coworkers. I was at home all day yesterday and I heard a lot of activity (noise) - it too made me smile! I am looking forward to next Saturday."

Overall: "The entire experience was an eye opener. I have a whole new appreciation of the work being performed at Fort A.P. Hill. The staff is committed, passionate and dedicated to the mission."

Video Testimonials



Tom Rumora

Spotsylvania County Economic Development Director and Spotsylvania resident.

What he came to learn: “I came and learned about the extent - the nature of services that are provided here -and the wonderful staff that provides those services.”

Overall experience: “This was wonderful. Every base should do this for every community.”

What would he say to those that may consider attending the Academy in the future?

“I would encourage them to come. In fact you may be overwhelmed with interest.”



Chuck Stepp
Caroline County resident

What he hoped to learn: “Would like to attend to learn more about A.P. Hill missions, especially the recently added missions.”

What he learned: “It is just tremendous what we have been able to learn about the degree of cooperation between the various elements of this post. And just about every community counterpart-- fire, safety, forest, and so forth--at the county, state, and municipal levels. It is just tremendous the cooperation, that frankly, the public doesn't know about and that we've learned so much about via hands-on applications...I look forward to my future involvement with this post.”



Jerry Hunt
Caroline County resident

What he hoped to learn: “Well, I kind of went into it, you know, as a blank slate...I’ve lived here a long time and I know the military fairly well and so I just kind of wanted to find out what goes on here.

Overall experience: It was a great experience. I’ve lived across the street from the Hill for twenty-five years now. And I’m retired military, so, I understand military pretty well. But, I had no idea of about two-thirds of the activities that went on on the base. And not only the breadth of activity, but the depth - how much support everything that’s done here requires. And, it’s been very enlightening and a whole lot of fun. And if you get a chance, do it yourself.



Bryan Justice
City of Fredericksburg resident

Why he wanted to participate: ...”to learn what happens at Fort A.P. Hill and see if there is any way that I can offer any type of help to the Fort and the people who live and work there. I hope to learn what happens here on a daily basis and how Fort A.P. Hill works with our nation and local area. It will be great to see how it has changed since the last time I was there for the National Boy Scout Jamboree in 1981.”

What he learned: “I learned a lot about what’s going on at Fort A.P. Hill with the environmental concerns, the police department, law enforcement, munitions, the training, the extensive amount of training that we do for all our armed force and military services. It’s an honor to be here. This is fantastic.”

Conclusion

The objective the Army Community Relations Program is to develop public understanding of the Army and appreciation of the Army's contributions to the Nation.

The FAPH Citizens' Academy Pilot Program achieved success in meeting all of the objectives of a solid and successful Army Community Relations Program. The FAPH Citizens' Academy Pilot Program met the Army objectives to include:

Inspired patriotism with citizens in its surrounding communities.

Fostered good relations with the various publics with which FAPH comes into contact at home and abroad.

Maintained the Army, IMCOM's, and FAPH's reputation as respected professional organizations responsible for national security.

Supported the Army's recruiting and personnel procurement mission by creating advocates of FAPH, IMCOM and the Army.

The FAPH Citizens' Academy Pilot Program also met all of its outlined objectives resulting in:

Successful development of a sustainable pilot academy that could be considered as a legacy program in FAPH's Community Relations Program.

Building and empowering advocates in Fort A.P. Hill's surrounding localities by creating an understanding about the installation's mission, instilling a "sense of community."

FAPH created an Academy that resulted in having better informed citizens who brought their knowledge back to their respective neighborhoods, local organizations and circles of influence.

Created a cadre of informed citizens who are actively involved in the FAPH Community Relations program, the Installation-Community Council, post events to include groundbreaking and ribbon cutting ceremonies and news and notices that all stakeholders receive.

FAPH received valuable feedback from the graduates regarding Fort A.P. Hill operations, programs and services and has applied that input toward the installation's community relations program.

SUPPORT DOCUMENTATION

- 1. Fort A.P. Hill Citizens Academy Pilot Program Concept Plan/Legal Review**
- 2. Draft Operations Order**
- 3. Public Affairs Guidance: Fort A.P. Hill Citizens Academy Pilot Program**
- 4. Risk Assessment**
- 5. Sample letter to Chamber of Commerce**
- 6. News Release announcing the pilot program, Aug. 19, 2011**
- 7. Caroline Progress news clip, Aug. 19, 2011**
- 8. Applications**
- 9. Sample Congratulatory Letter**
- 10. Surveys**
- 11. E-mail feedback from citizen after Day 1**
- 12. Course booklet**
- 13. Garrison Commander's remarks for Graduation**
- 14. News Release featuring the Academy, Nov. 2, 2011**
- 15. Caroline Progress news clip, Nov. 3, 2011**

2011 Major General Keith L. Ware Public Affairs Competition

Community Relations Category B: Program

Fort A.P. Hill Citizens' Academy Pilot Program

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DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON FORT A.P. HILL
18436 4TH STREET
FORT A.P. HILL, VIRGINIA 22427-3114

REPLY TO
ATTENTION OF

IMPH-PA

20 January 2012

MEMORANDUM FOR Public Affairs and Strategic Communications Office, Headquarters, US Army Installation Management Command, 2405 Gun Shed Road, Fort Sam Houston, TX 78234-1223

SUBJECT: Letter of Endorsement for the Installation Management Command

1. I recommend and endorse the nomination of the Fort A. P. Hill Public Affairs Office for the MG Keith L. Ware Public Affairs Competition Community Outreach Award in the program category for the Fort A. P. Hill Citizens' Academy Pilot Program.
2. The purpose of Fort A.P. Hill Citizens' Academy Pilot Program was to inform the public on what goes on behind the wire and make them our advocates in the community: leverage the power of their voices to tell Army and Installation Management Command story, yet do this from a position of "insider knowledge."
3. The program provided citizens an opportunity to learn about Fort A.P. Hill through first-hand experience and gain exposure to the wide range of functions, operations and services. In turn, the post obtained invaluable feedback from citizens regarding Fort A.P. Hill operations, programs and services and applied the input toward the installation's community relations program.
4. The Fort A. P. Hill Citizens' Academy Pilot Program built and empowered advocates in surrounding localities by creating an understanding about the installation's mission and instilling a "sense of community."
5. The resounding success of the program is evident in a testimonial from a graduate who said, "This was wonderful. Every base should do this for every community."
6. The Fort A. P. Hill Public Affairs Office introduced a program to the Army that is not only the first of its kind but inspired patriotism, instilled pride and developed trust with the American public.

**SKINNER.LISA.EL
BON.1229537683**

Digitally signed by
SKINNER.LISA.ELBON.1229537683
DN: c=US, o=U.S. Government,
ou=DoD, ou=PKI, ou=USA,
cn=SKINNER.LISA.ELBON.1229537683
Date: 2012.01.20 13:26:50 -05'00'

JOHN W. HAEFNER
LTC, EN
Commanding

CONCEPT BRIEF

SUBJECT: Fort A.P. Hill Citizen's Academy

1. References.

- a. DoD Directive 5410.18, Public Affairs Community Relations Policy, 20 November 2001
- b. AR 37-47, Representation Funds of the Secretary of the Army, 12 March 2004
- c. AR 58-1, Management, Acquisition, and Use of Motor Vehicles, 10 August 2004
- d. AR 350-19, Army Sustainable Range Program, 30 August 2005
- e. AR 360-1, Army Public Affairs Program, 25 May 2011

2. Purpose. To provide background and seek concurrence for Fort A.P. Hill's proposed Citizen's Academy.

3. Background. The purpose of this initiative is to promote citizen awareness of Fort A.P. Hill's organization and operations.

a. Pursuant to AR 360-1, Fort A.P. Hill has an affirmative community relations mission. Community relations is defined as "the interrelationship between military and civilian communities at home and abroad and at all levels of command." The community relations program is "any action planned and carried out by any Army component, unit, or person to achieve and maintain good relations with all of the various publics with which that component interacts."

b. The public generally does not have an astute awareness of DoD's mission. By offering a series of classes to educate the local community on what Fort A.P. Hill's mission and operations consist of, the installation has the opportunity to create a more informed public that is better educated about the mission of Fort A.P. Hill as a Regional Training Center.

4. The Academy Concept.

a. The purpose of the Citizen's Academy is to break down barriers between the garrison and local community. This is not a selection of classes and briefings. Instead, participants will work side-by-side with employees as they show what they do every single day to provide ready and capable training facilities through the lens of stewardship, safety, and professionalism. The strategic end state is to educate the

public as well as increase our base of informal advocacy: in short, to help the public tell the Army story.

b. The pilot class will have 8-10 participants. The culminating event will be a classed presentation to Installation-Community Council, our official chartered forum of community leaders.

c. Pursuant to DoD Directive 5410.18, "it is DoD policy under DoD Directive 5122.5 (reference (b)) that fostering and furthering good relations with communities at home and abroad is in the best interest of the Department of Defense. Well-planned community relations programs help earn public support and understanding of operations, missions, and requirements of the Military Services." Paragraph 4.1.1.1 states, "A principal goal of all community relations activity is to increase understanding of the mission of the Department of Defense and the U. S. defense posture and capabilities by increasing public exposure to, and understanding of, military personnel, facilities, equipment, and programs."

d. In accordance with AR 360-1 and DODD 5410.18, Fort A.P. Hill plans to create a Citizen's Academy for members of surrounding communities (Caroline, Essex, Spotsylvania, King George counties, Towns of Bowling Green and Port Royal). The concept is to provide hands-on training /instruction to these individuals to create awareness of Fort A.P. Hill's mission and operations. The academy will include three course dates, 8 hours each, where participants will receive an in-depth overview of the various missions on Fort A.P. Hill. The following Directorates will lead this course of instruction on the following dates. A more in-depth review of what each session will entail is attached as an enclosure.

(1) 1 Oct 11: DPW and DPW-ENV Division

(2) 8 Oct 11: DPTMS

(3) 15 Oct 11: DES and DPTMS

e. At the conclusion of the course, the participants will present a joint project with the goal of synthesizing the information they have learned throughout the course. At the conclusion of this project, the participants will become official graduates of the academy, and receive a certificate of appreciation/participation from the installation. A reception for the graduates will be held at the regularly scheduled Installation-Community Council Meeting where their achievement will be recognized.

f. The Citizen's Academy meets the following community relations criteria as outlined in DODD 5410.18, paragraph 4.1.2.

(1) "The interests of the Department of Defense (including the Military Services) and the community as a whole are supported.

(2) The association of the Department of Defense, including the concerned Military Departments, with the event is in the best interest of the Department.

(3) The support does not interfere with the performance of official duties and does not impair operational, training, or other readiness requirements.

(4) Adequate and applicable resources are available, and the supporting DoD Component commands or organizations are able and willing to provide similar support to comparable events sponsored by similar non-Federal entities.

(5) The support provided is funded through annual budget appropriations or other authorized sources and is in accordance with applicable statutes, Executive orders (E.O.), this Directive, and other pertinent guidance.

g. Pursuant to AR 350-19, para. 7-1, the Citizen's Academy supports the following:

(1) "Public support is critical for mitigating range encroachment challenges that can restrict or shutdown training. The lack of public awareness is the critical link between realistic, live training and success and survivability on the battlefield. Public concern over potential environmental impacts of training, coupled with the lack of public awareness, places installations at risk of not being able to sustain training.

(2) Large majorities of Americans do not have personal military experience and consequently are not aware of how or why the Army trains; how the Army manages its ranges and training land assets, or how the Army carries out its environmental stewardship responsibilities.

(3) SRP outreach is a mechanism for increasing public awareness and support of live training. SRP outreach will inherently increase command awareness of SRP issues and the Army's complex role in range and training land stewardship."

h. The Citizen's Academy meets all of the Outreach goals as outlined in AR 350-19, para. 7-2, as follows:

(1) Improve public support.

(2) Increase public awareness of current range management actions.

(3) Communicate the Army's training doctrine and philosophy.

(4) Ensure consistency with broader Army and DOD efforts.

(5) Provide Army installations with guidance and useful tools to carry out effective SRP outreach actions.

5. Legal Considerations.

a. Fiscal Law. As a general rule, appropriated funded resources may only be used for official purposes. Since community relations is an official Army mission, there would be no legal objection to using appropriated funded resources for this purpose. Care will be taken, however, to ensure that these resources are only used for official purposes.

(1) Government personnel are considered a government resource, and therefore their time should only be used for official purposes. No overtime/compensatory time will be awarded for carrying out this mission. As an alternative, their duty schedules will be altered during the class schedule to allow for them to work on the weekend and have a corresponding day off during that week.

(2) Pursuant to AR 58-1, non-tactical government vehicles may only be used for official purposes. Since these classes are a part of an official installation mission, there is no legal objection to using government vehicles to transport the participants while on the installation to various locations for official purposes.

(3) Food and beverages are considered a personal expense, and therefore no appropriated funds should be used to purchase food and drinks for the class participants. If official representational funds are used to purchase light refreshments for the graduation ceremony at the Installation- Community Council Meeting, these participants may be considered authorized guests pursuant to AR 37-47, para. 2-2(c). Those authorized guests in attendance must also meet the approved ratios outlined in AR 37-47, para. 2-5(a)(1) or (2) in order to use official representational funds for light refreshments for this particular meeting.

b. Liability. Taking part in this course may involve inherently dangerous activities. Therefore, each participant will execute a hold harmless agreement before participating in this course. Furthermore, for this pilot course and any future courses, all of the activities these participants will engage in will receive a legal review in order to determine their appropriateness from a liability and fiscal law perspective. Any "hands-on" training should avoid unnecessary risk to the participants (i.e. utilizing simulated weapons training in the battle lab as opposed to firing weapons on the range, which creates both fiscal law and liability concerns).

6. Our installation seeks concurrence from your office for this concept. The point of contact for this action is Mrs. Jennifer Erickson, Fort A.P. Hill Public Affairs Officer, at (804) 633-8324.

Encl
as

JOHN W. HAEFNER
LTC, U.S. Army
Commanding

Headquarters
Fort A.P. Hill, VA 22427-3114
24AUG2011

FORT A.P. HILL OPERATION ORDER, FORT A. P. HILL CITIZEN'S ACADEMY

TIME ZONE USED THROUGHOUT THE ORDER: ALPHA (Local)

TASK ORGANIZATION:

- Public Affairs Office (PAO)
- Directorate of Plans, Training, Mobilization and Security (DPTMS)
- Directorate of Public Works (DPW)
- Directorate of Logistics (DOL)
- Directorate of Family, Morale, Welfare and Recreation (DFMWR)
- Directorate of Emergency Services (DES)
- Directorate of Human Resources (DHR)
- Installation Safety Office (ISO)
- Information Management Office (IMO)

1. SITUATION. Fort A.P. Hill pilot a Citizen's Academy, inviting local community leaders, business leaders, stakeholders and residents in surrounding localities (Caroline, Essex, Spotsylvania counties; Towns of Port Royal, Bowling Green and Tappahannock; and City of Fredericksburg) to the installation on the following dates: 1 Oct 2011, 8 Oct 2011, 22 Oct 2011 with a graduation ceremony on 27 Oct 2011.
2. MISSION. Fort A.P. Hill will host a Citizen's Academy with the purpose of breaking down the barriers between the garrison and local community by creating an academy where participants will work side-by-side with FAPH employees as they learn about what they do every day to provide ready and capable training facilities through the lens of stewardship, safety, and professionalism. The strategic end state is to educate the public as well as increase our base of informal advocacy: in short, to help the public tell the Army story.
3. EXECUTION.

Concept of Operation. Fort A.P. Hill will extend an opportunity to its neighbors to step into the shoes of its employees, the daily heroes who uphold the commitment of providing "the best training and support—anywhere." Fort A.P. Hill will pilot the Citizen's Academy, created for its neighbors in surrounding localities Saturdays, 1 Oct 2011, 8 Oct 2011, and 22 Oct 2011. The academy will include learning about the post's environmental program which will include activities such as collecting biological data on forest and stand conditions while learning about the process for conducting prescribed burns to prevent wildfires. Participants will step into the

boots of Warriors who train here, as they learn about unit scheduling, observe noise modeling and participate in a simulated weapons training at the Gaming Lab. They will also meet the post's police and firefighters; participate in a scenario at the Fire Training Center; and become decision makers during a tabletop exercise related to a scenario in their own community. At the conclusion of the course, the participants will present a joint project with the goal of synthesizing the information they have learned throughout the course. At the conclusion of this project, the participants will become official graduates of the academy and receive a certificate of appreciation/participation from the installation. A graduation will be held in conjunction with an Installation-Community Council meeting, 27 Oct 2011.

b. Taskings and Responsibilities.

(1) PAO.

(a) Will exercise overall responsibility for planning, coordinating and execution of this OPORD.

(b) Will work with DPTMS to task other directorates regarding internal resourcing requirements.

(c) Develop concept of Citizen's Academy and present in working group meeting.

(e) Draft letter for GC to send to workforce inviting them to nominate individuals for the academy (S: 12 Aug 2011)

(f) Draft letter for GC to send to local Chambers (Caroline, Essex, and Fredericksburg Regional) (S: 15 Aug 2011)

(a) Draft and send out press release (S: 19 Aug 2011)

(e) Coordinate with ISO to assess potential risks and provide risk assessment.

(k) Track nominations/applications and provide to Command Group for review NLT 2 Sep 2011. Select/notify students via letter from GC NLT 9 Sep 2011.

(l) Coordinate transportation of students with DOL.

(m) Review all course materials for public release NLT 16 Sep 2011.

(n) Coordinate with DPTMS and directorates for dry-run of events 26-27 Sept 2011.

(o) Coordinate with IMO to set up student accounts for access to computers at E-learning center (S: 16 Sep 2011)

(p) Coordinate with DHR to create and print Certificates of Achievement (S: 21 Oct 2011)

(q) Provide coverage of event. Facilitate media for coverage prior to and during the events.

(r) Coordinate with DFMWR to cater graduation in conjunction with Installation-Community Council meeting at 1700 hours at Romenick Hall.

(s) Coordinate AAR with GC and supporting directors and staff NLT 2 Nov 2011.

(2) DPTMS.

(a) Task other directorates regarding internal resourcing requirements.

(b) Create and execute learning activities to provide participants greater understanding of Range Control and training operations.

(c) Create TTX for participants providing them the opportunity to play the roles of decision makers at FAPH.

(3) DPW.

(a) Create and execute learning activities associated with master planning, environmental program, NEPA and prescribed burning.

(b) Compile all learning materials for course booklet for review NLT 16 Sep 2011.

(c) Print course material booklet NLT 23 Sept 2011.

(4) DOL. Provide passenger van and driver for transportation of students 1 Oct 2011, 8 Oct 2011 and 22 Oct 2011.

(5) DFMWR. Coordinate with PAO to cater graduation in conjunction with Installation-Community Council meeting at 1700 hours at Romenick Hall.

(6) ISO.

(a) Conduct a risk assessment (S: 9 Sep 2011)

(7) DES.

(a) Create and execute learning activities associated with emergency services to include police, firefighters and a scenario at Fire Training Center.

(b) Install directional signs from Main gate to Romenick Hall that state "Citizens Academy" NLT 1300 hours, 30 Sep 2011.

(c) Ensure sufficient medical support is available.

(d) Create vehicle passes for students for access onto installation 1 Oct 2011, 8 Oct 2011, 22 Oct 2011 and 27 Oct 2011 (S: 23 Sep 2011)

(6) IMO.

(a) Set up student accounts for access to computers at E-learning center (S: 16 Sep 2011).

c. Coordination Instructions:

PAO will coordinate directly with all directorates in the execution of this OPOD.

4. SERVICE SUPPORT.

a. Administration. All normal policies and procedures remain in effect.

b. Logistics. All normal policies and procedures remain in effect.

c. Medical. All normal policies and procedures remain in effect.

5. COMMAND AND SIGNAL.

a. Command. PAO will exercise overall responsibility/authority for the Citizen's Academy.

b. Signal. All normal policies and procedures remain in effect. Emergency/crisis incidents will be coordinated through the DES net.

6. SAFETY. Safety is both an individual and supervisory responsibility which cannot be delegated. All coordinators and attendees are reminded to be safety conscious and use common sense throughout the planning and execution of this event.

ACKNOWLEDGE: 633-8324

HAEFNER
LTC

OFFICIAL:
HANRAHAN
DPTMS

ANNEXES:
Annex A: Schedule of Events

DISTRIBUTION:
CDR
DEPUTY CDR
CSM
DPTMS
PAO
DES
ISO
DPW
DFMWR
DOL
SAFETY
DRM
SJA
PAIO

ANNEX A
Schedule of Events

1 Oct 2011

Action offices: PAO, DPW, DPW-ENV

Location: Romenick Hall (Class) and Beaver Dam Area (Field)

Learning Objective: To gain a better understanding of FAPH's history, how FAPH takes care of its 76,000-acres of land and plans projects for the future to better support the Warriors who train on the land we conserve and protect.

