



**Entry for the  
Department of the Army  
Community Relations Award Program of  
Excellence 2011**

**Individual Achievement Category**

**1LT Hickman, Jamie L.  
4<sup>th</sup> Battalion 2<sup>nd</sup> Aviation Regiment**



**Primary POC: MAJ Clyde L. Fleming Jr.  
4<sup>th</sup> Battalion 2<sup>nd</sup> Aviation Regiment  
APO AP 96271  
Office: 753-7781  
clyde.l.fleming.mil@mail.mil**



2011 Department of the Army Community Relations Award Program of  
Excellence 2011 – Individual Achievement Category

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REPLY TO  
ATTENTION OF:

**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, 2D COMBAT AVIATION BRIGADE**  
**UNIT #15711**  
**APO AP 96271-0711**

EAID-AA-Z

24 January 2012

MEMORANDUM FOR Commander, Eighth Army, ATTN: Public Affairs Office, Unit #15316,  
APO AP 96205

SUBJECT: Endorsement – Department of the Army Community Relations Award

1. I highly recommend LT Jamie L. Hickman of 4th Battalion, 2d Aviation Regiment for the Department of the Army Community Relations Award Individual Achievement.
2. 1LT