- | | |
|------------|--|
| 0800 -0830 | Welcome/Introductions/Ice Breaker |
| 0830-0930 | Opening Remarks from Garrison Commander <ul style="list-style-type: none">- Academy overview- FAPH History/overview |
| 0930-1130 | Planning for our Future (overview from Master Planner) <ul style="list-style-type: none">- NEPA Process |
| 1130-1230 | Brownbag Lunch at Romenick Hall |
| 1230-1300 | Environmental Program overview |
| 1300-1415 | Alternative Site Analysis (NEPA) Intro/Exercise |
| 1415-1430 | Travel to Rx Burn Field Site |
| 1430-1530 | Rx Burn (Fire Weather) Intro |
| 1530-1545 | Travel to Romenick Hall |
| 1545-1700 | Rx Burn (Fire Weather) Exercise / Class discussion |

8 Oct 2011

Action office: DPTMS

Location: DPTMS and other locations

Learning Objective: Participants will gain a better understanding of our mission as a Regional Training Center, experience what the Warriors experience from scheduling training, to touring facilities, to participating in the gaming lab.

- 0800-0845 Introduction to Directorate Plans Training Mobilization Security
Overview of Training Support Services (Live, Virtual and Constructive)
- 0845-1145 (Live) Range Control, Range Operations, Fire Desk, Live Fire Planning, noise modeling, Range Safety, demonstrate GIS , Range Managers Toolkit
Surface Danger Zone
- 1145-1200 Travel to Wilcox snack bar
- 1200-1230 Lunch Break
- 1230-1245 Travel to Region Training Support Center
- 1245-1330 Regional Training Support Center, walk through and hands-on
- 1330-1430 (Virtual) Engagement Skills trainer (hands-on)
- 1430-1530 (Constructive) Gaming Lab overview and hands on gaming.
- 1530-1545 Travel to DPTMS
- 1545-1700 Visual Information , DPTMS one-stop logistics coordination and range scheduling.

8 Oct 2011

Action offices: DES, DPTMS

Location: Fire Stations, Fire Training Center, Command Conference Room

Learning Objective: The participants have learned about our history, how we conserve and protect our land and what the Warriors experience at FAPH. Now, they will learn more about our mutual aid agreement, emergency service (police and firefighters, how we support their local jurisdictions and providing training facilities for local, state and federal organizations. They will then culminate this knowledge by participating in a TTX, gaining a greater understanding of the decision-making that would take place during a crisis.

0800-0845	Introduction to Directorate of Emergency Services/Equipment display/interaction with police at Fire Station 7
0845-0900	Travel to Fire Station 8
0900-0925	Tour Fire Stations 8
0925-0935	Travel to Wilcox
0935-1000	Visit Wilcox
1000-1010	Travel to Fire Training Center
1010-1200	Visit Fire Training Center, participate in scenario
1200-1300	Lunch
1300-1530	Table Top Exercise at Command Conference Room
1530-1700	AAR/Administer surveys/Administrative notes for graduation

27 Oct 2011

Action offices: PAO, DFMWR

Location: Romenick Hall

1700-1800 Installation-Community Council meeting

1800-1900 Graduation, followed by a reception

DRAFT FORT A.P. HILL CITIZEN'S ACADEMY PILOT PROGRAM PUBLIC AFFAIRS GUIDANCE (PAG)

1. References:

a. DoD Directive 5410.18, Public Affairs Community Relations Policy, 20 November 2001

b. AR 350-19, Army Sustainable Range Program, 30 August 2005

c. AR 360-1, Army Public Affairs Program, 25 May 2011

d. Fort A.P. Hill Citizen's Academy Concept Brief, 11 August 2011

e. Fort A.P. Hill 2011 Public Affairs Plan, 4 January 2011

2. Information and Background

a. The purpose of the Fort A.P. Hill Citizen's Academy pilot program is to promote citizen awareness of Fort A.P. Hill's organization and operations. Pursuant to AR 360-1, Fort A.P. Hill has an affirmative community relations mission. Community relations is defined as "the interrelationship between military and civilian communities at home and abroad and at all levels of command." The community relations program is "any action planned and carried out by any Army component, unit, or person to achieve and maintain good relations with all of the various publics with which that component interacts."

b. The public generally does not have an astute awareness of DoD's mission. By offering a series of classes to educate the local community on what Fort A.P. Hill's mission and operations consist of, the installation has the opportunity to create a more informed public that is better educated about the mission of Fort A.P. Hill as a Regional Training Center.

c. This PAG is designed to provide some key information for public communication of the Academy and talking points for use by FAPH employees throughout the Academy.

3. Purpose: To break down the barriers between the garrison and local community by creating an academy where participants will work side-by-side with FAPH employees as they learn about what they do every day to provide ready and capable training facilities through the lens of stewardship, safety, and professionalism.

4. PA Approach. Public Affairs posture is ACTIVE.

5. Audiences

Internal Audiences:

- Participants in Academy
- FAPH employees

External Audiences:

- Local governments
- Chambers
- Media

6. Desired Effects:

a. Academy participants will be better informed about Fort A.P. Hill's mission as a Regional Training Center and bring the knowledge back to their respective neighborhoods, local organizations and circles of influence.

b. FAPH employees will develop a sense of pride as they educate academy participants about how they support the Warriors daily.

c. Citizen's Academy graduates will become active participants in the FAPH Community Relations Program, furthering awareness of the installation and its mission.

7. Key Messages: Key messages are aligned with the FAPH 2011 Public Affairs Plan and Learning Objectives for the courses.

a. We provide the best training and support—Anywhere!

b. We are good stewards of the environment and conserve its natural resources.

c. We always stand ready to support the Warrior.

d. We stand above the rest and are leading the way in many aspects.

e. Safety on the ranges and in the workplace is our top priority.

8. Overarching Theme: We value our neighbors in surrounding communities and are committed to working closely with them in understanding our mission and vision.

9. Talking Points:

Overall:

Fort A.P. Hill is the largest installation in Virginia – some 76,000 acres, most of it sculpted to enable a variety of training scenarios simultaneously among diverse transient units and tenant organizations. During BRAC 2005, "Military value" was the predominant criteria and Fort A.P. Hill ranked the highest of any Army installation in Virginia in terms of military value, and in the top quartile of all Army installations worldwide. This value, as articulated in the BRAC documentation, was derived from the installation's ability to train the joint force.

We employ more individuals than any other organization or business in neighboring Caroline County, even the Caroline County Public Schools.

The installation enjoyed a strong track record of achievement in the Army Communities of Excellence recognition program. This program was tied to the Baldrige National Quality Award criteria and earned the installation nearly \$5 million in award money -- with all of it invested back into training and quality of life features that make the installation a better place for all who live, work and train here.

Environmental:

We share in the Army's vision to sustain the environment today for a secure future.

Fort A.P. Hill adheres to the National Environmental Policy Act of 1969, as amended, when planning facilities and ranges for the future and values public input in the process.

We have an ambitious Army Compatible Use Buffer program here, designed to prevent incompatible development from occurring along our boundaries and preserving our ability to conduct realistic live fire and aviation training.

Training/Supporting Warriors:

We are a military readiness platform; for many who train here, the next stop is in the deployed theater.

We trained more than 94,000 Warriors in fiscal year 2010—the highest throughput in 16 years.

In 2010, Army organizations comprised 84 percent of the total business here, with the Advanced Individual Training students making up 20 percent.

Emergency Services:

Protecting the installation and our workforce is our top priority.

The Directorate of Emergency Services is responsible for installation law enforcement, physical security, emergency medical services, game enforcement, and fire protection and prevention services.

Performing crime prevention duties and working side-by-side with local, state, and federal law enforcement agencies, the Fort A.P. Hill Police Department strives to maintain the quality of life that the installation is known for.

The Fort A.P. Hill Police Department currently has Memoranda of Agreement with the Virginia State Police and Caroline County Sheriff's Office to support the installation

when required. Fort A.P. Hill has Concurrent Jurisdiction with local and state law enforcement agencies which greatly enables all organizations to conduct joint exercises, preparing for incidents and life saving efforts.

10. Questions and Answers.

Q1. What is the purpose of the Citizen's Academy?

A1. To provide an academy for citizens in our surrounding communities where they will work side-by-side with FAPH employees as they learn about what they do every day to provide ready and capable training facilities through the lens of stewardship, safety, and professionalism.

Q2. Does the Army have any other academies of this kind?

A2. Fort Huachuca supports its local government's citizen's academy with a day of activities; however, we are unaware of any of this kind.

Q3. Has Fort A.P. Hill done anything like this before?

A3. No, this would be the first—our pilot program.

Q4. Who can participate in the Academy?

A4. Citizens who live and/or work in surrounding localities—Caroline, Essex, Spotsylvania counties; Towns of Port Royal, Tappahannock and Bowling Green; and City of Fredericksburg.

Q5. What do you hope citizens gain by participating in the Academy?

A5. Academy participants will be better informed about Fort A.P. Hill's mission as a Regional Training Center and bring the knowledge back to their respective neighborhoods, local organizations and circles of influence.

Q7. In what ways is Fort A.P. Hill a good steward of the environment?

A7. Fort A.P. Hill is a good steward of the environment in a variety of ways from aggressive energy conservation initiatives to solid waste reduction practices. In fact, Fort A.P. Hill was one of the inaugural winners of the Virginia Eagle Award for Outstanding Environmental Stewardship in 2009.

Energy conservation initiatives include window replacement, lighting replacement, converted building heating systems from fuel oil to propane and insulating buildings. In the last year alone, we reduced energy and energy costs by an accumulative 33 percent.

Regarding waste management, we recycled 1,283 tons of solid waste, giving us a high 52 percent diversion rate for the year.

We share in the Army's vision to Sustain the Environment for a Secure Future, Net Zero 2011, focusing on holistically managing the Army resources when it comes to water, waste, and energy. To achieve this vision, we must sustainably manage our facilities when it comes to water, energy and waste. We all have a part to play in achieving this

vision. If we want to be good neighbors and leave a healthy world for our children and grandchildren then we have to start operating sustainably today.

Q8. How does your environmental program support Fort A.P. Hill's mission as a Regional Training Center?

A8. Fort A.P. Hill trains about 100,000 Warriors annually. For many units, this is their last stop before deploying. We realize that the Warriors of our future must have the land, water and air resources they need to train. We focus on meeting current and future training requirements for our Warriors by sustaining those resources.

Q9. Describe other programs in the Environmental Division.

A9. In a commitment to sustain land, air and water resources, our programs focus on forestry, wildlife management, water quality, resources, solid waste, air quality, threatened and endangered species, cultural resources, and recycling.

Q10. In what ways has the drawdown in Afghanistan affected FAPH's throughput?

A10. FAPH's throughput of Warriors has remained high throughout the year. We anticipate training about 100,000 Warriors this fiscal year.

Q11. In what ways do FAPH firefighters and police support the community?

A11. In the interest of providing the most rapid and effective fire and rescue service to the citizens of the County of Caroline, Virginia, and to the personnel working, residing, training on, and visiting Fort A. P. Hill, Virginia, FAPH provides benefits of mutual aid in fire prevention, and the protection of life and property.

The Fort A.P. Hill Police Department currently has Memoranda of Agreement with the Virginia State Police and Caroline County Sheriff's Office to support the installation when required. Fort A.P. Hill has Concurrent Jurisdiction with local and state law enforcement agencies which greatly enables all organizations to conduct joint exercises, preparing for incidents and life saving efforts.

Q12. In what ways is Fort A.P. Hill involved with the community?

A12. The installation is involved in career days, reading programs, and speaking opportunities with various organizations. In addition to our involvement with the schools, we have an Installation-Community Council, comprised of local elected and community leaders, which provides a forum to discuss mutual topics of interest. We value the many partnerships and relationships we share with the community.

Q13. What is the Installation-Community Council?

A14. The Installation-Community Council promotes sustained positive relationships between Fort A.P. Hill and surrounding communities. It provides a forum for discussing issues of mutual concern and for sharing information. The council is co-chaired by the Fort A.P. Hill Garrison Commander and Civilian Co-Chair Jim Day. The council consists of standing members (local government representatives) and rotational members (regional business, civic, educational).

11. Point of Contact:

(1) Jennifer Erickson, Public Affairs Officer, 804-633-8324,
jennifer.b.erickson2.civ@mail.mil

COMPOSITE RISK MANAGEMENT WORK SHEET

For use of this form, see FM 5-19, the proponent agency is TRADOC

1. MSN/TASK: Fort A. P. Hill Citizen's Academy		2a. DTG BEGIN: 01 Oct 2011		2.DTG END: 27 Oct 2011		3. DATE PREPARED: 14 September	
4. RISK LEVELS:							
a. INITIAL: High		c. REVISED:					
b. RESIDUAL: Moderate		7. INITIAL RISK LEVEL		8. CONTROLS		9. RESIDUAL RISK LEVEL	
6. HAZARDS		7. INITIAL RISK LEVEL		8. CONTROLS		9. RESIDUAL RISK LEVEL	
5. SUBTASKS		7. INITIAL RISK LEVEL		8. CONTROLS		9. RESIDUAL RISK LEVEL	
Transport participants to and from various sites on the installation	Slips, trips and falls as passengers embark and debark bus. Collisions with other vehicles. Collisions with wild life. Collisions with fixed objects.	M	Assign employee to assist passengers with getting on and off bus. Bus operator maintains awareness of environment.	L	Bus driver assigns employee to perform this task.	Bus driver monitors passenger's arrival and departure. PAO Director ensures event coordinator accompanies participants and monitors safety of operations.	12. COMMENTS
Visit to post fire prescribed burn site; use hand tools for site preparation (light raking only), use sling psychrometer deploy fire fighter's emergency shelter.	Slip, trips and falls. Muscle strains. Cuts from sharp tools.	M	Safety brief at site. Participants not required to lift any tools or equipment above 25 pounds. Participants not allowed to handle axes, chain saws or other cutting tools.	L	DPW director assigns an employee as an event coordinator.	Event coordinator responsible for safety of participants and FAPH employees; monitors activities at site, maintains awareness of weather forecast and weather conditions.	FAPH requires participants to wear hiking boots (or shoe support) and long pants.
Visit to law enforcement training facility; don law enforcement equipment and perform simple tasks.	Slip, trips and falls. Muscle strains. Physical stress; over-heated, high blood pressure.	L	Safety brief at site. Help participants don and doff equipment. Coach & monitor participants as they complete their tasks.	L	DES director assigns an employee as an event coordinator.	Event coordinator responsible for safety of participants; monitors activities at site, helps when needed.	

5. SUBTASKS	6. HAZARDS	7. INITIAL RISK LEVEL	8. CONTROLS	9. RESIDUAL RISK LEVEL	10. IMPLEMENT	11. SUPERVISE	12. COMMENTS
<p>Visit fire department's fire training facility; don fire fighter's bunker gear and SCBA and (1) navigate through a smoke filled maze (2) enter a smoke building, search for injured people and rescue a simulated victim; (3) observe live fire training event.</p>	<p>Slips, trips and falls. Respiratory distress. Physical stress; over-heated, dehydrated, elevated blood pressure.</p>	<p>M M H</p>	<p>Safety brief at site. Inspect training sites for slip, trip and fall hazards before training begins. Use non-toxic smoke. Provide training on use of SCBA's and emergency procedures. Take participant's blood pressure, heart rate and temperature and monitor their overall condition (as necessary based on signs). Require hydration before and after each event. Provide training on safe lifting.</p>	<p>L M M</p>	<p>FAPH FD Fire Chief assigns a safety officer to set up event site and monitor safety of participants.</p>	<p>Coach & monitor participants as they complete their tasks. FD safety officer responsible for safety of participants and FAPH employees.</p>	
<p>Visit to range training facilities; open and close security gates, climb up range tower, visit life fire range and inspect simulated UXO. Travel to the Engagement Skills Trainer and simulate firing small arms and crew served</p>	<p>Slips, trips and falls. Ticks and bug bites. Pinched fingers. Noise</p>	<p>L L</p>	<p>Safety brief before taking participants to ranges. No live fire on ranges with participants. Safety brief before allowing participants to use weapons simulators.</p>	<p>L L</p>	<p>DES-DPTMS director assigns an employee as an event coordinator.</p>	<p>FAPH requires participants to wear hiking boots (or shoe with good support) and long pants. Coach & monitor participants as they complete their tasks. Event coordinator responsible for safety of participants and FAPH employees.</p>	

weapons.						
14. RISK ASSESSMENT:						
a. NAME:		b. RANK		c. DUTY POSITION		d. SIGNATURE
Jason Applegate						
Mike Earl (DPTMS)						
Chief Glombot (DES/FD)						
Dave Carey (DES/PD)						
Matthew Ewoldt (FAPH ISO)						
15. RISK APPROVAL:						
a. LAST NAME		b. RANK		c. DUTY POSITION		d. SIGNATURE



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
NORTHEAST REGION
HEADQUARTERS, U.S. ARMY GARRISON, FORT A.P. HILL
18436 4TH STREET
FORT A.P. HILL, VIRGINIA 22427-3114

REPLY TO
ATTENTION OF

August 16, 2011

Garrison Commander

Tana McDonald
P.O. Box 250
Ladysmith, Virginia 22501

Dear Ms. ^{Tana}McDonald:

Fort A.P. Hill values the relationships it shares with business, civic, community leaders and organizations and citizens in our surrounding communities. We appreciate the support both the installation and our Warriors who train here receive and the opportunities we have to be engaged in the community. We are proud of our employees, our daily heroes, who support the 100,000 Warriors who train here annually and uphold our commitment of "providing the best training and support—anywhere." We now want to extend an opportunity to our neighbors to step into the shoes of our daily heroes.

In October, Fort A.P. Hill will pilot a Citizen's Academy, created for you—our neighbors, our partners and our friends. The academy will be Saturdays, October 1, 10 and 22 from 8 a.m.-5 p.m. While a number of activities are planned, I will provide a preview of what students can expect. The first day they will join with our environmental team and conduct water sampling, excavate a standard archeological soil pit, and join our forestry to collect biological data on forest and stand conditions. The following Saturday, they will spend a day with our Range Control officers learning about unit scheduling, noise modeling and participate in a simulated weapons training in the battle lab. On day 3, they will visit with our firefighters at the Fire Training Center, learn about our mutual aid agreement, and participate in a tabletop exercise related to a scenario in their own community.

At the conclusion of the course, the participants will present a joint project with the goal of synthesizing the information they have learned throughout the course. At the conclusion of this project, the participants will become official graduates of the academy and receive a certificate of appreciation/participation from the installation Oct. 27th at 5 p.m. at the next Installation-Community Council meeting.

We are looking for business, civic, community leaders and citizens in our surrounding communities (Caroline, Essex, Spotsylvania, King George counties, Towns of Bowling Green and Port Royal).

We invite you to apply and/or nominate individuals for this academy. The class will be comprised of 8-10 people, 18 years of age or older and participants must live or work in surrounding communities (Caroline, Essex, Spotsylvania, King George counties, Town of Bowling Green and Town of Port Royal).

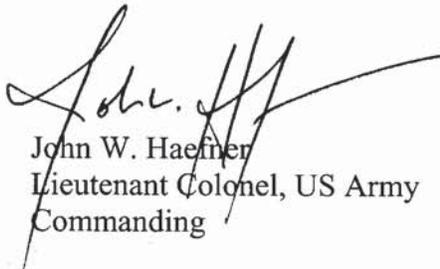
To apply, provide the following information to Jennifer Erickson, Public Affairs Officer, via e-mail at jennifer.erickson2.civ@mail.mil or fax to (804) 633-8105 by August 31, 2011:

- First and last name
- Business name
- Phone number
- E-mail address
- Address
- Date of Birth
- Do you live or work in any of the following: Caroline, Essex, Spotsylvania, King George counties, Town of Bowling Green and Town of Port Royal. If so, where do you live/work?
- Personal History—Please tell us about your interests, accomplishments, community involvement, memberships with organizations.
- Why do you want to participate in the Fort A.P. Hill Citizen's Academy?
- What do you hope to learn as a participant in the Citizen's Academy?
- Will you be able to attend all three classes (October 1, 8, 22) and graduation on October 27? If not, please list which ones and explain why.
- How did you hear about the Fort A.P. Hill Citizen's Academy?

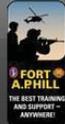
For more information, contact Ms. Erickson at (804) 633-8324/8120.

On behalf of the Fort A.P. Hill team, thank you for your support.

Sincerely,



John W. Haefner
Lieutenant Colonel, US Army
Commanding



ARMY | Fort A.P. Hill

Fort A.P. Hill, Virginia: The Best Training Support Anywhere.

PRESS RELEASE

DATE: Aug. 19, 2011

FOR MORE INFORMATION CONTACT:

Fort A.P. Hill Public Affairs Office
Jennifer Erickson, (804) 633-8324
faphpao@conus.army.mil

FORT A.P. HILL TO PILOT CITIZEN'S ACADEMY

FORT A.P. HILL, Va. — Fort A.P. Hill values the relationships it shares with community leaders, organizations and residents in its surrounding communities. The post is also proud of its employees who support the estimated 100,000 Warriors it trains annually. In October, Fort A.P. Hill will extend an opportunity to its neighbors to step into the shoes of its employees, the daily heroes who uphold the commitment of providing “the best training and support—anywhere.”

Fort A.P. Hill will pilot a Citizen's Academy, created for its neighbors in surrounding localities. The academy will be Saturdays, Oct. 1, 8 and 22 from 8 a.m.-5 p.m. The first day will be focused on the post's environmental program which will include activities such as collecting biological data on forest and stand conditions while learning about the process for conducting prescribed burns to prevent wildfires. The following Saturday, they will step into the boots of Warriors who train here, as they learn about unit scheduling, observe noise modeling and participate in a simulated weapons training at the Gaming Lab. On day 3, they will meet the post's police and firefighters; participate in a scenario at the Fire Training Center; and become decision makers during a tabletop exercise related to a scenario in their own community.

At the conclusion of the course, the participants will present a joint project with the goal of synthesizing the information they have learned throughout the course. At the conclusion of this project, the participants will become official graduates of the academy and receive a certificate

of appreciation/participation from the installation. A graduation will be held in conjunction with an Installation-Community Council meeting, Oct. 27.

Fort A.P. Hill is looking for business, civic, community leaders, citizens and employees in surrounding communities (Caroline, Essex, Spotsylvania, King George counties; Towns of Bowling Green, Port Royal and Tappahannock; and City of Fredericksburg). Participants must be 18 years or older and attend every class to graduate.

To apply, provide the following information to the Fort A.P. Hill Public Affairs Office via e-mail at faphpao@conus.army.mil or fax at (804) 633-8105 by Aug. 31, 2011:

- Contact information (First and last name, address, phone number, e-mail address)
- Date of birth
- Do you live or work in any of the following: Caroline, Essex, Spotsylvania, King George counties, Town of Bowling Green and Town of Port Royal, Town of Tappahannock; City of Fredericksburg? If so, where do you live/work?
- Personal History--Tell us about your interests, accomplishments, community involvement, and memberships with organizations.
- Why do you want to participate in the Fort A.P. Hill Citizen's Academy?
- What do you hope to learn as a participant in the Citizen's Academy?
- How did you hear about the Fort A.P. Hill Citizen's Academy?

For more information, contact the Fort A.P. Hill Public Affairs Office at (804) 633-8324/8120.

Fort AP Hill hosts competition for NCOs, soldiers

Seven active-duty service members from installations across the Army Training and Doctrine Command (TRADOC) have been competing at Fort A.P. Hill and Fort Monroe in Hampton for the title of TRADOC Non-commissioned Officer (NCO) and Soldier of the Year.

The soldiers are representing the four major commands associated with TRADOC — the Combined Arms Center, Army Accessions Command, the Combined Arms Support Command, and Army Sergeants Major Academy. Each candidate has competed and won at lower

level competitions conducted within their represented organizations.

The four-day competition kicked off Sunday with the Army physical fitness test. Then the competitors began testing on their knowledge of soldier/warrior tasks and battle drills during urban orien-

teering events for the next two days. They performed weapons qualifications and a myriad of mystery tasks.

All the field events and testing was conducted at Fort AP Hill.

Candidates will appear before a board comprised of first sergeants representing various units within

TRADOC.

The competition culminates with an awards luncheon scheduled for today at the Fort Eustis Club.

TRADOC NCO and Soldier of the Year winners will represent TRADOC at the Army's Best Warrior competition later this fall.

Fort to conduct first citizen academy

Fort A.P. Hill will conduct a pilot Citizens Academy for a group of eight to 10 people in October in an effort to better inform the community of its activities.

The academy will be conducted 8 a.m.-5 p.m. Saturdays on Oct. 1, 8 and 22. Participants must be 18 or older, live or work in the surrounding communities, and attend all three sessions. Interested persons must apply by Aug. 31.

Participants in the academy will engage in and learn about such activities as water sampling, excavating an archeological pit, collecting biological data on forest and stand conditions, unit scheduling, noise modeling, weapons training, and firefighter training.

Participants will present a joint project with the goal of synthesizing the information they have learned throughout the course. They will graduate Oct. 27 and receive a cer-

tificate from the installation.

For more information or to apply, call Jennifer Erickson at (804) 633-8324 or e-mail jennifer.erickson2.civ@mail.mil.

Meisberger, Michael CIV USA

From: Nathaniel Jackson [natjack888@yahoo.com]
Sent: Monday, September 26, 2011 6:57 PM
To: FAPH PAO
Subject: RE: Citizen's Academy (UNCLASSIFIED)

Ms. Erickson:

Thank you for your efforts, but I have made other committments at this time. As I stated in my previous email, I would like to be considered for any future programs that you conduct.

Sincerely,

Nat Jackson

--- On Mon, 9/26/11, FAPH PAO <FAPHPAO@conus.army.mil> wrote:

> From: FAPH PAO <FAPHPAO@conus.army.mil>
> Subject: RE: Citizen's Academy (UNCLASSIFIED)
> To: "Nathaniel Jackson" <natjack888@yahoo.com>, "Erickson, Jennifer
> CIV USA" <jennifer.b.erickson2.civ@mail.mil>
> Date: Monday, September 26, 2011, 2:31 PM
> Classification: UNCLASSIFIED
> Caveats: NONE
>
> Mr. Jackson,
>
> I was just awaiting the commander's return from being out of town so I
> regret the delayed response. If you are still interested, we would be
> delighted to have you participate in the Academy. Please let me know
> if you are still interested, and I will send you further details.
>
> When replying, please include my email address in the cc line as well.
> Thanks.
>
> Very Respectfully,
>
> Jennifer Erickson
> Public Affairs Officer
> Fort A.P. Hill, VA
> "The Best Training & Support - Anywhere!"
> (804) 633-8324
> DSN: 578-8324
>
> Visit us:
> <http://www.aphill.army.mil>
> Follow us:
> <http://fortaphill.wordpress.com>
> <http://www.facebook.com/FtAPHill>

> http://twitter.com/fort_aphill
> <http://www.youtube.com/user/FortAPHill>
> <http://www.flickr.com/photos/fortaphill>
>
> -----Original Message-----
> From: Nathaniel Jackson [mailto:natjack888@yahoo.com]
> Sent: Wednesday, September 21, 2011 8:57 AM
> To: FAPH PAO
> Subject: RE: Citizen's Academy (UNCLASSIFIED)
>
> Ms. Erickson
>
> I do understand that I was tardy in applying to participate in this
> year's A.P. Hill Citizen's Academy. I do not want to cause any
> unnecessary actions on your part and therefore would like to pull my
> request and perhaps be considered for any future citizen's academy
> that Fort A.P.
> Hill may conduct.
>
> Thank you very much for your consideration and efforts.
>
> Nathaniel U. Jackson
>
> --- On Mon, 9/19/11, FAPH PAO <FAPHPAO@conus.army.mil>
> wrote:
>
>> From: FAPH PAO <FAPHPAO@conus.army.mil>
>> Subject: RE: Citizen's Academy (UNCLASSIFIED)
>> To: "Nathaniel Jackson" <natjack888@yahoo.com>
>> Date: Monday, September 19, 2011, 4:03 PM
>> Classification: UNCLASSIFIED
>> Caveats: NONE
>>
>> Sir: Thank you for your application and interest in
> the Fort A.P. Hill
>> Citizen's Academy. We have notified all citizens who
> will be
>> participating the Academy. However, please let me
> check if we have any
>> more seats and I will get back to you. Thanks.
>>
>> Very Respectfully,
>>
>> Jennifer Erickson
>> Public Affairs Officer
>> Fort A.P. Hill, VA
>> "The Best Training & Support - Anywhere!"
>> (804) 633-8324
>> DSN: 578-8324
>>
>> Visit us:

> > <http://www.aphill.army.mil>
> > Follow us:
> > <http://fortaphill.wordpress.com>
> > <http://www.facebook.com/FtAPHill>
> > http://twitter.com/fort_aphill
> > <http://www.youtube.com/user/FortAPHill>
> > <http://www.flickr.com/photos/fortaphill>
> >
> >
> > -----Original Message-----
> > From: Nathaniel Jackson [mailto:natjack888@yahoo.com]
> >
> > Sent: Sunday, September 18, 2011 7:03 AM
> > To: FAPH PAO
> > Subject: Citizen's Academy
> >
> > • Contact information (First and last name, address,
> phone number,
> > e-mail address):
> > Nathaniel U. Jackson
> > 11050 Edenton Road
> > Partlow, VA 22534
> > (540) 895-9482
> > Natjack888@yahoo.com
> >
> > • Date of birth:
> > November 7, 1952
> >
> > • Do you live or work in any of the following:
> Caroline, Essex,
> > Spotsylvania, King George counties, Town of Bowling
> Green and Town of
> > Port Royal, Town of Tappahannock; City of
> Fredericksburg? If so, where
> > do you live/work?
> >
> > Spotsylvania County - Retired Federal worker (U. S.
> > Department of Transportation0
> >
> > • Personal History--Tell us about your interests,
> accomplishments,
> > community involvement, and memberships with
> organizations.
> >
> > I am currently retired. I worked for 30 years as
> a federal regulator
> > in the field of transportation safety and
> economics. I was a
> > mid-level manager and have lived in various cities
> throughout the
> > United States. I am familiar with the regulatory

> process and served
> > as a transportation Industry Analyst, including as a
> senior manager of
> > field investigators. I participated in the DOT's
> emergency crisis
> > center, as well as conducting complex white-collar
> crime
> > investigatins.
> >
> > While living in Country Club Hills, Ill. (1988-1995),
> I served on
> > several community commission, including serving as
> Co-chair of the
> > cities Youth Commission, as well as the Committee to
> facility the
> > community's new city hall.
> >
> > • Why do you want to participate in the Fort A.P.
> Hill Citizen's
> > Academy?
> >
> > I would like to serve on the Citizen's Academy so that
> I can learn
> > more about the facility and its mission, how it
> affects the local
> > community and how its mission supports the country's
> overall military
> > apparatus.
> >
> > • What do you hope to learn as a participant in the
> Citizen's Academy?
> >
> > I would like to learn how the facility is protecting
> the local
> > environment, as well as what I can do to support the
> local
> > environment, as mentioned above, I would also like to
> learn about Fort
> > A.P. Hill's overall mission and goals and to also
> learn about its
> > overall emergency preparedness.
> >
> > • How did you hear about the Fort A.P. Hill
> Citizen's Academy?
> >
> > I learned of this program through an article in the
> Fredericksburg
> > Freelance Star newspaper.
> >
> > Nathaniel U. Jackson
> > (540) 895-9482

> >
> >
> >
> > Classification: UNCLASSIFIED
> > Caveats: NONE
> >
> >
>
>
>
> Classification: UNCLASSIFIED
> Caveats: NONE
>
>

Meisberger, Michael CIV USA

From: Stephanie Kreseen [kreseens@yahoo.com]
Sent: Thursday, September 08, 2011 8:59 AM
To: FAPH PAO
Subject: Pilot Citizen's Academy

· Contact information (First and last name, address, phone number, e-mail address)

Stephanie Kreseen
511 Smith Drive
Ruther Glen, VA 22546
804-448-5535
kreseens@yahoo.com

· Date of birth

July 21, 1978

· Do you live or work in any of the following: Caroline, Essex, Spotsylvania, King George counties, Town of Bowling Green and Town of Port Royal, Town of Tappahannock; City of Fredericksburg? If so, where do you live/work?
I live in Caroline County and work from my home there.

· Personal History--Tell us about your interests, accomplishments, community involvement, and memberships with organizations.

I was a contractor with the military for about 5 years and always enjoyed learning about what our service members do. I am currently a volunteer with Hospice of Virginia and visit patients in Caroline County. I am active in the Wright's Chapel Methodist Church and am hoping to interact with some of our youth through YoungLives.

· Why do you want to participate in the Fort A.P. Hill Citizen's Academy?

To learn more about the base and what goes on there (and especially begin to learn about those loud noises I often hear during the day!). I am also very interested in learning more about the local environmental and biological aspects of Caroline.

· What do you hope to learn as a participant in the Citizen's Academy?

More about the base's history and how it plays a role in Caroline County. I'd like to be able to answer people's questions about the base and speak more intelligently about why so many homes were bought up to be part of the base.

· How did you hear about the Fort A.P.

Hill Citizen's Academy?

Freelance Star

Meisberger, Michael CIV USA

From: Peter Stover [pete@edmedia.org]
Sent: Tuesday, August 30, 2011 11:07 AM
To: FAPH PAO
Subject: Citizen's Academy - Pete Stover

Greetings!

I'd like to apply to the Citizen's Academy in October.

CONTACT: Pete Stover, 828-A Gunnery Hill Rd., Spotsylvania, VA 22551; 540-295-2711;
pete@edmedia.org.

DOB: 11/24/53

LOCATION: Live, work in Spotsylvania, VA at Educational Media Corp., a non-profit, Christian multi-media organization serving the Fredericksburg community.

PERSONAL: Interests-Multi-media production; accomplishments-award-winning local broadcast journalist; community involvement-amateur radio; memberships-Fairiew Baptist at River Club.

PARTICIPATION/LEARNING: It seems this Academy will help me better understand the role and activities of Fort AP Hill in an effort to communicate it among those with which I have contact in the local community.

I discovered the Academy through your website.

Margaret Kearns
20525 Point Eastern Drive
Ruther Glen, Virginia 22546
kearnsmm@gmail.com
804 994 0980

August 30, 2011

To whom it concerns:

My name is Margaret Kearns, born September 24, 1963 in Tipperary, Ireland. I have lived in Caroline county since 2004 in the Frog Level Rd. area and I just love living in the country.

I am a Registered Nurse. For the past ten years I have worked for the United Network for Organ Sharing (UNOS) www.unos.org in Jackson Ward, Richmond. UNOS is the private, non-profit organization that manages the nation's organ transplant system under contract with the federal government.

I immigrated to the United States in 1987. My proudest moment was when I became a U.S. citizen in 1997.

I am an avid gardener and I grow most of my own vegetables using organic methods. I try to be a good steward of the land. I am a koi keeper with a 12,000 gallon koi pond. I am an active member of the Mid Atlantic Koi Club and the Central Virginia Watergarden Club.

I would like to participate in the Fort A.P. Hill Citizen's Academy so that I can learn more about the activities that occur at Fort A.P. Hill. From my home in Caroline, I can hear much activity from time to time and frequently see helicopters flying over my house however I don't know exactly what goes on there. I know the fort is a big asset to Caroline county.

This Citizen's Academy sounds really interesting and fun. I read about it in last week's Caroline Progress and it immediately caught my attention. I think it is a great opportunity and sounds enjoyable. I would be very pleased if you choose me to participate in this pilot. If not, I would be interested in future programs.

Regards,



Margaret Kearns

Erickson, Jennifer CIV USA

From: caroldmv@aol.com
Sent: Sunday, August 28, 2011 7:14 PM
To: FAPH PAO

I would like to attend your Pilot Citizen's Academy.

Kelly Pitts
526 Welsh Drive
Ruther Glen VA 22546
(804-994-3323)
08/23/1978

I live in Caroline County and work at Geico in Fredericksburg. I enjoy playing basketball, exercising, and swimming. I have had a lot of accomplishments in my current job, where I have been able to save our company money from referring fraudulent claims for further investigation.

I completed the Caroline County Citizen's Academy. I would like to participate in your program to understand your daily duties so I can take what I learn and further my career.

I read the article in the Free Lance Star.

Thank you
Kelly Pitts

Bryan Justice

Erickson, Jennifer CIV USA

From: Bryan Justice [Bryan.Justice@jkmoving.com]
Sent: Friday, September 30, 2011 10:31 AM
To: FAPH PAO
Subject: FW: Fort A.P. Hill Citizen's Academy

faphpao@conus.army.mil

From: Bryan Justice
Sent: Friday, September 30, 2011 10:24 AM
To: 'jennifer.b.erickson2cic@mil.mil'
Subject: Fort A.P. Hill Citizen's Academy

Jennifer:

Thank you for considering me for the Citizen's Academy, I am really looking forward to it. Like I said during our phone conversation, I am living and working in Fredericksburg. I am staying with a friend while looking for more permanent arrangements. I work for JK Moving Services which is headquartered in Sterling, VA. My territory is Stafford, Fredericksburg, King George, and includes Quantico, Fort Belvoir, and Dahlgren.

Here is the information you requested.

Bryan Justice

JK Moving Services

44112 Mercure Circle

Sterling, VA 20166

(703)727-0901

Bryan.Justice@JKmoving.com

DOB: 30 Dec 1966

I have run several food drives for the local food bank on the Saturday before Thanksgiving.

I have cooked and assisted in several Chili cook-offs to benefit the National Kidney Foundation.

I am an active member in the Washington Area Parrothead Club whose main objective is to raise money and volunteer hours for charities.

 I wish to participate in the Fort A.P. Hill Citizen's Academy to learn what happens at Fort A.P. Hill and see if there is any way that I can offer any type of help to the Fort and the people who live and work there. I hope to learn what happens here on a daily basis and how Fort A.P. Hill works with our nation and local area. It will be great to see how it has changed since the last time I was there for the National Boy Scout Jamboree in 1981.

Please contact me directly with any questions you may have.

Thank you in advance and I am really looking forward to this.

Bryan Justice

This electronic mail message contains confidential and/or proprietary information. Any dissemination, copying or use of this electronic mail message by or to anyone other than the recipient(s) designated by the sender is unauthorized. If you have received this electronic mail in error, please notify the sender by telephone or reply electronic mail and permanently delete this communication from your system.

Conway Carter

Erickson, Jennifer CIV USA

From: KCARTER [kcarter@va.metrocast.net]
Sent: Monday, August 29, 2011 11:30 AM
To: FAPH PAO
Cc: kcarter@smart.net
Subject: Pilot Citizens Academy

To apply, provide the following information to the Fort A.P. Hill Public Affairs Office via e-mail at faphpao@conus.army.mil <<mailto:faphpao@conus.army.mil>> or fax at (804) 633-8105 by Aug. 31, 2011:

- Contact information (First and last name, address, phone number, e-mail address)

Conway G. Carter Sr.

PO Box 130

Corbin, VA 22446-0130

(540) 840-6309

kcarter@va.metrocast.net

- Date of birth: 12/27/1947

- Do you live or work in any of the following: Caroline, Essex, Spotsylvania, King George counties, Town of Bowling Green and Town of Port Royal, Town of Tappahannock; City of Fredericksburg? If so, where do you live/work?

Live: Caroline County at 13591 Long Branch Road, Woodford VA 22580

- Personal History--Tell us about your interests, accomplishments, community involvement, and memberships with organizations.

> Izaak Walton League: board member - one of the nation's oldest and most respected conservation organizations.

> NRA: life member

> Enjoy reloading, shooting, gun shows, etc.

> My family had homesites on A.P. Hill before it became part of the military base.

> Career civilian government employee supporting the Navy base of Dahlgren.

> My wife and I provide care for her father, an 89 year old WWII Army Veteran with Purple Heart, mother (86 years old) and my brother (67 year old with downs and MR).

> Officer of Elections - serving on Caroline County Electoral Board.

> Caroline Historical Society - life member.

Why do you want to participate in the Fort A.P. Hill Citizen's Academy? *

My wife and I have always worked on military bases and knew something about the activities, programs, and sites taking place on it. The Citizen's Academy provides a wonderful opportunity for me to learn about A.P. Hill, find out what conservation efforts are being enforced, learn more about my area of interest: the guns and equipment being used, determine what those base sounds I hear at home really are, become familiar with what is happening when I hear the activity taking place, find out who the points of contact might be, and gain an understanding of how we can all work together.

noise

My wife and I had the opportunity to visit and tour A.P. Hill old homesite locations that were once occupied by our ancestors in June 2011. We attended the 70th anniversary celebration which provided insight into Army activities and equipment. We appreciate these opportunities and enjoyed being a part of them. We met Lt. Col. John W. Haefner and realize how fortunate our community\area is to have someone in that position striving to build a positive relationship with the neighboring communities and people. A.P. Hill appears to be concerned about its impact in the surrounding localities and seems to invite community comments and concerns that are considered in decisions made.

*

What do you hope to learn as a participant in the Citizen's Academy? *

I really want to learn more about what goes on in my immediate area community. I live along side A.P. Hill and often feel the shakes, hear the guns and bombing, and watch the aircraft fly over my house. There have been times when the guns and bombing sounded and felt like I was standing in the middle of a war zone. Sometimes I hear machine guns as if they are in my front yard.

This is a wonderful opportunity that the base is offering and my wife and I hope to be chosen as participants.

Also, see my comments above to answer to this question.

How did you hear about the Fort A.P. Hill Citizen's Academy?

My wife saw it in the Free Lance Star

Erickson, Jennifer CIV USA

From: Peter Stover [pete@edmedia.org]
Sent: Tuesday, August 30, 2011 11:07 AM
To: FAPH PAO
Subject: Citizen's Academy - Pete Stover

Greetings!

I'd like to apply to the Citizen's Academy in October.

CONTACT: Pete Stover, 828-A Gunnery Hill Rd., Spotsylvania, VA 22551; 540-295-2711;
pete@edmedia.org.

DOB: 11/24/53

LOCATION: Live, work in Spotsylvania, VA at Educational Media Corp., a non-profit, Christian multi-media organization serving the Fredericksburg community.

PERSONAL: Interests-Multi-media production; accomplishments-award-winning local broadcast journalist; community involvement-amateur radio; memberships-Fairview Baptist at River Club.

PARTICIPATION/LEARNING: It seems this Academy will help me better understand the role and activities of Fort AP Hill in an effort to communicate it among those with which I have contact in the local community.

I discovered the Academy through your website.

Meisberger, Michael CIV USA

From: ChuckStepp@aol.com
Sent: Monday, August 29, 2011 10:38 AM
To: FAPH PAO
Subject: Citizen's Academy

Jen - I punched in the site listed and got a blank page. Nonetheless, still want to apply to attend and here is basic data: Charles (Chuck) J. STEPP

31093 Portobago Trail
Port Royal, VA 22535

804-742-5272

chuckstepp@AOL.com

DPOB: 31 July 1945
Baltimore, MD

Am available for the 3 Saturdays in October as listed in the Free Lance Star and will provide any additional information you require. Thanks - Chuck Stepp

Meisberger, Michael CIV USA

From: ChuckStepp@aol.com
Sent: Monday, August 29, 2011 10:48 AM
To: FAPH PAO
Subject: More info - Stepp

Got so excited about applying for the Citizen's Academy, overlooked for the following called-for info:

- Live in Carolice, County, retired Federal employee
- American Legion member, enjoy anything outdoors, esp. hunting and fishing the Rappahannock
- Would like to attend to learn more about AP Hill missions, especially the recently added missions
- Became aware of the academy via the Ftee Lance Star article

Thanks again - Chuck Stepp

Meisberger, Michael CIV USA

From: KCARTER [kcarter@va.metrocast.net]
Sent: Sunday, August 28, 2011 1:28 PM
To: FAPH PAO
Cc: kcarter@smart.net
Subject: Pilot Citizens Academy

- Contact information (First and last name, address, phone number, e-mail address)

Karen Carter

PO Box 130

Corbin, VA 22446-0130

(804) 859-2208

kcarter@va.metrocast.net

- Date of birth: 6-25-1951
- Do you live or work in any of the following: Caroline, Essex, Spotsylvania, King George counties, Town of Bowling Green and Town of Port Royal, Town of Tappahannock; City of Fredericksburg? If so, where do you live/work?

Live:

Caroline County at 13591 Long Branch Road, Woodford VA 22580

- Personal History--Tell us about your interests, accomplishments, community involvement, and memberships with organizations.

Personal History:

- I enjoy genealogy research. Our family had homesites on A.P. Hill before it became part of the military base.
- Career in information technology as government defense contractor supporting Navy and Marine programs. Worked on A.P. Hill in the testing of the AAV/EFV vehicle for Quantico several years ago.
- ISO 9001:2000 – Internal auditor of business and manufacturing processes for company.

- My husband and I provide care for my father, an 89 year old WWII Army Veteran with Purple Heart, mother (86 years old) and brother-in-law (67 year old with downs and MR).
- Officer of Elections – serving on Caroline County Electoral Board.
- Caroline Historical Society – life member.
- Caroline Genealogy Society – member.
- Ambassador: U.S. Army Freedom Team Salute (FTS) Program, 08/07 – 05/2010
 - o Certificate of Appreciation: U.S. Army Freedom Team Salute.
 - o Located living, honorably discharged U.S. Army Veterans within and outside the United States.
 - o Honored each Veteran with a commendation package from the Army recognizing and thanking them for their service and all they have done so we could have the freedoms we have today.
 - o Presented commendations in ceremonies held at VFW's, American Legions, churches, Issac Walton Leagues, Elks, Masons, Veterans Hospitals, nursing homes, individuals home, assisted living centers, birthday parties, family gatherings, Indian Reservations, and at company meetings.
- Co-Founder: WRC Inc., 05/89 – 08/02
 - o Serving Planning District (PD) 16.
 - o Consulted extensively with consumers and service providers. Planned, designed, and implemented WRC and programs. Recruited, trained and motivated staff. Facilitated their growth into a real team effort. Duties included: program planning, implementation & evaluation; analyzing and using data for decision making; project management; public speaking; making recommendations regarding changes; perform role of advocate as needed. Developed, launched and maintained WRC website.
- Composed grant for Computerized Assistive Technology Center awarded to/built for Planning District 16.
- Coordinator, Director (Certified) – Deliver courses to assist differently-abled population. Trained teams for other regions.
- Why do you want to participate in the Fort A.P. Hill Citizen's Academy?

My husband and I have always worked on military bases and knew something about the activities, programs, and sites taking place on it. The Citizen's Academy provides a wonderful opportunity for me to learn about A.P. Hill, determine what those base sounds I hear at home really are, become familiar with what is happening when I hear the activity taking place while standing in my kitchen, find out who the points of contact might be, and gain an understanding of how we can all work together.

I really appreciate the opportunity the base provided for us to visit and tour base locations that were once occupied by our ancestors in June 2011. Also, I enjoyed attending the 70th anniversary celebration which provided insight into Army activities and equipment. A.P. Hill appears to be concerned and wants to build a positive relationship with the neighboring communities and people. This relationship seems to invite community comments and concerns that are considered in decisions A.P. Hill faces.

· What do you hope to learn as a participant in the Citizen's Academy?

I really want to learn more about what goes on in my immediate area community. I live along side A.P. Hill and often feel the shakes, hear the guns and bombing, and watch the aircraft fly over my house. There have been times when the guns and bombing sounded and felt like I was standing in the middle of a war zone. Sometimes I hear machine guns as if they are in my front yard.

This is a wonderful opportunity that the base is offering and I hope to be chosen as a participant. If chosen to participate, maybe I could volunteer my services helping with the next Citizen's Academy offered.

Also, see my comments above with this question.

· How did you hear about the Fort A.P. Hill Citizen's Academy?

Free Lance Star article

Meisberger, Michael CIV USA

From: Stephanie Kreseen [kreseens@yahoo.com]
Sent: Thursday, September 08, 2011 8:59 AM
To: FAPH PAO
Subject: Pilot Citizen's Academy

- Contact information (First and last name, address, phone number, e-mail address)

Stephanie Kreseen
511 Smith Drive
Ruther Glen, VA 22546
804-448-5535
kreseens@yahoo.com

- Date of birth
July 21, 1978

- Do you live or work in any of the following: Caroline, Essex, Spotsylvania, King George counties, Town of Bowling Green and Town of Port Royal, Town of Tappahannock; City of Fredericksburg? If so, where do you live/work?
I live in Caroline County and work from my home there.

- Personal History--Tell us about your interests, accomplishments, community involvement, and memberships with organizations.
I was a contractor with the military for about 5 years and always enjoyed learning about what our service members do. I am currently a volunteer with Hospice of Virginia and visit patients in Caroline County. I am active in the Wright's Chapel Methodist Church and am hoping to interact with some of our youth through YoungLives.

- Why do you want to participate in the Fort A.P. Hill Citizen's Academy?
To learn more about the base and what goes on there (and especially begin to learn about those loud noises I often hear during the day!). I am also very interested in learning more about the local environmental and biological aspects of Caroline.

- What do you hope to learn as a participant in the Citizen's Academy?
More about the base's history and how it plays a role in Caroline County. I'd like to be able to answer people's questions about the base and speak more intelligently about why so many homes were bought up to be part of the base.

- How did you hear about the Fort A.P. Hill Citizen's Academy?
Freelance Star

Erickson, Jennifer B USA CIV (US)

From: Tom Rumora [TRumora@spotsylvania.va.us]
Sent: Tuesday, September 06, 2011 5:13 PM
To: Erickson, Jennifer B USA CIV (US)
Subject: Re: Fort A.P. Hill Citizen's Academy (UNCLASSIFIED)

Jennifer-

I already applied to the listed contact person with cc to you and Mary immediately upon receipt of her email message a week ago.

Tom Rumora
Economic Development Director
Spotsylvania County
9019 Old Battlefield Blvd, #310
Spotsylvania VA 22553
Office: 540-507-7210
Email: trumora@spotsylvania.va.us

-----Original Message-----

From: "Erickson, Jennifer B USA CIV (US)" <jennifer.b.erickson2.civ@mail.mil>
To: Rumora, Tom <TRumora@spotsylvania.va.us>

Sent: 9/6/2011 2:44:50 PM
Subject: Fort A.P. Hill Citizen's Academy (UNCLASSIFIED)

Classification: UNCLASSIFIED
Caveats: NONE

Sir,

Mary Garber indicated you were interested in the Citizen's Academy we will host Oct. 1, 8, 22. I've attached a news release with all details. Please advise if you plan to apply. Thanks.

V/r,

Jennifer Erickson
Public Affairs Officer
Fort A.P. Hill, VA
"The Best Training & Support - Anywhere!"
(804) 633-8324
DSN: 578-8324

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<http://www.aphill.army.mil>

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<http://www.youtube.com/user/FortAPHill>

<http://www.flickr.com/photos/fortaphill>



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
ATLANTIC REGION
HEADQUARTERS, U.S. ARMY GARRISON, FORT A.P. HILL
18436 4TH STREET
FORT A.P. HILL, VIRGINIA 22427-3114

REPLY TO

ATTENTION OF

September 8, 2011

Garrison Commander

Mr. Charles (Chuck) J. Stepp
31093 Portobago Trail
Port Royal, Virginia 22535

Dear Mr. Stepp:

Congratulations!

You were selected to participate in the Fort A.P. Hill Citizen's Academy pilot program.

Join us Saturdays, October 1st, 8th, and 22nd for hands-on courses designed to teach you about the installation and how we support and train approximately 100,000 Warriors annually.

The courses will be 8 a.m. to 5 p.m. Participants must attend each course to successfully complete the Academy. They will then be honored at a graduation ceremony and reception October 27th at Romenick Hall, immediately following an Installation-Community Council meeting at 5 p.m.

To confirm your seat today, contact Mrs. Jennifer Erickson, Public Affairs Officer, at (804) 633-8324 or faphpao@conus.army.mil. Once your attendance is confirmed, we will send you a course packet to include the schedule, recommended dress attire and what to bring. The courses will include mild to moderate physical activity. Please let Mrs. Erickson know if you have any limiting physical conditions or require special accommodations.

Thank you for your time, your dedication and your commitment to the first-ever Fort A.P. Hill Citizen's Academy. I look forward to seeing you October 1st.

Sincerely,

A handwritten signature in blue ink, appearing to read "John W. Haefner", with a long horizontal flourish extending to the right.

John W. Haefner
Lieutenant Colonel, US Army
Commanding

Citizens Academy Survey

Name (Optional): Tom Rumora

Rating Scale

5-Excellent 4-Good 3-Average 2-Fair 1-Poor

1. How would you rate Day 1? **4+**
What was your overall experience?

2. How would you rate Day 2? **5**
What was your overall experience?

3. How would you rate Day 3? **5+**
What was your overall experience?

4. How would you rate the Fort A.P. Hill Citizen's Academy pilot program?
What was your overall experience?

5! wonderful! This was a great idea!

5. What was your favorite activity and why?

All "hands on" activities were great.
Rifle simulator and group computer exercise were really fun!

Citizens Academy Survey

Name (Optional): Conway Carter

Rating Scale

5-Excellent 4-Good 3-Average 2-Fair 1-Poor

- 1. How would you rate Day 1? 4
What was your overall experience?**

I am always apprehensive when starting a new experience requiring social interfacing. The team for this pilot eased my concerns. A.P. Hill does much to protect the environment and safety of the base and surrounding community. A lot of planning goes into constructing and military activity.

- 2. How would you rate Day 2? 5
What was your overall experience?**

I learned how the base prepares our warriors and others for their missions by honing their skills and learning what does and does not work. I realize that their safety is always a primary concern.

- 3. How would you rate Day 3? 5
What was your overall experience?**

Great, the security and fire stations tour were very informative. I did not know that all the firefighters were EMT trained. The mutual aid really cuts expenses for the outside community and helps with their emergencies.

- 4. How would you rate the Fort A.P. Hill Citizen's Academy pilot program? 5
What was your overall experience?**

This truly was a good overall experience. I learned several new things about what A.P. Hill does and why it's done. All the people showed high level enthusiasm and overall knowledge of their assignments.

- 5. What was your favorite activity and why?**

The engagement skills trainer was great fun for me. Being a small arms shooting enthusiast, I can see how this improves the skill required for proper arms operation.

6. Is there anything you would recommend changing? If so, why?

I think the Pilot Program was fun and provided a lot of knowledge about the base. I have no idea how to improve on what was presented. The staff involved were great to be around and showed enthusiasm.

7. Are there other topics you would have liked to see addressed?

I would have liked to have more in depth information on the early history of the development of the base.

8. Do you believe others would be interested in participating in a program like this in the future? If so, why/why not?

I would think so. I know that I learned a lot about the operations and enjoyed meeting all the staff.

9. Would you be willing to provide a testimonial about the program that could be used to promote the program in the future? If so, please provide here:

10. Is there anything further you would like to add?

Overall for me, this was a really good program that was well worth the time it took to complete. I am happy to have been invited and to have been a part of it.

Citizens Academy Survey

Name (Optional): Karen Carter

Rating Scale

5-Excellent 4-Good 3-Average 2-Fair 1-Poor

1. How would you rate Day 1? 5

What was your overall experience?

A.P. Hill's concern does not end with the boundary lines. The base makes every effort to evaluate how their projects will impact surrounding neighbors and to contain activities within the boundaries so that neighbors will feel the least or no impact. This is not always easy when trying to best prepare soldiers and others to the fullest so each individual will be ready to go out and do their job safely and successfully. The base strives for and encourages a "working together" relationship with individuals, communities and counties.

I was surprised to learn the total amount of forest on the base because I had the idea that construction, projects\activities, and development had taken over most all the base behind the outer boundary line of trees visible by public. Also, I was surprised to learn which side the base is focused on blasting and target firing. From our house, sometimes it sounds as if it is actually happening much closer. And we learned some of the factors that cause those activities (and the burning) to appear differently than they actually are. So very interesting. Well worth my time. Would like to hear it all again. Considering where we live, this was a most valuable investment of my time.

2. How would you rate Day 2? 5

What was your overall experience?

The radios were so much fun. I wish I could have spent more time watching and listening to how you handle different calls and situations. You have procedures in place and a plan for handling unexpected events as they occur. The staff stays very informed about who is using which section of the base for what type of activity.

The types of training methods in place for our soldiers and others certainly make them better prepared for their destination job. They are provided experiences of awareness designed to help them get ready for the enemy.

I am left thinking about how unprepared my father and that WWII generation were at such a very young age.....how scared each one must have been, how the planning and communication easily failed them.

3. How would you rate Day 3? 5

What was your overall experience?

Wow, what a day!!! So informative to me personally. I saw where the planes that fly over my house actually take off and learned something about the activities they are involved in. I am so proud when I stand in my yard and look up at those planes and helicopters.

I was surprised to learn how much money our county(ies) and organizations could save if they were aware of how they could work with the base. It was interesting to hear how the base and counties can be prepared for working together in an emergency situation with the right planning and communication. This includes everyone speaking the same language and terminology and having vehicles, equipment and uniforms that work together. The focus needs to be on emergency preparedness such that everyone can work together successfully. I found this to be most interesting because we all take so much for granted until something happens.

I saw the fire station that would respond to our area if it became necessary (and if not already in use on the base) and found out that the gate that would be used for exit\entrance is one that I often pass on RT 2. I met a few of the folks that might be involved in providing help in this situation.

4. How would you rate the Fort A.P. Hill Citizen's Academy pilot program? 5

What was your overall experience?

Considering where we live, this was a most valuable investment of my time. I would do it all again if I had the opportunity. It helped me gain a better understanding of what was taking place on the other side of the trees. I was amazed at the concern taken for my water table, well, soil protection, the air I breathe, and safety. It helped me feel better about all the different activities taking place so close to where I live. I never realized how much benefit we gain from the base as individuals and as a county. It left me wanting to know more about all the effort that goes into the base operations.

5. What was your favorite activity and why?

Gosh this is tough. I am so proud to be so close to a place that is making such an important difference in our soldiers planning, training, performance, and career. I feel so privileged to have been allowed this opportunity. Plus the opportunity to be a part of other base events like the anniversary.

Any part that involves our community working together. Any part that was closer to where I live and allowed me to learn and understand what was happening and how it was being managed.

Day 3: Because I saw where the planes that fly over my house take off and land and learned a little about the type of activities they could be involved in as they are flying over my house.

Day 3: Because I saw the fire station and met a few of the firemen that would be involved in helping with a situation in my area of the county if the base were to become involved. I learned which gate would be the exit\entrance for them and realize that I pass that gate often.

Day 3: I learned how the base security\police might work with our county law enforcement. I gained an understanding of how important it is to prepare for emergencies when buying equipment and uniforms, communicating terminology, and getting to know who's who.

6. Is there anything you would recommend changing? If so, why?

- More room on the survey sheet to provide written answers or email the form. Remember though....some folks might still have dialup.**
- I was not successful at the computerized training in the classroom. I can't speak for others but I would love to watch a longer demonstration with explanations from someone experienced and knowledgeable in that tool. I would rather watch than try it or try using the tool after seeing the demo with explanations.**
- Make a point to explain to participants shooting at the inside range that there is a computer screen that shows where their shots actually hit. That was interesting but I didn't realize it until the end.**

7. Are there other topics you would have liked to see addressed?

Where are all your contractors located? Dahlgren and Quantico have contractor office buildings all around everywhere on and off base.

When the President or similar visitors are on base

The train, buses, and convoy to A.P. Hill

- 8. Do you believe others would be interested in participating in a program like this in the future? If so, why/why not?**

Most definitely. Individuals in the communities bordering the base should take this opportunity. Certain positions\jobs would benefit from this understanding.

Some folks might want to attend but not be able to devote the time required. Depending on where they live and\or the economy, some might not be able to justify the fuel cost to and from.

- 9. Would you be willing to provide a testimonial about the program that could be used to promote the program in the future? If so, please provide here:**

I feel so privileged to have been allowed this opportunity and invited into the base community to attend the Citizens Academy. This was a most valuable investment of my time. Everyone that I met was so friendly and proud to be associated with Fort A.P. Hill. Each one loved their work and took it seriously. I am proud of what Fort A.P. Hill is doing for our soldiers, my safety, and so that I will continue to enjoy the freedoms I have today. This program made me more aware of how much A.P. Hill is looking out for me, my family, and my community.

Fort A.P. Hill's concern does not end with boundary and property lines. The Citizens Academy showed me how the base willingly makes every effort to evaluate how their projects and activities will impact surrounding neighbors and to contain them within its boundaries so that neighbors will feel the least or no impact. It does this while still trying to best prepare soldiers and others to the fullest so each individual will be ready to face whatever is ahead. The Citizens Academy is just one example of how the base strives for and encourages a better understanding and a "working together" relationship with individuals, communities and counties.

I believe those individual neighbors surrounding the base should make every effort to attend the Citizens Academy and see the value of this program as I did. I saw where the planes that fly over my house take off and land and learned a little about the type of activities they could be

involved in as they are flying. I saw the fire station that would respond to our area if it became necessary (and if not already in use on the base) and learned the gate that would be used for exit \ entrance. I met a few of the folks that would be involved in providing help in a situation in my area of the county if the base were to become involved. It really made me feel like someone is looking out for me.

The Citizens Academy made participants aware of the amount of money my Caroline County and other counties could save if they were aware of free services available from the base through using equipment already owned by the base instead of buying the same equipment that would be seldom used by the county. County fireman can fill their tanks on base with equipment owned by and available on A.P. Hill. They can clean and dry their fireman uniforms in the special equipment designed to prevent wear and damage caused by tumble, heat, and turning. The services available to the counties and departments amount to a tremendous amount of dollars saved and available to the counties for other things. Yet, it seems that few people know about it or take advantage of it. The Citizens Academy makes participants aware that these services exist.

It was so interesting to hear how the base and counties can be prepared for working together in an emergency situation with the right planning and communication. Emergency preparedness includes everyone speaking the same language, using the same terminology, and having vehicles, equipment and uniforms that work together. Everyone means the base and different counties, police, fire, rescue, administrative, etc. This means that everyone has to communicate when buying and considering vendors. It also means getting to know who's who and their role and responsibilities. This is interesting because we all take so much for granted until something happens.

Using the radios was a lot of fun too. The base has procedures in place and a plan for handling unexpected events as they occur.

I was surprised to learn which side of the base is focused on blasting and target firing and, even though it has sounded on a rare occasion like it is in my backyard, it actually takes place on the other side of the base. Weather, wind, fog and other things can have a bearing on how this sounds.

Considering where I live, this was a most valuable investment of my time. I would do it all again if I had the opportunity. It helped me gain a better understanding of what was taking place on the other side of the trees. It helped me feel better about all the different activities taking place so close to where I live. I never realized how much benefit we gain from the base as individuals and as a county. The Citizens Academy left me wanting to know more about all the effort that goes into the base operations.

10. Is there anything further you would like to add?

Again, thank you for allowing me this wonderful opportunity.

Citizens Academy Survey

Name (Optional): Pete Stover

Rating Scale

5-Excellent ^{All} 4-Good 3-Average 2-Fair 1-Poor

1. How would you rate Day 1?

What was your overall experience?

lots of detail about planning & environmental concerns gave me a greater appreciation of the challenges faced in operating and sustaining the whole facility.

2. How would you rate Day 2?

What was your overall experience?

The ^{classroom} hands-on exercises helped me to better understand what training ~~is~~ is available, how it is "customer" oriented and how the training can be implemented through "live" & virtual settings. I gained a greater appreciation of what challenges

3. How would you rate Day 3?

What was your overall experience?

^{various} face in actual combat. The police/fire departments have a tremendous challenge keeping the installation & its inhabitants safe & secure. This was presented with excellence by both departments. The explosives session was both educational and fun. The research aspect was

4. How would you rate the Fort A.P. Hill Citizen's Academy pilot program?

What was your overall experience?

^{intriguing.} excellent all the way around for reasons mentioned above in 1-3.

5. What was your favorite activity and why?

Using the virtual weapons & scenarios on the laptop. You get to see what our military is up against & how it is important for them to be trained thoroughly & well.

6. Is there anything you would recommend changing? If so, why?

Maybe have a young person training there comment to the group about their experiences at A.P. Hill and how they think it has prepared them.

7. Are there other topics you would have liked to see addressed?

I think what struck me the most was the last day as we were leaving seeing all of the very young warriors in the Wilcox area as we passed by and realizing that these are the ones training & that they deserve

8. Do you believe others would be interested in participating in a program like this in the future? If so, why/why not?

The best that can be provided to them & do their jobs. Sure.

9. Would you be willing to provide a testimonial about the program that could be used to promote the program in the future? If so, please provide here:

(Video)

10. Is there anything further you would like to add?

Citizens Academy Survey

Name (Optional): Margaret Kearns

Rating Scale

5-Excellent 4-Good 3-Average 2-Fair 1-Poor

1. How would you rate Day 1? (4)

What was your overall experience? Master planning is a difficult topic to present. It is important to show the planning process - it could be abbreviated.

2. How would you rate Day 2? (5)

What was your overall experience? I was Excellent overall experience. I enjoyed going out with the range safety officer - would have liked more time with this activity.

3. How would you rate Day 3? (5)

What was your overall experience? Excellent. I am glad we did not crawl through the ~~same~~ "sewer" pipes. I have a whole new appreciation for the work performed by fire fighters.

4. How would you rate the Fort A.P. Hill Citizen's Academy pilot program?

What was your overall experience? Excellent experience. I had no idea what went on at the installation. It was an eye opener. The days were very intense and filled with information.

5. What was your favorite activity and why?

Live explosives' demo - I don't expect to ever handle C4 again in my lifetime

6. Is there anything you would recommend changing? If so, why? Yes.

I would recommend a tour at the start of Day 1 — just to give participants an idea of how large and how much there is at APMill.

7. Are there other topics you would have liked to see addressed?

8. Do you believe others would be interested in participating in a program like this in the future? If so, why/why not? Yes, I think if it were

advertized a few months in advance, people could make plans to free up their Saturdays. It's hard to find folks with 3 free Saturdays in a month.

9. Would you be willing to provide a testimonial about the program that could be used to promote the program in the future? If so, please provide here: Yes

The entire experience was an eye opener.

I have a whole new appreciation of the work being performed at Fort A.P. Hill. The staff is committed, passionate and dedicated to the mission.

10. Is there anything further you would like to add?

I will email you specific suggestions/ observations

I suggest you send the surveys by email — save postage and more room to expand on answers — plus it would be legible! (the responses)

Citizens Academy Survey

Name (Optional):

Rating Scale

5-Excellent 4-Good 3-Average 2-Fair 1-Poor

1. How would you rate Day 1? 5

What was your overall experience?

MY FIRST THOUGHTS WERE THAT A "DRIVE-AROUND" TOUR OF FAPH WOULD HAVE BEEN NICE. BUT, NOW THAT I REALIZE JUST HOW BIG (AVERAGE) FAPH IS, THAT WOULD HAVE NEVER WORKED.

2. How would you rate Day 2? 5

What was your overall experience?

HIGHLIGHT WAS THE SIMULATED FIRING OF VARIOUS WEAPONS.

3. How would you rate Day 3? 5

What was your overall experience?

DEVELOPED A RESPECT FOR FIREARM THAT IS, AS THE KIDS SAY, AWESOME!
THE TIME SPENT WITH THE EOD PERSONNEL, COUPLED WITH ALL THE "HANDS-ON" EXPLOSIVES, WAS SUPREME.

4. How would you rate the Fort A.P. Hill Citizen's Academy pilot program?

What was your overall experience?

FOR THIS "CITIZEN" THE EXPERIENCE WAS IDEAL. WAS HONORED TO HAVE BEEN ABLE TO PARTICIPATE.

5. What was your favorite activity and why?

① SIMULATED WEAPONS SHOOTING. AS AN OUTDOORSMAN AND GUN ADVOCATE, THIS WAS PURE FUN.

② LECTURES RE. CARE AND AMOUNT OF EFFORT DEDICATED TO FAPH WOODLANDS. THIS PRESERVATION EFFORT IS A REAL EYEOPENER.

6. Is there anything you would recommend changing? If so, why?

CANNOT THINK OF ANYTHING. BELIEVE ALL ESSENTIAL AREAS WERE COVERED WELL.

7. Are there other topics you would have liked to see addressed?

SOME COVERAGE RE. THE FAPH AIRFIELDS, TYPES OF AIRCRAFT IT SERVES.

8. Do you believe others would be interested in participating in a program like this in the future? If so, why/why not?

ONCE WORD IS SPREAD BY THE CLASS PARTICIPANTS AND THE MEDIA, I BELIEVE THERE WILL BE A TREMENDOUS INTEREST BY A LOT OF NEIGHBORS.

9. Would you be willing to provide a testimonial about the program that could be used to promote the program in the future? If so, please provide here:

THE COMMANDER, FAPH AND HIS ENTIRE STAFF, OPENED THE GATES OF FAPH TO SELECT CITIZENS. THIS POST-9/11 CREATIVE IDEA, COUPLED WITH THE AGENDA THAT US CITIZENS WAS EXPOSED TO, SERVED TO PAINT AN OUTSTANDING PICTURE OF WHAT FAPH IS ALL ABOUT. IT'S EFFORTS TO CO-ORDINATE ALL ASPECTS OF SAFETY, HEALTH, ENVIRONMENT, AND LAW ENFORCEMENT ARE COMMENDABLE.

10. Is there anything further you would like to add?

NO PROGRAM SHEET AS THIS PILOT EFFORT WOULD HAVE NEVER WORKED WITHOUT MUCH HARD WORK, PLANNING, AND COORDINATION. THE UNSUNG HERO (INE?) IN THIS REGARD IS JENNIFER ERICKSON, PAO. THANKS JEN!

Citizens Academy Survey

Name (Optional): Stephanie

Rating Scale

5-Excellent 4-Good 3-Average 2-Fair 1-Poor

1. How would you rate Day 1? 4

What was your overall experience?

Positive and interactive. The planning overview was a little difficult to follow - perhaps just too involved.

2. How would you rate Day 2? 5

What was your overall experience?

Great - I really liked the range activity and the afternoon simulations.

3. How would you rate Day 3? 5

What was your overall experience?

Great - I have a new respect for the men and women who protect our communities and respond to disasters.

4. How would you rate the Fort A.P. Hill Citizen's Academy pilot program?

What was your overall experience?

5 - I really feel I came away with a much better understanding of what happens at FAPH. I am able to educate others on the area and why it's important.

5. What was your favorite activity and why?

The fire fighting exercise - it was a unique opportunity to understand what our civil servants go through.

6. Is there anything you would recommend changing? If so, why?

The only thing you might want to consider adding is some sort of driving tour of the base - nothing too involved - maybe 30 mins or so.

7. Are there other topics you would have liked to see addressed?

Nothing in particular - maybe a short discussion from the natural resources folks about gaining access to the base for hunting, fishing, etc.

8. Do you believe others would be interested in participating in a program like this in the future? If so, why/why not?

Yes - because you all made it so interactive, it didn't feel like a boring class. I think that will attract participants.

9. Would you be willing to provide a testimonial about the program that could be used to promote the program in the future? If so, please provide here:

The FAPH Citizens Academy provides a unique and interactive opportunity to learn more about a significant part of our region.

Following the Academy, I have been able to inform others about FAPH and learn more about the circumstances that brought the base to Caroline County.

10. Is there anything further you would like to add?

Thank you all so much - it was a great experience!

What a shame more bases aren't working towards

this - it may break down many barriers.

Erickson, Jennifer B USA CIV (US)

From: Erickson, Jennifer B USA CIV (US)
Sent: Friday, October 07, 2011 8:50 AM
To: 'Margaret Kearns'
Subject: RE: Citizen's Academy update (UNCLASSIFIED)
Signed By: jennifer.erickson3@us.army.mil

Classification: UNCLASSIFIED
Caveats: NONE

Margaret,

Thank you so much for your kind comments. I'm so glad you are enjoying it. We have a great day in store for you Saturday, too! Your e-mail made me smile. I'm so grateful to work with such a wonderful and professional team here at Fort A.P. Hill. They are so proud of what they do every day to train and support the Warrior. I'm truly delighted that you each get to see what I see all the time. See you Saturday!

-----Original Message-----

From: Margaret Kearns [<mailto:kearnsmm@gmail.com>]
Sent: Thursday, October 06, 2011 4:02 PM
To: Erickson, Jennifer B USA CIV (US)
Subject: Re: Citizen's Academy update (UNCLASSIFIED)

Jennifer

You and the staff at Fort A.P. Hill have put a lot of work into preparing for and presenting these classes. I thoroughly enjoyed the first day. It was an eyeopener for me. I had no idea of all that was involved in managing the property. It is also a very beautiful property - I was very impressed with the environmental program. I noticed the turtle crossing as I drove out and it made me smile.

I have been talking about Fort A.P, Hill all week - both at home and to my coworkers. I was at home all day yesterday and I heard a lot of activity (noise) - it too made me smile!

I am looking forward to next Saturday.

Margaret

On Thu, Oct 6, 2011 at 3:07 PM, Erickson, Jennifer B USA CIV (US) <jennifer.b.erickson2.civ@mail.mil> wrote:

Classification: UNCLASSIFIED
Caveats: NONE

Good Afternoon Citizen's Academy Class:

I first want to express my sincerest gratitude to each you for your time, commitment and dedication toward the Fort A.P. Hill Citizen's Academy. We truly enjoyed the first day of the Academy and look forward to your return this Saturday! We have a great day of activities planned from you to include spending time with our Range Control staff on the range and at the fire desk while responding to various scenarios. We will walk through our noise modeling process as well. Then, get ready to train like our Warriors do at the Engagement Skills Trainer followed by a video game experience at the Gaming Lab. Following these activities, tour the brand new Training Support Center, check out our training aides and see some demonstrations with the aides. We have a fun and interactive day in store for you!

The South Gate (across the street from the gate you entered last week) will be open from 7:15-8:15 a.m. Class starts at 8 a.m. We will then reopen the gate from 4-5 p.m. and class is scheduled to conclude about 4:30 p.m.

We will go to Wilcox Snack Bar for lunch but you are welcome to bring your lunch if you like.

Please don't forget your course booklets, to dress comfortably (sturdy shoes are encouraged) and display your vehicle pass in the windshield.

I look forward to seeing you Saturday.

If you need to reach me, my blackberry number is 540-621-9287.

Very Respectfully,

Jennifer Erickson

Public Affairs Officer

Fort A.P. Hill, VA

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DSN: 578-8324

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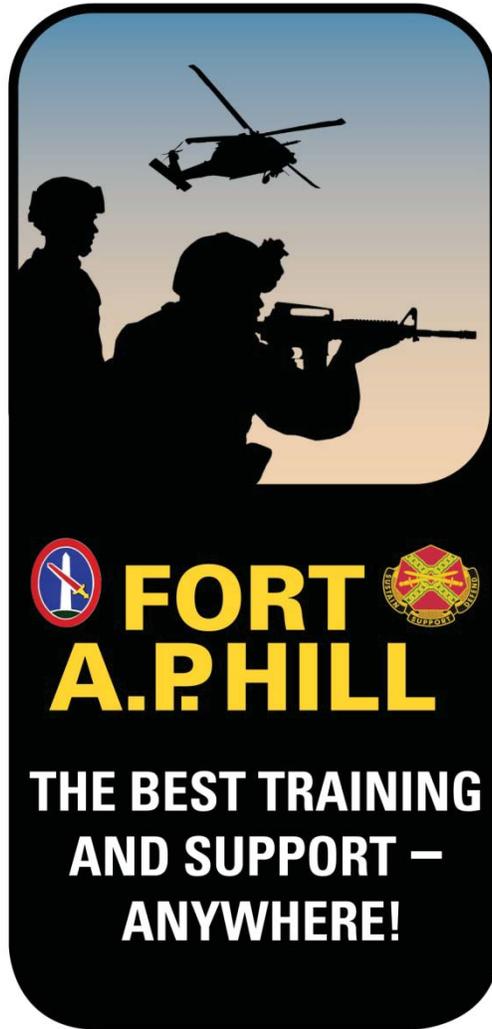
<http://www.flickr.com/photos/fortaphill>

Classification: UNCLASSIFIED

Caveats: NONE

Classification: UNCLASSIFIED

Caveats: NONE



Fort A.P. Hill Citizen's Academy Pilot Program

Day 1: 1 October 2011

I first want to express my sincerest gratitude to each you for your time, commitment and dedication toward the Fort A.P. Hill Citizen's Academy. We truly enjoyed the first day of the Academy and look forward to your return this Saturday! We have a great day of activities planned from you to include spending time with our Range Control staff on the range and at the fire desk while responding to various scenarios. We will walk through our noise modeling process as well. Then, get ready to train like our Warriors do at the Engagement Skills Trainer followed by a video game experience at the Gaming Lab. Following these activities, tour the brand new Training Support Center, check out our training aides and see some demonstrations with the aides. We have a fun and interactive day in store for you!

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If you need to reach me, my blackberry number is 540-621-9287.

Very Respectfully,

Jennifer Erickson

Public Affairs Officer

Fort A.P. Hill, VA

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Classification: UNCLASSIFIED

Caveats: NONE

Classification: UNCLASSIFIED

Caveats: NONE

Course Schedule

1 Oct 2011

Meeting location: Romenick Hall

Recommended dress: weather appropriate attire (long-sleeve shirts and pants are recommended) and outdoor footwear for moderate walking in woods (hiking boots recommended)

What to bring: lunch, insect/tick repellent, bottled water

Activity Level: Activities involve mild to moderate physical exertion.

Learning Objective: To gain a better understanding of FAPH's history, how FAPH takes care of its 76,000-acres of land and plans projects for the future to better support the Warriors who train on the land we conserve and protect.

0800-0830	Welcome/Introductions
0830-0900	Opening Remarks Lt. Col. Jack Haefner, Fort A.P. Hill Garrison Commander
0900-0945	Planning for our Future Billy Fortner, Master Planner
0945-1015	Environmental Program Overview Terry Banks, Environmental Division Chief
1015-1030	BREAK
1030-1130	Alternative Site Analysis (National Environmental Policy Act) Intro /Exercise
1130-1230	LUNCH
1230-1300	Alternative Site Analysis (NEPA) Class Discussion
1300-1415	Prescribed Burning Intro /Exercise
1415-1600	Prescribed Burning Field Visit
1600-1700	Class Discussion




Fort A.P. Hill Overview

Fort A.P. Hill Citizen's Academy Pilot Program

October 1, 2011

LTC Jack Haefner
Installation Commander

Where America's Military Sharpens Its Combat Edge

October 1, 2011




Fort A.P. Hill History

- Created from Essex and Caroline Counties and established as an Army artillery and maneuver training installation – June 11, 1941
- Served as a staging area for Patton's Task Force A, Operation TORCH
- Staging area for European-bound units including VII Corps Headquarters and 3rd Armored Cavalry Regiment during Korean War
- Mobilization station for MP units during Desert Storm
- Training support platform for 92nd Separate Infantry Brigade (PR ARNG) mobilization during OIF




LTC Jack Haefner/804-633-8205/DSN 5783/john.w.haefner.mil@mail.mil UNCLASSIFIED October 1, 2011




Fort A.P. Hill Today




Today, we provide ongoing training support for conventional/unconventional joint and interagency units engaged in Homeland Defense and Overseas Contingency Operations

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“Afghanistan” Village






- Designed to replicate current theater of operation “Afghanistan” - Operation Enduring Freedom
- Primarily a platoon size objective with room to grow since the old portion was demolished.
- The plan is to then increase the footprint of the objective and make it complement units at the company sized element.

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Explosive Ordnance Disposal (EOD)

FORT A.P. HILL EOD TRAINING CADRE

26 Active Duty Military Personnel and Families

- Unit includes Army, Navy, and Marine Corps instructors
- Selected as Subject Matter Expert in specialty
- Reside throughout the community
 - Bowling Green
 - Fredericksburg
 - Ladysmith
 - Ruther's Glen






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“Afghanistan” Combat Village




Project Objective:
Provide a multi-story, obstacle-laced training complex that replicates a small Afghan village. The complex will allow the user the opportunity to plan and execute a tactical operation to secure and search a small village. This non-live fire complex offers Soldiers and Marines a place to practice prior to going to a live-fire range.





- This project will remove several old wooden “facilities” on the site which had become dangerous. Several existing concrete “huts” will continue to be used on the site to support the training.
- The addition of “mud, brick, or stone” to the exterior as well as some other touches like gasoline pumps will complete the village. Partitions are added on the upper floors for safety.

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Installation & Community



Your Installation Community Council

- Three meetings per year
- Invite the installation local community leadership for open dialogue
- Work to integrate ideas to improve relations between the installation and the community
- Expose local civilians to types of training conducted on the installation

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Installation & Community



We conducted a scientifically valid/reliable attitude survey of residents in a three-county area surrounding the installation during July 2009 – study conducted every two years. We will conduct one this Fall.

VALUE TO NATIONAL DEFENSE

- 94% Believe the training conducted is important to National Defense. Virtually none thought the training unimportant.

AS A NEIGHBOR

- 93% Agree Fort A.P. Hill is a good neighbor, with 70% strongly agreeing; Fewer than 1% disagreed.

COMMUNITY IMPACT

- 72% Said Fort A.P. Hill personnel have positive impact on surrounding communities

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INSTALLATION MANAGEMENT COMMAND



“Sustain, Support and Defend”

LTC Jack Haefner/804-633-8205/DSN 5783/John.W.Haefner.mil@mail.mil

UNCLASSIFIED

October 1, 2011




Master Planning

1 October 2011

J. Erickson\INE-APH-PAO\904.633.8324\DSN:578jen@er.eickson2.dv@mail.mil UNCLASSIFIED 7 Sep 2011




Citizen's Academy Master Planning

INFORMATION SOURCES:

- ❖ AR 210 – 20 Real Property Master Planning for Army Installations - May 2005
- ❖ Master Planning Technical Manual 4th Edition - March 2011
- ❖ AR 350-19 Army Sustainable Range Program - August 2005
- ❖ TC 25 - 8 Training Ranges – April 2004
- ❖ Range Complex Master Planning - A User Guide for US Army Installations – 2010
- ❖ Army Mapper with Range Manager's Toolkit

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Citizen's Academy Master Planning

What we will cover:

- The Installation Master Plan
- How we determine that we need a project.
- How we program for a project.
- How we site a project.

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Citizen's Academy Master Planning




The Installation Master Plan

J. Erickson\ME-APH-PAO\904-633-8324\DSN:578\jenifer.erickson2.cv@mail.mil UNCLASSIFIED 7 Sep 2011

Citizen's Academy Master Planning




REAL PROPERTY MASTER PLAN

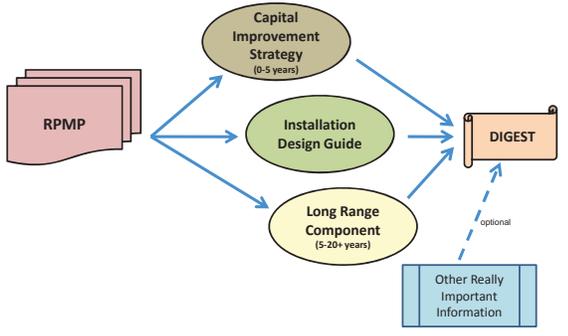
A Real Property Master Plan is the installation's facility and infrastructure roadmap to the future. Overall, the Real Property Master Plan looks out about 20+ years to establish what we want the installation to look like.

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Citizen's Academy Master Planning




The Installation's Real Property Master Plan (RCMP) consists of four components:



```

    graph LR
      RPMP[RPMP] --> CIS[Capital Improvement Strategy  
(0-5 years)]
      RPMP --> IDG[Installation Design Guide]
      RPMP --> LRC[Long Range Component  
(5-20+ years)]
      CIS --> DIGEST[DIGEST]
      IDG --> DIGEST
      LRC --> DIGEST
      ORI[Other Really Important Information] -.->|optional| DIGEST
  
```

J. Erickson\ME-APH-PAO\904-633-8324\DSN:578\jenifer.erickson2.cv@mail.mil UNCLASSIFIED 7 Sep 2011

Citizen's Academy Master Planning

IDG – Installation Design Guide. The IDG is the “guide” book on how the installation desires to look in the future. It incorporates building design, streetscapes, and landscaping.

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Citizen's Academy Master Planning

CIS – Capital Improvement Strategy. The CIS forms the basis of necessary programming actions and looks out 0 to 5 years. The CIS also identifies Real Property projects scheduled in the Future Years Defense Plan

The Capital Investment Strategy looks at:

- Focus (problem) Category Codes
- Projects to correct RPLANS Imbalance
- Condition of existing Facilities
- Future Installation Military Construction (MILCON) Projects

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Citizen's Academy Master Planning

LRC – Long Range Component. Looks at the installation “vision”, projects, land use, from 5 years to 20+ years out.

The Long Range Component provides:

- Installation “Vision & Goals”
- Demographics
- Environmental Considerations
- Land Use
- Future Projects to Support the Installation’s Vision and Goals
- Alternatives

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Citizen's Academy Master Planning

DIGEST. The "coffee table" book which extracts essential installation information, vision, major goals, and projects from the LRC, the CIS, and other pertinent installation information sources.



The Digest addresses:

- Vision
- Installation Profile (history, demographics, community)
- Existing Conditions (cultural and natural constraints, real property condition, infrastructure)
- Developmental Plans (LRC, IDG extracts, Range Master Plan)
- Installation Developmental Strategies (CIS and Army/IMCOM investment strategies)
- Short Range Projects
- Future Focus (Master Plan vs. Vision & Goals)

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Citizen's Academy Master Planning

HOW DO WE DETERMINE IF WE NEED A PROJECT?

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Determining if we need a project.

- New/Additional Mission
- Change in Mission
- Insufficient square footage to perform mission (exceeds threshold of 10-25%)
- Poor configuration of facility (renovation more than 50% of new)
- Poor condition of a facility (repairs more than 50% of new)
- Poor location of facilities

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Test Case – Training Support Center




- 2006** Training Support Center is actually two separate projects in Fiscal Year FY13 and Out.
- 2007** Both Training Support Center projects show up on the revised Fiscal Year Defense Plan as FY10 projects.
- 2008** Corps of Engineers hosts Design Charrette. One project is dropped as "obsolete". The other project is changed/enlarged to reflect new standards. Army leadership is notified of the change.
- 2008 - 09** Architect – Engineer Designs the Training Support Center
- 2010** Design completed but Corps of Engineers cannot award due to Continuing Resolution. Award eventually made May 2010.
- 2011** Construction completed June 2011.

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Test Case – Training Support Center





In the beginning...



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Test Case – Training Support Center







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Siting the Project

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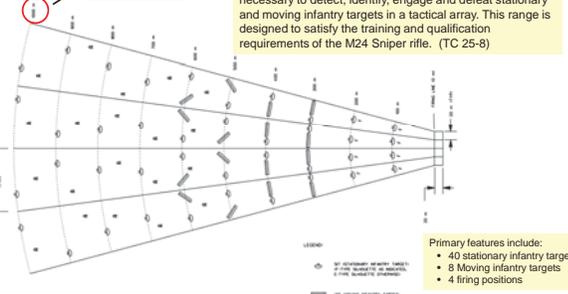
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FCC 17812 AUTOMATED SNIPER FIELD FIRE RANGE

1000 meters (0.62 miles)

This range is used to train and test soldiers on the skills necessary to detect, identify, engage and defeat stationary and moving infantry targets in a tactical array. This range is designed to satisfy the training and qualification requirements of the M24 Sniper rifle. (TC 25-8)



Primary features include:

- 40 stationary infantry targets
- 8 Moving infantry targets
- 4 firing positions

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Sniper Range Supporting Facilities



Associated Range Operations and Control Facilities:

- Range Operations Center, Small
- Operations/Storage Buildings
- General Instruction Building
- Latrine
- Bleacher Enclosure
- Covered Mess
- Ammo Breakdown Building

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We got the Sniper Range! Where do we put it?

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Legend

- Institutional Boundary
- Airfield
- Community
- Industrial
- Professional
- Healthcare
- Ranges and Training
- Residential
- Tramp
- Range and Training
- Special Use Area
- Paved Surface
- Unpaved Surface
- Existing Structures

FAPH Land Use Map

From FAPH Long-Range Component (Preliminary)

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Legend

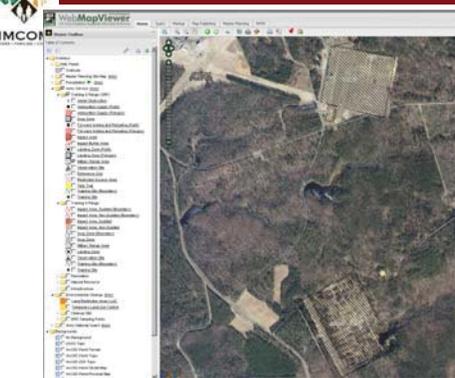
- Institutional Boundary
- Commerices
- Abandoned Storage Tank
- Nonradioactive Hazardous Storage
- Underground Storage Tank
- Conservation Areas
- 100 Year Flood Zone
- Quarry Excavation Area
- Surface Water
- Animal Storage Area
- Wetlands
- Natural Resource Buffer
- TES Flood Area
- Protected Cultural Resources
- Steep Slopes
- Historic Solid Waste Landfill
- Low Soil Old Growth Stands
- Live Fire Range
- Restricted and Limited Access Areas
- Paved Surface
- Unpaved Surface

Combined Constraints Map

From FAPH Long-Range Component (Preliminary)

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Using Geographical Information Systems (GIS) Army Mapper (ver 2.4) shown.

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The Range Manager's Toolkit (RMTK) in Army Mapper

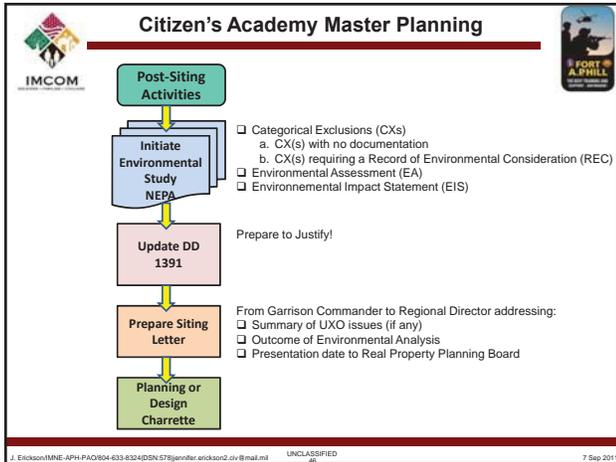
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Siting the Project

Some Guideline for Site Selection

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Environmental Compliance




Environmental Compliance is required of all of those who work or train at Fort A.P. Hill (ex. Spill Prevention Standard Operating Procedures)

- Use secondary containment for hazardous materials and fuels
 - Can use sand bags and plastic to build containment and cover to keep out rain
 - Locate portable fuel storage at least 100 meters from surface water and critical environmental areas.
- Use funnels when filling containers
- Use drip pans under vehicles and hose connections
- Use compatible containers for materials stored
- Monitor fueling operations at all times. Have spill kits readily available



Monitor Fueling Operations



Spill Pallet



Drip Pan

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Water Quality




- Fort A.P. Hill enforces Federal and State water quality requirements
 - Coastal Zone Management Program
 - Chesapeake Bay Preservation Act
 - Storm Water Permits
 - Erosion and Sediment Control Regulations
- Fort A.P. Hill is a stakeholder in the York and Rappahannock River Tributary Strategy Committees
- Executive Order 13508 requires Federal Agencies to integrate Chesapeake Bay restoration into their long-term management approach
- Fort A.P. Hill is a member of the Environmental Protection Agency's, DOD, and Army Chesapeake Bay Programs
- Current management approaches include maintaining/establishing riparian buffers, Low Impact Development projects (new & retrofits), Nutrient Management Plan

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Water Quality






Low Impact Development retrofit of parking lot



Riparian Buffer Planting

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Solid Waste and Recycling




- REDUCE, REUSE, RECYCLE (FY10 Diversion Rate = 54%)
- Recycling is MANDATORY
- Recycling Bins established at key locations to maximize effectiveness
- Recyclable products include:
 - Spent Ammunition Casings
 - Scrap Metal
 - Batteries
 - Wooden Pallets
 - Cardboard
 - Oil / Antifreeze / Fuel
 - Kitchen Grease
 - Office paper



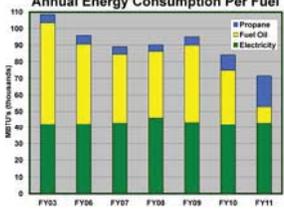
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Energy & Water Conservation

Army Goal: Reduce Energy Usage by 3% per year
(Annual Summary as of 1 Aug 2011)

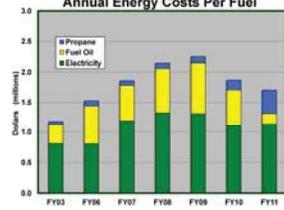



Annual Energy Consumption Per Fuel



- 35.7% total reduction vs. FY03 baseline
 - 15% total reduction from FY10 to FY11
 - 84% reduction of heating oil use vs. FY03

Annual Energy Costs Per Fuel



- FY10 to FY11 = 9% reduction or \$165,000 savings
 - FY09 to FY11 = 24% reduction or \$547,000 savings

Fort A.P. Hill has the 2nd lowest energy use (per 1,000ft²) of all Army installations in the continental U.S.

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Energy & Water Conservation

Notable Energy/Water Projects and Initiatives




- Converted 27 Wilcox barracks from heating oil to propane heat (~260,000sf)
- High capacity 96% efficient propane tank-less water heating in barracks and dining halls
- Adding exterior insulation and new windows to barracks
- Ground source heat pumps
- Thermostats w/ controls & range limits
- Propane infrared heat in high-bay areas
- Solar light tubes
- Light Emitting Diode lights (site & wall packs)
- All new plumbing fixtures meet Water Sense




BEFORE
New Propane Heat & Ceiling
AFTER



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Energy & Water Conservation

Army Goal: Reduce Water Usage by 2% Per Year (gal/sf)
(Annual Summary as of 1 Aug 2011)

Annual Water - Gallons per Square Foot

Year	Water Usage (gal/sf)
2007	40
2008	48
2009	50
2010	52
2011	34

- 17% total reduction vs. FY07 baseline
- 37% total reduction from FY10 to FY11
- Recent reduction largely due to process change in water utilities operations

Annual Water - Gallons per Man-day

Year	Water Usage (gal/man-day)
2007	125
2008	115
2009	85
2010	55
2011	50

- 57% total reduction vs. FY07 baseline
- To more accurately measure performance of water conservation efforts, FAPH also tracks usage normalized with population data

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Integrated Pest Management

- **Integrated Pest Management:** a sustainable approach to managing pests by combining biological, cultural, physical, and chemical tools in a way that minimizes economic, health, and environmental risks
- **Common pests:** Ticks (deer, lone star, dog), snakes, spiders, termites, feral cats
- **West Nile Program**
 - Collect mosquitoes from June thru October
 - Larvicide impoundments
 - Member of the West Nile Regional Task Force
- Annual surveys to monitor the tick and mosquito population
- Partnered with U.S. Army Public Health Command in a deer feeding program to reduce tick populations

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Operational Noise

- Member of Caroline County Zoning Review Committee
- Nine Perimeter noise monitors along southern perimeter
- Noise Contours are updated frequently
- Range Control has a process to evaluate potential noise impacts from training activities
- **Weather has a significant impact on noise**
- *Citizen's Guide: Training Noise Management at Fort A.P. Hill*

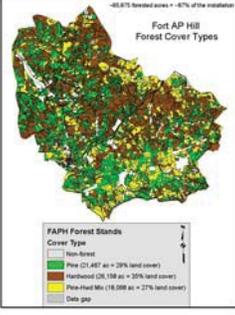
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Forest Management




- Fort A.P. Hill is 80% forested
- Forests are managed to improve training lands to support Warriors in a manner that ensures the long-term sustainability of ecological resources.





-48.87% forested areas = 80% of the installation
Fort AP Hill
Forest Cover Types

FAPH Forest Stands	Cover Type
Non-forest	
Pine	(21,487 ac = 39% land cover)
Hardwood	(29,158 ac = 50% land cover)
Prescribed fire	(18,598 ac = 32% land cover)
	Data gap

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Fish & Wildlife Management




- The Sikes Act requires DOD Installations to:
 - Coordinate the management of fish and wildlife with the State Wildlife Management Agency and US Fish & Wildlife Service
 - Promote recreational opportunities as part of the Fish and Wildlife Management Strategy (i.e., Hunting and Fishing)
- Game Management
 - Hunting (1,500 Hunters FY11)
 - Seasons for:
 - Deer, Turkey, Small game, Dove and Waterfowl
 - Fishing (900 anglers FY11)
 - Catfish, rainbow trout stocking programs
 - Non-Game Management : Kestrel, Owls, Bats, Bluebirds, Tree Swallows, Purple Martins

Historical Buck to Doe Harvest Ratios

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Threatened and Endangered Species




- Swamp Pink (*Helonias bullata*)
 - Federally - Threatened; State – Endangered
- Small Whorled Pogonia (*Isotria medeoloides*)
 - Federally – Threatened; State – Endangered
- Bald Eagle (*Haliaeetus leucocephalus*)
 - State – Threatened
- New Jersey Rush (*Juncus caesariensis*)
 - State – Threatened
- American ginseng (*Panax quinquefolius*)
 - State – Threatened



Swamp Pink



Small whorled pogonia

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NEPA Exercise




Goal: Become familiar with the federal environmental review (NEPA) process

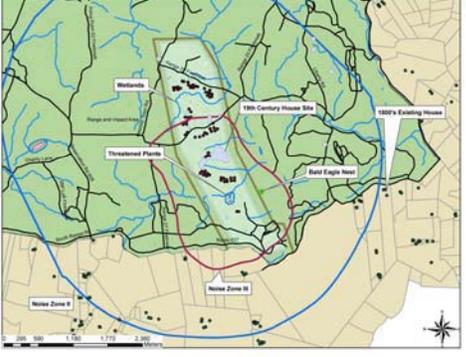
Learning Objective: Understand the federal environmental review process (NEPA) and how the consideration of numerous factors impact the siting and configuration of military training facilities

Scenario: The Army has decided to place a new range facility at Fort A.P. Hill. Three potential locations have been selected. Each group will need to evaluate each site using a NEPA checklist to determine what impacts (if any) would occur to Threatened Endangered Species, Wetlands, Cultural Resources and evaluate the impacts of Training Noise if the range were to be constructed. Each group must then select a preferred site and justify why it was selected. Subject Matter Experts are available to provide input to the groups.

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NEPA Exercise





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NEPA Exercise




- Break out into groups
- Review NEPA Checklist

<input type="checkbox"/> Land Use	<input type="checkbox"/> Biological Resources	<input type="checkbox"/> Environmental Justice
<input type="checkbox"/> Air Quality	<input type="checkbox"/> Cultural Resources	<input type="checkbox"/> Hazardous Water & Materials
<input type="checkbox"/> Noise	<input type="checkbox"/> Socioeconomic Factors	<input type="checkbox"/> Coastal Zone Federal Consistency
<input type="checkbox"/> Soils & Vegetation	<input type="checkbox"/> Water Resources	

- Subject Matter Experts Available

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LUNCH




Fort A.P. Hill Forest Management Overview
 Fort A.P. Hill Citizen's Academy
 Pilot Program
 October 1, 2011
 Mr. Larry Capelle and Ms. Anne Ulrey
 Installation Foresters

Where America's Military Sharpens Its Combat Edge

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Forestry Program

Managing the forest for a sustainable training environment. Long term forestry goal (50-100 years out) is to create adaptable forest to meet future military training needs

- Maintain forest health
- Maintain species diversity
- Increase variety of forest types

Under an ecosystem management philosophy, plan forestry activities to achieve military training objectives and ...

- Protect endangered species and cultural resources
- Protect and enhance unique ecosystems
- Protect water quality and prevent soil erosion
- Manage for a wide variety of forest types and wildlife habitat
- Improve forest health
- Grow and harvest commercial timber

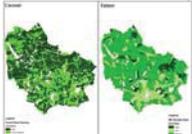
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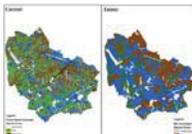

Forestry Program

- Forest Resource: 67,000 forested acres
 - 40% Hardwood
 - 33% Pine
 - 27% Mixed Pine and Hardwood
- Multiple resource inventories to monitor condition, health, growth, and structure
 - Forest Resource Inventory
 - Post-harvest inventory
 - Oak Management study
 - Composite Burn Index
 - Invasive Plant Monitoring
- Establish long-term (100-Yr) vision and goals
 - Development of forest management units
 - Management Unit structural goal assignments
 - 5-year action plan
 - NEPA analysis of all forest management activities

Forest Density:



Forest Covertypes:



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Prescribed Burn Exercise

IMCOM

Prescribed Burning Decision Factors

- Burn Objective and Firefighter Safety
 - Required fire intensity
 - Time of year
 - Environmentally sensitive areas
 - Fuel type and continuity
 - Grasses, hardwood litter, pine litter, logging slash
 - Weather factors
 - Fire intensity, rate of spread (safety), spotting potential
 - Firebreak location and condition
 - Established road, trail or creek
 - Contingency containment plan
 - Reducing an imminent fuel loading risk, or general vegetation management?

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Prescribed Burn Exercise

IMCOM

Prescribed Burning Decision Factors (con't)

- Smoke Management
 - Awareness of smoke-sensitive areas
 - o Towns, roads, schools, nursing homes/hospitals
 - Wind direction
 - o In relation to identified smoke-sensitive areas
 - Fuel moisture and loading
 - o Fuels with higher moisture are more difficult to light and also generate more smoke
 - Ventilation rate
 - Evening inversion potential/forecast

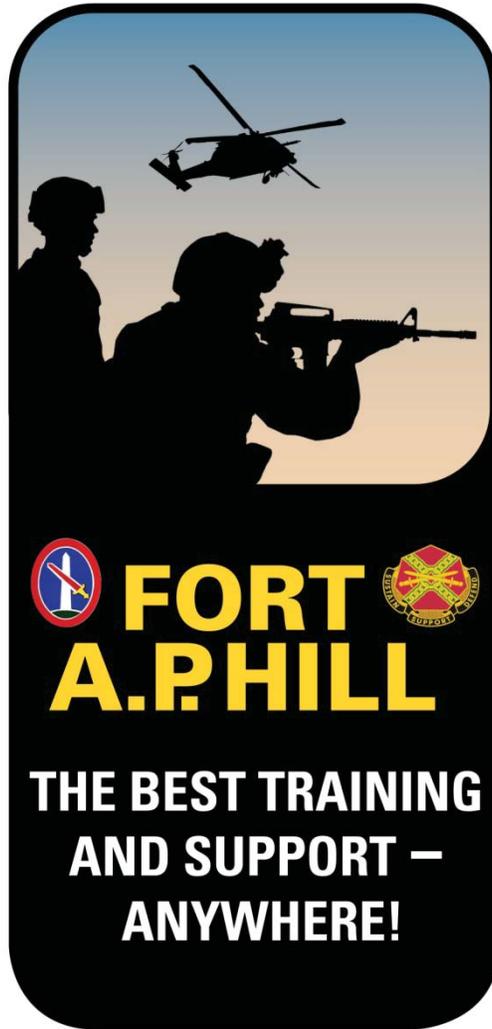
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Prescribed Burn Exercise

IMCOM

- Break out into groups
- Review Prescribed Burn Checklist
- Subject Matter Experts Available

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Fort A.P. Hill Citizen's Academy Pilot Program

Day 1: 1 October 2011

8 Oct 2011

Meeting location: Directorate of Plans, Training, Mobilization, and Security building

Dress: weather appropriate attire (long-sleeve shirts and pants are recommended) and outdoor footwear for moderate walking in woods (hiking boots recommended)

What to bring: lunch (or money to buy lunch at Snack Bar), insect/tick repellent, bottled water

Activity Level: Activities involve mild to moderate physical exertion.

Learning Objective: Participants will gain a better understanding of our mission as a Regional Training Center, experience what the Warriors experience from scheduling training to participating in the gaming lab.

- 0800-0845 Introduction to Directorate Plans, Training, Mobilization, and Security (DPTMS) Overview of Training Support Services (live, virtual and constructive)
- 0845-1140 *(Live) Range Control, Range Operations, Fire Desk, Live Fire Planning, noise modeling, Range Safety, GIS demonstration , Range Managers Toolkit Surface Danger Zone
- 1140-1150 Travel to the Snack Bar
- 1200-1220 Lunch Break at Snack Bar (*please bring money or own lunch*)
- 1220-1230 Travel Engagement Skills Trainer
- 1230-1330 Engagement Skills Trainer (hands-on)
- 1330-1430 Gaming Lab overview and hands-on gaming
- 1430-1445 Regional Training Support Center (TSC) walk-thru
- 1500-1600 TSC hands-on demonstrations of training aides and devices
- 1600-1630 DPTMS one-stop logistics coordination and range scheduling

*Class will be broken into groups



US Army Garrison—Fort A. P. Hill



Directorate of Plans, Training, Mobilization and Security

Director: Mr. Henry H. Hanrahan, III

8 October 2011

As a Regional Training Center, Fort A. P. Hill provides realistic joint and combined arms training support to America's Defense Forces.

THE BEST TRAINING AND SUPPORT ... ANYWHERE!



DPTMS Overview



- **Fort A.P. Hill Mission:**
Fort A.P. Hill, a regional training center, provides realistic joint and combined arms training support to America's Defense Forces.
- **Fort A.P. Hill Vision:**
Best Training and Support – Anywhere!
- **Installation Mission Main Effort** (2 Primary Roles)
 - Primary Executer of Training Support Mission
 - Primary Effort for Command and Control (C2) during Emergency Operations and Crisis Management

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DPTMS Task Organization



Office of the Director - Provide Command and Control for the three Divisions and Administrative Support Services for the directorate.

Plans and Operations Division – Responsible for the development and on order, execution of contingency plans and tasks necessary for the mobilization and rapid reaction to foreign and domestic emergencies, acts of terrorism, and national disasters or weather phenomena.

Security Division – Manages installation programs for personnel, information, industrial security and SETA (Security Education Training Awareness).

Training Division – Responsible for the execution of military training program in support of Garrison, tenant and satellite units.

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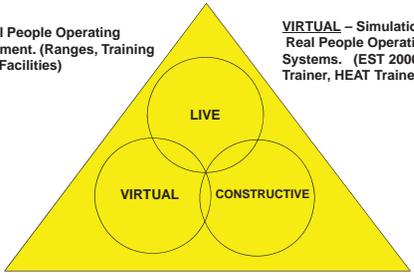
LVC – LIVE, VIRTUAL, CONSTRUCTIVE




LIVE – Real People Operating Real Equipment. (Ranges, Training Areas and Facilities)

VIRTUAL – Simulations Involving Real People Operating Simulated Systems. (EST 2000, Call for Fire Trainer, HEAT Trainer)

CONSTRUCTIVE: Models and Simulations that involve simulated systems. Virtual Simulations Inject Humans-in-the-Loop in a Central Role by Exercising Motor Control Skills, Decision Skills, or Communication Skills. (Gaming Lab)



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LIVE, VIRTUAL, CONSTRUCTIVE




The Army provides combatant Commanders with adaptive Individuals, units and leaders. Army expeditionary forces are Trained and ready to conduct full spectrum operations anywhere Along the spectrum of conflict. The Army accomplishes this By conducting tough, realistic, standards based, performance Oriented training. Live, virtual and constructive delivered through The training support system and integrated training environment Set conditions, enhance training and provide a means to help Commanders assess training

Live Training - Live Fire Events, Maneuver Exercises

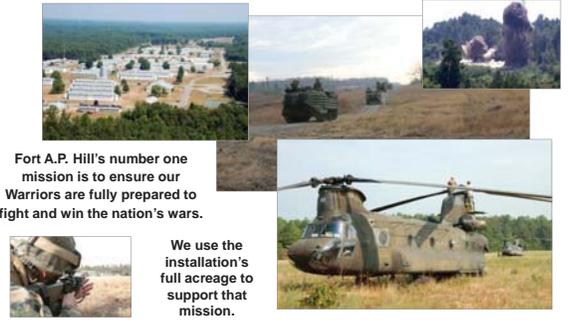
Virtual Training – Gaming Lab, EST 2000, Call for Fire Trainer

Constructive Training - After Action Reviews, Immediate Feed Back

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Fort A.P. Hill Training Land = Military Value





Fort A.P. Hill's number one mission is to ensure our Warriors are fully prepared to fight and win the nation's wars.

We use the installation's full acreage to support that mission.

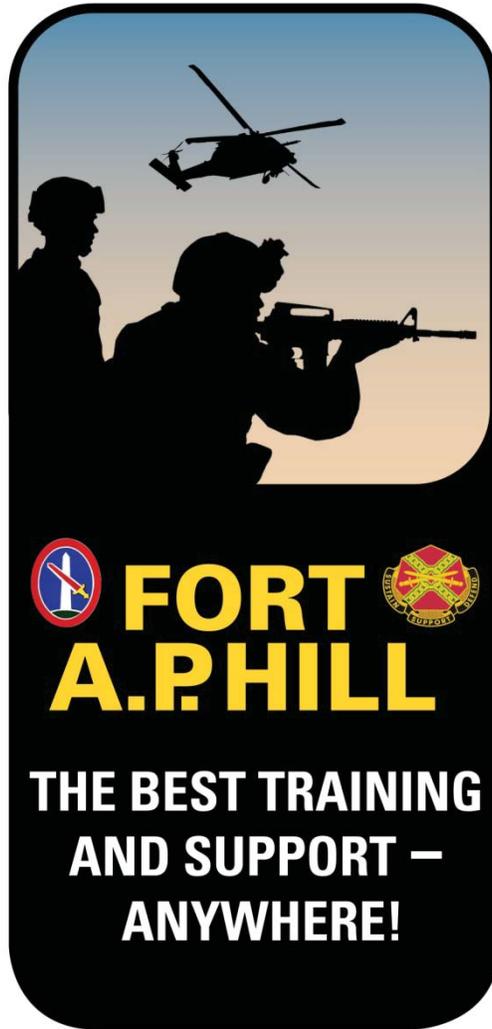
Mr. Henry H. Harriman, III 804-633-6333 / henry.harriman@us.army.mil UNCLASSIFIED 27 July 2011



Questions

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Fort A.P. Hill Citizen's Academy Pilot Program

Day 3: 22 October 2011

22 Oct 2011

Meeting location: Emergency Operations Center

Dress: weather appropriate attire (long-sleeve shirts and pants are recommended) and outdoor footwear for moderate walking in woods (hiking boots recommended)

What to bring: bottled water

Activity Level: Activities involve mild to moderate physical exertion.

Learning Objective: Participants will learn about how the installation responds to crises. Participants will dress in the firefighter suits and participate in a scenario at the Fire Training Center in culmination of what they've learned.

0800-0900	Continuity of Operations Overview at Emergency Operations Center
0900-0905	Travel to Fire Station 8 (Anderson)
0905-1000	Introduction to Directorate of Emergency Services/Equipment display/interaction with police at Fire Station 8
1000-1100	Equipment display/interaction/tour Fire Station 8
1100-1110	Travel to Fire Station 7 (Heth)
1110-1200	Equipment display/interaction/tour Fire Station 7
1200-1210	Travel to Fire Station 8 (Anderson)
1210-1300	Lunch (<i>will be provided by Fire and Emergency Services</i>)
1300-1310	Travel to Wilcox Station
1310-1330	Tour Wilcox Station
1330-1340	Travel to Fire Training Center
1340-1600	*Visit Fire Training Center, participate in scenarios View response to structural fire
1600-1700	After Action/Administer surveys

 **Emergency Operations Center (EOC)**

Learning Objectives

- EOC Functions and Organization Structure (EOC Staff, CMT, CAT)
- National Incident Management System (NIMS)
- Incident Command System (ICS)
- Common Operating Picture (COP)
- Defense Support to Civil Authority (DSCA)
- Mass Notification (Giant Voice, AtHoc, LMR, FM Radio)



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 **Common Operating Picture (COP)**

Initial Report of Structure Fire





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 **Common Operating Picture (COP)**

FAPH DES Engine 8 arrives on scene





Richard T. White / 804-633-8304 / richard.white3@us.army.mil Slide 1 of 1

Common Operating Picture (COP)

FAPH Police Patrol 2-1 blocks South portion of N. Range Road

Richard T. White / 804-633-8304 / richard.white3@us.army.mil Slide 1 of 1

Common Operating Picture (COP)

Bowling Green FD arrives on scene to assist Engine 8

Richard T. White / 804-633-8304 / richard.white3@us.army.mil Slide 1 of 1

Common Operating Picture (COP)

FAPH Police Patrol 2-1 blocks North portion of N. Range Road

Richard T. White / 804-633-8304 / richard.white3@us.army.mil Slide 1 of 1

Common Operating Picture (COP)

Direction of Smoke, crossing Route 301

Richard T. White / 804-633-8304 / richard.white3@us.army.mil Slide 1 of 1

Common Operating Picture (COP)

VSP Blocks Route 301 due to smoke

Richard T. White / 804-633-8304 / richard.white3@us.army.mil Slide 1 of 1

DIRECTORATE OF EMERGENCY SERVICES

UNCLASSIFIED

DIRECTORATE OF EMERGENCY SERVICES

The Directorate of Emergency Services (DES) is an installation staff activity. As part of the Garrison, the directorate is responsible for installation law enforcement, physical security, emergency medical services, game enforcement, and fire protection and prevention services.

The Law Enforcement Division provides Department of Army Police, conducts traffic control and maintains law and order on Fort A.P. Hill. Through its' Visitor Control Center (VCC), it provides vehicle, visitor, and weapons registration. The Physical Security Branch manages all aspects of force protection and antiterrorism, including the protection of high risk personnel and facilities.

Fire and Emergency Services provides emergency medical services, fire safety awareness program, Hazardous Materials incident response, and fire prevention and protection. The Fort A.P. Hill Fire Department is a member of the Caroline County Mutual Aid Compact, providing and receiving support from county emergency response agencies.

UNCLASSIFIED

LAW ENFORCEMENT DIVISION

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Fort A.P. Hill Police Dept




Mission

To assist, protect, and defend the Soldiers, Civilians, and Family Members assigned, attached, or training on Fort A.P. Hill. The Fort A.P. Hill Police Department is responsible for patrolling in excess of 76,000 acres, and provides services such as access control, vehicle and weapons registration, High Risk personnel protection, riot control capabilities, and response to antiterrorism threats. Performing crime prevention duties and working side-by-side with local, state, and federal law enforcement agencies, the Fort A.P. Hill Police Department strives to maintain the quality of life that the installation is known for.

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Functional Elements




Active Patrol/Call Response



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Partnerships




The Fort A.P. Hill Police Department currently has Memoranda of Agreement with the Virginia State Police and Caroline County Sheriff's Office to support the installation when required. Fort A.P. Hill has Concurrent Jurisdiction with local and state law enforcement agencies which greatly enables all organizations to conduct joint exercises, preparing for incidents and life saving efforts.

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DIRECTORATE OF EMERGENCY SERVICES




FIRE AND EMERGENCY SERVICES

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Fort A.P. Hill Fire and Emergency Services





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Fort A.P. Hill Fire and Emergency Services




- Fire Prevention Division
- Fire Protection Division
- Emergency Medical Services
- Mutual Aid
- Hazardous Materials/WMD
- Other Important Services

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Fire Prevention Division




- Two staff positions
- Fire Inspectors
 - Perform Pre-Fire Building/Safety Inspections
 - Conduct Plans Review for new construction and renovation
 - Perform Fire/Arson Investigations
 - Conduct Fire Marshall Training
 - Perform Public Education
 - Fire Extinguisher Training
 - Children's Learn Not to Burn Programs
 - New Comers Briefings

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Fire Inspection




- These position's are authorized using the table found in DODI 6055.06 staffing requirements and is calculated according to:
 - Square Footage
 - Building Class
 - Building Occupancy
 - According to these calculations we are authorized two positions.

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 **Fire Protection Division** 

- **Thirty-Four staff positions**
- **Two Administrative positions**
 - Fire Chief – Mon-Fri 0630 – 1530 (24 hour Tuesday)
 - Deputy Chief - Mon-Fri 0630 – 1530 (24 hour Wednesday)
- **Two assigned to the Prevention Office (Fire Inspectors)**
 - Mon-Fri - 0800 – 1600 (24 hour Wed & Thurs)
- **Thirty assigned to operations (15 to each shift)**
 - A Shift (24 hour coverage)
 - B Shift (24 hour coverage)

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 **Fire Protection Division** 

- **The number of staffing is based on U.S.C Chapter 71 and DODI 6055.06**
 - Structural Requirements
 - Response Times
 - Range Requirements

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 **Fire Protection Division** 

- **Respond to Emergency calls**
 - Fires (Structural, Aircraft, Brush, Auto)
 - Medical (All personnel are EMT with some Paramedics)
 - Auto Accidents
 - Hazardous Materials/WMD (Technician Level)
 - Wires Down
 - Trees Down
 - Aircraft Crash Rescue
 - Confined Space Rescue
 - Public Assist
 - Mutual Aid to Caroline County

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Emergency Medical Services



- All personnel are trained to the Emergency Medical Technician – Basic level
- Six EMT-Intermediate's (Paramedics)
- Emergency Medical equipment on all units
- One Back-up Ambulance (No Authorized staffing)

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Mutual Aid



- DoD components, under U.S.C. 42 Chapter 15 are required to enter into reciprocal agreements with their local counterparts.
- This allows the Fort A.P. Hill Fire and Emergency Services to respond out into Caroline County to assist the local community with their needs.
- This also allows Caroline County Fire and Rescue to respond onto Fort A.P. Hill to assist our community with our needs at no additional cost to either agency.

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Fire Training Center



• Live Fire Structural Trainer



• Confined Space Trainer



• Live Fire Car Trainer



• Live Fire Aircraft Trainer

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Other Important Services



- **Public Education**
- **After Hours Service Calls**
- **Fire Extinguisher Training**
- **Prescribed Burns (Wildland)**
- **Fire Extinguisher Servicing**
- **Fire Equipment Repair and Maintenance**
- **Annual Hose Testing**
- **Static Displays to support events**
 - Safety Week
 - Agency Functions
 - Fire Prevention Week
 - Organizational Days

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From: Cindy Dillard [cynthia.dillard@us.army.mil]
Sent: Wednesday, November 09, 2011 1:55 PM
To: leav-mccoe-noreply@conus.army.mil
Subject: IMCOM Garrison Commanders' Net Update - 9 November 2011

IMCOM Garrison Commanders' Net (IMCOMGCnet) Members:

1. COMMANDER'S CORNER

a. **PRESIDENTIAL PROCLAMATION-VETERANS DAY, 2011.** An excerpt reads, "On Veterans Day, we pay tribute to our veterans, to the fallen, and to their families. To honor their contributions to our Nation, let us strive with renewed determination to keep the promises we have made to all who have answered our country's call. As we fulfill our obligations to them, we keep faith with the patriots who have risked their lives to preserve our Union, and with the ideals of service and sacrifice upon which our Republic was founded."

Read the full message.

<https://forums.army.mil/CommunityBrowser.aspx?id=1604422>

b. **CSA VISIT TO THE PRESIDIO.** The Chief of Staff of the Army, General Raymond Odierno, conducted a visit to the Presidio on 4 Nov 11 from 1230-1320 PST. Read about the highlights of the visit in this EXSUM authored by COL Joel Clark, Commander, U.S. Army Garrison, Presidio of Monterey.

<https://forums.army.mil/CommunityBrowser.aspx?id=1606483>

c. **D6 EXSUM.** These EXSUMs provide IMCOM and OACSIM subordinate commanders and staff situational awareness of the OACSIM/IMCOM meetings chaired by D6.

- 31Oct 11 Atlantic Reg VTC

<https://forums.army.mil/CommunityBrowser.aspx?id=1602006>

- 1 Nov 11 DRG VTC

<https://forums.army.mil/CommunityBrowser.aspx?id=1602143>

- 2 Nov 11 CUB <https://forums.army.mil/CommunityBrowser.aspx?id=1602243>

- 4 Nov 11 CUB <https://forums.army.mil/CommunityBrowser.aspx?id=1606484>

d. **OACSIM/IMCOM CUB SLIDES.** The IMCOMGCnet Team now posts the Commander's Update Brief slides so that you can have a read ahead before the meeting and a reference after.

- 4 Nov 11 <https://forums.army.mil/CommunityBrowser.aspx?id=1602397>

- 7 Nov 11 <https://forums.army.mil/CommunityBrowser.aspx?id=1603885>

- 9 Nov 11 <https://forums.army.mil/CommunityBrowser.aspx?id=1606245>

2. ARMY COMMUNITY SERVICES. NOTE: USAG Grafenwoehr's Army Community Service (ACS) reports directly to the office of the garrison commander as part of an ACS transformation pilot program. Best practices submitted by the USAG Grafenwoehr ACS are posted in the LOE 2 folder on the IMCOMGCnet.

a. **BEST PRACTICE - ACS MARKETING PLAN.** USAG Grafenwoehr developed an Army Community Services (ACS) Marketing Plan that contains five key elements: QR Code for social media use; Bimonthly e-newsletters for community events; Promotional Video telling the ACS Grafenwoehr history; Storyboards covering special events; Facebook "likes" for increased ACS awareness. See the best practice for details. LOE 2/ACS

<https://forums.army.mil/CommunityBrowser.aspx?id=1598296>

b. BEST PRACTICE - FAMILY ADVOCACY. USAG Grafenwoehr developed five new initiatives as part of its program to enhance Family Advocacy: Divorce Recovery Workshop; Clothesline Project for child abuse awareness; Silent Witness Silhouette for Domestic Abuse awareness; Walk a Mile in Her Shoes men's march for gender violence awareness; FA Garden to promote healthy lifestyles. See the best practice for details. LOE 2/ACS
<https://forums.army.mil/CommunityBrowser.aspx?id=1598312>

3. FAMILY and MWR

a. PRIORITY DISCUSSION - FEEDBACK ON ABILITYONE PROGRAM. LTC Jack Haefner, Garrison Commander (USAG Fort AP Hill) posts, "We are looking into contracting some basic BOS services with AbilityOne. We are told Forts Sill, Meade, and Huachuca use AbilityOne. Does anyone have any feedback? Seems like a great contract vehicle, but there are some lock-ins that make us apprehensive." Provide your feedback here. LOE 4/Contracting
<https://forums.army.mil/CommunityBrowser.aspx?id=1601346>

b. MILITARY FAMILY APPRECIATION MONTH (STAND-TO! FOCUS 2 NOV 11). Military Family Appreciation Month (MFAM) is a campaign designed to communicate the Army's recognition and appreciation for Army families and to fulfill the Army Family Covenant - provide them a quality of life commensurate with their service. The result is families feeling important, supported and connected to the Army and the nation. See the STAND-TO! article for more information and hot links for additional references. LOE 2/FMWR

<https://forums.army.mil/CommunityBrowser.aspx?id=1604394>

4. PLANS / PAIO

a. JOINT BASE SAN ANTONIO (JBSA) STANDUP. An excerpt from this US Air Force Lessons Learned document reads, "JBSA has shown some effectiveness, but it is too early to determine the capabilities of JBSA to generate efficiencies in the form of cost savings. Three things must occur to set the stage for real savings associated with efficiencies: single base unique contracts must expire and be replaced by JBSA-wide contracts, Joint base Commanders must be given the flexibility to use DOD Instructions/USAF Instructions/Army Regulations to adopt best practices, and cultural barriers must continue to erode." Read all of the Lessons Learned article in the attached USAF (A9) Bulletin."
<https://forums.army.mil/CommunityBrowser.aspx?id=1603008>

b. G5 SIGACTs 24-28 OCT 11. This post contains significant calendar events and announcements with relevance command-wide. LOE 1-6/All
<https://forums.army.mil/CommunityBrowser.aspx?id=1596644>

c. INSTALLATION NOTES. This is a compilation of open source articles that pertain to installations and are relevant to the IMCOMGCnet members. LOE 1/Public Affairs

- 8 Nov 11 <https://forums.army.mil/CommunityBrowser.aspx?id=1605688>

5. PUBLIC AFFAIRS.

a. **BEST PRACTICE - CITIZEN'S ACADEMY PILOT PROGRAM. USAG Fort A.P. Hill**

developed this creative way to inform the public on what goes on behind the wire, with a goal of making local citizens advocates of the military to the rest of the community. The Commander's intent is to leverage the power of citizens' voices to tell Army and IMCOM story, yet do this from a position of "insider knowledge." The Course is designed to put citizens in the shoes of the IMCOM employee and the Warriors that train on post. The garrison leadership wanted the citizens to realize what they do is not arbitrary-that every noise, every bit of smoke, every dollar spent has a purpose. See the best practice for details. LOE 3/Public Affairs

<https://forums.army.mil/CommunityBrowser.aspx?id=1605348>

b. **OVERSEAS SERVICE PHOTOGRAPHY PROJECT.** The Department of Defense announced today that it seeks donations of photographs of U.S. military service life overseas from current and former service members for use in a photo recognition exhibition planned in conjunction with the State Department. The project called "Serving Abroad...Through Their Eyes" will choose images that depict six specific categories: daily life, friendship, places, faces, loss or triumph. Selected images may be used for display in a special photography exhibition planned for the Smithsonian American Art Museum, the Pentagon and other prominent venues, stateside and overseas. Submissions will be accepted beginning Veterans Day, Nov. 11, 2011, through Presidents Day, Feb 20, 2012. See the DoD news release for details and encourage our OCONUS service members to participate.

<https://forums.army.mil/CommunityBrowser.aspx?id=1605562>

6. **TALENT MGMT CENTER**

a. **JOB OPPORTUNITIES.** Mr. John Clouse, Director of Logistics (USAG Vicenza), asks, "How often are job opportunities going to be posted (at the Talent Mgmt Center topic)?"

<https://forums.army.mil/CommunityBrowser.aspx?id=1601264>

7. **ALL ARMY ACTIVITY (ALARACT) MESSAGES RELEVANT TO IMCOMGCnet MEMBERS WITH ALIGNED LOE/FUNCTIONAL AREA.** For research purposes, all ALARACTs are posted on AKO at <https://www.us.army.mil/suite/page/550282>

We have consolidated all of the 2011 ALARACTs for IMCOMGCnet members at <https://forums.army.mil/CommunityBrowser.aspx?id=1321444>

a. **ALARACT 401/2011 ARMY-WIDE MIGRATION FROM DRRS-ARMY VERSION 2.3.6 TO VERSION 2.3.7 UNIT STATUS REPORTING SOFTWARE, DTG: 021128Z NOV 11.** All Army units will update NETUSE reporting software on their standalone systems from version 2.3.6 to version 2.3.7 starting on 31 October 2011 for the November USR reporting cycle in order to synchronize with the NETUSER SIPRNET web application. LOE 4/ Plans, Tng, Mob, Scty

<https://forums.army.mil/CommunityBrowser.aspx?id=1604319>

b. **ALARACT 405/2011 HQDA EXORD 270-11 ARMY IMPLEMENTATION OF PROTECTED HEALTH INFORMATION (PHI) TOWN HALL MEETING, DTG: 031923Z NOV 11.** All US Army Installation Senior Mission Commanders will plan and execute PHI Town Hall meetings NLT 31 Jan 12, in order to train and educate Company/Battery/Troop and Battalion Level Command teams on PHI release and notification standards. See the message for specifics. LOE 1/Plans, Tng, Mob, Scty

<https://forums.army.mil/CommunityBrowser.aspx?id=1604323>

c. ALARACT 406/2011 FY14 ARMY CONGRESSIONAL FELLOWSHIP PROGRAM - CALL FOR CIVILIAN NOMINATIONS, DTG: 041541Z NOV 11. This message announces the call for civilian nominations for the FY14 Army Congressional Fellowship Program. This 18-month program is designed to provide Congressional training to top Army Officers and civilians. All packets must be received by 30 April 2012. See the message for submission information. LOE 3/Talent Mgmt Center <https://forums.army.mil/CommunityBrowser.aspx?id=1604324>

d. ALARACT 407/2011 SENIOR LEADER SEMINAR COURSE - CALL FOR CIVILIAN NOMINATIONS, DTG: 041554Z NOV 11. This message announces the call for civilian nominations for the FY 12 Senior Leader Seminar (SLS) Course. This course is designed to accelerate the development of select senior Army Competitive Category Colonels and Army civilians by providing them with higher levels of information regarding Army programs and thinking, as well as non-Army perspectives and information relevant to National-level Service. Packets must be received NLT 21 November 2011. This message provides the details for submitting nominations. LOE 3/Talent Mgmt Center <https://forums.army.mil/CommunityBrowser.aspx?id=1604325>

e. ALARACT 408/2011 CREW 2 (DUKE) LIN Z00864 AND Z01524 RESET AND STORAGE STRATEGY, DTG: 041830Z NOV 11. This message provides reset and storage guidance for the Counter Radio Electronic Warfare 2 (CREW (V) 2-Duke) and the CREW Vehicle Receiver Jammer (CVRJ). LOE 4/Logistics <https://forums.army.mil/CommunityBrowser.aspx?id=1604326>

8. BEST PRACTICES. We have integrated this week's featured Best Practices into the functional outline above. Please use the Best Practices entry template at the following link and follow the posted guidance on how to submit your Garrison Commander approved Best Practices. <https://forums.army.mil/CommunityBrowser.aspx?id=1183389> For a current list of Best Practices, visit <https://forums.army.mil/CommunityBrowser.aspx?id=1351376> Thanks for sharing your Garrison Commander approved Best Practices!

This message is transmitted to you through the IMCOM Garrison Commander's Forum (IMCOMGCnet). Forum membership is required to access the information at the links in this message. If you cannot access the links above, it is because you are not a member. If you would like to join the IMCOMGCnet, go to the home page at <http://garrisoncommand.com>. When you reach the home page look at the center screen and click on the yellow bar that says, "Join IMCOMGCnet" then complete the form and click "Submit." Membership requests are routed to the Action Officer for approval. All members receive the IMCOMGCnet Updates. If you wish to be removed from the distro and the forum, please contact Ms Cindy Dillard at cynthia.dillard@us.army.mil.



Best Practices Template

IMCOM Garrison Commanders' Forum

Title	Citizen's Academy Pilot Program
Date	Submitted 8 NOV 11
Garrison / Region	USAG Fort AP Hill
Functional Area	Public Affairs Community Outreach
IMCP Line of Effort	3 - Leader and Workforce Development
POC Name	Ms. Jennifer Erickson
POC Phone	804.633.8324
POC Email	jennifer.b.erickson2.civ@mail.mil
Summary	<p>1. Purpose: inform public on what goes on behind the wire and make them our advocates in the community: leverage the power of their voices to tell Army and IMCOM story, yet do this from a position of "insider knowledge."</p> <p>2. Course designed to citizens in the shoes of the IMCOM employee and the Warriors that train here. Minimal slides. Students worked on projects such as how to site a simple construction project (working through cultural, natural, safety constraints), worked a fire line for a controlled burn, fired weapon systems (EST-2000 and VBS-2), C2 range ops, planned a high risk training combat operation, negotiated confined space trainer, entered smoke-filled buildings, and got up close and personal with explosives and how we model noise for same....</p> <ul style="list-style-type: none"> - The course work was 100% engaging and 100% hands on. Minimal (if any) slides stretched our employees considerably. - Topics were formed from those most difficult "seams" we work with the public: noise, smoke, and master planning/NEPA. We wanted them to realize what we do is not arbitrary—that every noise, every bit of smoke, every dollar spend as a purpose. - Conducted over three sessions on three Saturdays; about 25 hrs of instruction. <p>Attachments of use:</p> <ol style="list-style-type: none"> 1. Testimonials: http://youtu.be/or0cJ3Kzvu8 2. City of Montgomery, OH (ICMA and local government resources that formed the core of our Academy):



Best Practices Template

IMCOM Garrison Commanders' Forum

	<p>http://www.montgomeryohio.org/citizens-leadership-academy</p> <ol style="list-style-type: none"> 3. Concept Plan/Legal Review 4. OPORD 5. Public Affairs Guidance 6. Hold Harmless Agreement 7. Survey 8. Draft Course Book 9. Risk Assessment 10. Press Releases 11. Sample Letter to Local Chamber 12. POI Schedules 13. Congratulatory Letters <p>For more information, contact Ms. Jennifer Erickson, Fort A.P. Hill PAO, at jennifer.b.erickson2.civ@mail.mil or 804.633.8324.</p> <p>Visit us: http://www.army.mil/aphill</p> <p>Follow us: http://fortaphill.wordpress.com http://www.facebook.com/FtAPHill http://twitter.com/fort_aphill http://www.youtube.com/user/FortAPHill http://www.flickr.com/photos/fortaphill</p>
Date Implemented	OCT 11
Financial Outcome (type)	No direct financial impact
Financial Outcome (\$\$\$)	
Non-Financial Outcomes	Community Relationships / Giving the public "insider knowledge"
Lessons Learned	Instructing without slides is possible.
URL (if applicable)	See links above

**Transcriptions of video interviews with Citizens Academy participants 22 Oct
2011**

Tom Rumora, Spotsylvania County

Jen: And what did you come and hope to learn at this Citizens' Academy?

Tom: I came and learned about the extent - the nature of the services that are provided here - and the wonderful staff that provides those services.

Jen: And overall, how was your experience?

Tom: This was wonderful! Every base should do this for every community.

Jen: And, what would you say to those that may consider attending in the future?

Tom: I would encourage them to come. In fact, you may be overwhelmed with interest.

Jen: Anything else you want to add?

Tom: Thank you.

Stephanie Kreseen, Ruther Glenn

Jen: And, what did you hope to learn at the academy?

Stephanie: Just more about what you all do here at AP Hill and about the loud sounds I thought I heard over by my house, but maybe not.

Jen: And what did you learn at the academy?

Stephanie: I learned all about what you all do here. I had no idea about the wildlife and the environmental protection that you go through, and that you're more of a transient base than an actual base for more stable people I don't mean stable people the more permanent people--so all sorts of good things

Jen: Overall, how was your experience?

Stephanie: Very good, thank you.

Jen: Ok, and what would you say to those who may be interested in the academy in the future?

Jen: What did you enjoy the most?

Jerry: Oh, ah, today was quite good. I like technical stuff, guns, and police and firemen. You know, what kid doesn't like policemen and firemen and all that stuff. It was a lot of fun, very interesting.

Jen: What did you hope to learn at the academy?

Jerry: Well, I kind of went into it, you know, as a blank slate. I, ah, as I say, I've learned here a long time and I, I know the military fairly well and so I just kind of wanted to find out what goes on here.

Jen: Do you think people should consider attending in the future?

Jerry: Absolutely. Anybody that lives anywhere in the vicinity of the Hill should, certainly, and other people also. One thing I learned today, particularly, is how much that the Hill gives back to the community in terms of services and valuable help and how, for example, maintaining the firefighting equipment and things that the local departments can't handle. They have the capability and they support them. It's something everybody should learn.

Brian Justice, Fredericksburg, VA

Jen: And what did you come hoping to learn?

Brian: I came to learn more about what goes on at Fort AP Hill and how I can help spread the word about what we do-- community outreach. And I learned a lot. I learned a lot about what's going on at Fort AP Hill with the environmental concerns, the police department, law enforcement, munitions, the training, the extensive amount of training that we do for all of our armed forces (unintelligible) military services. It's an honor to, to be here. This is fantastic.

Jen: K, what was your favorite part?

Brian: That's hard to say. Um, favorite part... I think the favorite part was firing a simulated 50 caliber machine gun at "bad guys."

Jen: Great. Ok anything else you want to add?

Brian: Thank you for the opportunity. Thank you for doing this. And, I haven't been able to thank everybody along the way who participated, took their time out on a Saturday, where they, you know, I'm sure they have nothing better to do. They don't want to spend time with their family, or relaxing or resting. They all showed up here with great

attitudes, great spirits, and answered, answered questions and helped us along to educate us about what we're doing here at Fort AP Hill.

**FORT A.P. HILL CITIZENS' ACADEMY PILOT PROGRAM
GRADUATION**

27 October 2011 @ 1700 hours

CHAIRMAN SMITH, MAYOR STORKE, LADIES AND GENTLEMAN...

IT IS AN HONOR TO BE HERE WITH YOU TODAY ... TO RECOGNIZE AND HONOR YOUR SUCCESSFUL COMPLETION OF THE FORT A.P. HILL CITIZENS' ACADEMY PILOT PROGRAM.

I WANT TO THANK YOU FOR YOUR COMMITMENT TO THE ACADEMY, FORT A.P. HILL AND THE UNITED STATES ARMY.

THE ACADEMY BROUGHT TOGETHER, YOU, A NEIGHBOR IN OUR SURROUNDING COMMUNITY, AND THE FORT A.P. HILL TEAM FOR HANDS-ON AND INTERACTIVE ACTIVITIES DESIGNED TO EDUCATE YOU ABOUT FORT A.P. HILL'S MISSION.

THAT MISSION, TO PROVIDE REALISTIC JOINT AND COMBINED ARMS TRAINING SUPPORT TO AMERICA'S DEFENSE FORCES, IS ONE WE CONSIDER BOTH AN HONOR AND A PRIVILEGE.

AS YOU SAW THROUGHOUT THE ACADEMY, OUR EMPLOYEES TAKE GREAT PRIDE IN UPHOLDING OUR MOTTO, "THE BEST TRAINING AND SUPPORT--ANYWHERE."

I THANK YOU FOR SPENDING THREE OF YOUR SATURDAYS WITH THE FORT A.P. HILL TEAM LEARNING ABOUT WHAT WE DO TO ACCOMPLISH OUR MISSION.

SINCE YOUR ARRIVAL TO THE ACADEMY, YOU HAVE SEEN WHAT GOES INTO SITING A PROJECT IN ACCORDANCE WITH THE NATIONAL ENVIRONMENTAL POLICY ACT OF 1974, AS AMENDED. YOU HAVE DUG A TRENCH WITH OUR FORESTERS IN PREPARATION FOR A PRESCRIBED BURN. IF THERE WAS A FIRE, YOU KNOW HOW TO CLIMB INTO A FIRE PROTECTIVE COVER AS QUICKLY AS POSSIBLE.

ON DAY 2, YOU SPENT THE DAY WITH OUR PLANS, TRAINING, MOBILIZATION AND SECURITY TEAM. YOU JOINED THE RANGE CONTROL STAFF AT THE FIRE DESK TO CALL IN MOCK INCIDENTS SUCH AS THE DISCOVERY OF A UNEXPLODED ORDNANCE. THEN YOU TRAINED LIKE OUR WARRIORS TRAIN AT THE ENGAGEMENT SKILLS TRAINER AND GAMING LAB.

LASTLY, YOU SPENT A DAY WITH OUR POLICE AND FIREFIGHTERS. DONNING FIREFIGHTER UNIFORMS, YOU PARTICIPATED IN A SCENARIO AT THE FIRE TRAINING CENTER AND CRAWLED THROUGH A FIREFIGHTER TRAINING MAZE IN THE DARK. THEN THE ACADEMY LITERALLY WENT OUT WITH A BANG, OR SHOULD I SAY BOOM, WHEN THE TEAM AT THE NIGHT VISION ELECTRONIC SENSOR DIRECTORATE PROVIDED LIVE-FIRE DEMONSTRATIONS FOR YOU.

I TRULY ENJOYED YOUR INITIATIVE, YOUR WILLINGNESS TO LEARN AND YOUR FEEDBACK THROUGHOUT THE ACADEMY. I LOOK FORWARD TO OUR ONGOING RELATIONSHIP IN FORUMS SUCH AS THE INSTALLATION-COMMUNITY COUNCIL AND VALUE YOUR INPUT AS WE MOVE FORWARD. I

**THANK YOU FOR YOUR SUPPORT TOWARD OUR NATION'S WARRIORS AND
APPLAUD YOUR EFFORTS AS ENGAGED CITIZENS IN YOUR COMMUNITY.**

CONGRATULATIONS!

***[REMARKS WILL BE FOLLOWED BY THE PRESENTATION OF
CERTIFICATES]***



ARMY | Fort A.P. Hill

Fort A.P. Hill, Virginia: The Best Training Support Anywhere.

PRESS RELEASE

DATE: Nov. 2, 2011

FOR MORE INFORMATION CONTACT:

Fort A.P. Hill Public Affairs Office

Jennifer Erickson, (804) 633-8324

jennifer.b.erickson2.civ@mail.mil

FORT A.P. HILL HOSTS ITS FIRST CITIZENS' ACADEMY

By Jennifer Erickson
Public Affairs Officer

FORT A.P. HILL, Va. — Nine citizens stepped into the shoes of Fort A.P. Hill employees and the boots of the Warriors they train and support during the Fort A.P. Hill Citizens' Academy Pilot Program.

On Oct. 27, each graduate left with a greater understanding of Fort A.P. Hill's mission to provide realistic joint and combined arms training support to America's defense forces.

The graduates are: Conway Carter and wife Karen Carter of Woodford, Jerry Hunt of Woodford, Bryan Justice of Fredericksburg, Margaret Kearns of Ruther Glen, Stephanie Kreseen of Ruther Glen, Tom Rumora of Spotsylvania County, Charles "Chuck" Stepp of Port Royal, and Pete Stover of Spotsylvania.

The Academy brought them together for hands-on and interactive activities Oct. 1, 8, and 22.

"It is just tremendous what we have been able to learn about the degree of cooperation between the various elements of this post. It is just tremendous the cooperation that, frankly, the public doesn't know about, and that we learned so much about, via hands-on applications," Stepp said.

On day 1, the citizens learned about master planning and the process for a military construction project in accordance with the National Environmental Policy Act of 1974, as amended. Then they joined foresters for an overview about prescribed burning prior to digging a fire trench and climbing into fire shelters of their own.

At the end of the day, the citizens gained a greater understanding of how the post preserves its 75,794 acres of land.

Kearns said she really enjoyed the activities, finding the portion about NEPA a “a big eye-opener.”

On day 2, they spent the day with the Plans, Training, Mobilization, and Security team which included joining the Range Control staff at the fire desk to call over the radio mock incidents such as finding unexploded ordnances. Then they stepped into the boots of Warriors training like they do using the Engagement Skills Trainer and participating in a virtual video game experience at the gaming lab.

“Firing a simulated 50-caliber machine gun at ‘bad guys,’” is the part Justice said he enjoyed the most.

The last day was spent with Fort A.P. Hill’s police and firefighters. Donning firefighter uniforms, the citizens rushed into a “smoke filled” building at the Fire Training Center and crawled through a maze in a dark building.

The citizens then stood back to watch the experts respond to an actual fire at the Fire Training Center. From hearing sirens to observing a rescue, the citizens saw first-hand what the firefighters could face any day.

It was one of the activities Hunt enjoyed the most.

“I like technical stuff--guns and police and firemen. You know, what kid doesn't like policemen and firemen and all that stuff? It was a lot of fun--very interesting,” he said.

The Academy literally went out with a bang, or a “boom,” when the Night Vision Electronic Sensor Directorate team provided live-fire demonstrations while the class watched in awe from the bunker.

“I wanted to thank you all for participating because I know it was, like we mentioned earlier, a big investment of your time and your Saturdays,” Haefner told the group.

At the graduation, Haefner invited the class to be part of the Installation-Community Council, a group comprised of local elected and community leaders.

“I look forward to my future involvement with this post,” Stepp said.

Rumora, who is also the Spotsylvania County Economic Development director, said, “This was wonderful. Every base should do this for every community.”

For photos and video from the Citizens' Academy, visit the Fort A.P. Hill Facebook page at <http://www.facebook.com/FtAPHill>

Photo captions for accompanying photos:

DSC 0194: Citizens clear a fire break for a prescribed burn site during one of the activities at the Fort A.P. Hill Citizens' Academy Pilot Program Oct. 1.

DSC 0092: Tom Rumora, Spotsylvania County Economic Development Director, focuses as he maneuvers in a Virtual Battle Space 2 scenario created for the citizens at the Fort A.P. Hill Citizens' Academy Pilot Program Oct. 8.

DSC 009: Fort A.P. Hill Police Chief Gary White helps Chuck Stepp of the Town of Port Royal try on a police vest during one of the many activities at the Fort A.P. Hill Citizens' Academy Pilot Program Oct. 22.

DSC 0069: Stephanie Kreseen of Ruther Glen dons a firefighter uniform at the Fort A.P.Hill Citizens' Academy Pilot Program Oct. 22.

Fort A.P. Hill graduates first citizen academy

Nine citizens recently stepped into the shoes of Fort A.P. Hill employees and the boots of the troops they train.

The Army base recognized the graduates of its first Citizens Academy, a pilot program, in a ceremony on Thursday of last week.

The graduates left with a greater understanding of Fort A.P. Hill's mission to provide realistic joint and combined arms training support to America's defense forces.

The graduates are: Conway Carter and his wife, Karen, of Woodford, Jerry Hunt of Woodford, Bryan Justice of Fredericksburg, Margaret Kearns of Rutherglen, Stephanie Krescen of Rutherglen, Tom Rumora of Spotsylvania County, Charles "Chuck" Stepp of Port Royal, and Pete Stover of Spotsylvania.

The academy brought them together for hands-on and interactive activities for three Saturdays in October.

"It is just tremendous what we have been able to learn about the degree of co-

operation between the various elements of this post," said Stepp. "It is just tremendous the cooperation that, frankly, the public doesn't know about, and that we learned so much about, via hands-on applications."

On day one of the academy, the participants learned about master planning and the process for a military construction project in accordance with the National Environmental Policy Act. Then they joined foresters for an overview about pre-

scribed burning prior to digging a fire trench and climbing into fire shelters of their own. At the end of the day, the citizens had a greater understanding of how the post preserves its 75,794 acres of land.

Kearns said she really enjoyed the activities, finding the segment about NEPA a "a big eye-opener."

On the second Saturday they spent the day with the Plans, Training, Mobilization, and Security team, which included joining the range control staff at the fire desk to call over the



Fort A.P. Hill Citizens' Academy graduation at Romenick Hall Oct. 27. Front row from left: Master Sgt. Trevis Taylor, Fort A.P. Hill command sergeant major; Jennifer Erickson, Fort A.P. Hill public affairs officer; Karen Carter; Conway Carter; Margaret Kearns; Lt. Col. Jack Haefner, Fort A.P. Hill garrison commander. Back row: Bryan Justice, Chuck Stepp, Pete Stover, Tom Rumora.

radio mock incidents, such as finding unexploded ordnance. Then they stepped into the boots of training to use the Engagement Skills Trainer and participate in a virtual video game experience at the gaming lab.

"Firing a simulated 50-caliber machine gun at 'bad guys,'" was the part Justice said he enjoyed the most. The last day was spent

with Fort A.P. Hill's police and firefighters. Donning firefighter gear, the citizens

rushed into a smoky building at the Fire Training Center and crawled through a maze in a dark building.

The citizens then stood back to watch the experts respond to an actual fire at the Fire Training Center. From hearing sirens to observing a rescue, the citizens saw

the Night Vision Electronic Sensor Directorate team provided live-fire demonstrations while the class watched in awe from a bunker.

"I wanted to thank you all for participating because I know it was, like we mentioned earlier, a big investment of your time and your Saturdays," Lt. Col. Jack Haefner, commander of Fort A.P. Hill, told the group.

At the graduation ceremony, Haefner invited the class to be part of the Installation-Community Council, a group comprised of local elected and community leaders.

"I look forward to my future involvement with this post," Stepp said.

"This was wonderful," said Rumora, who is director of economic development for Spotsylvania County. "Every base should do this for every community."

For photos and video from the Citizens Academy, visit the Fort A.P. Hill Facebook page at <http://www.facebook.com/FVADPHill>.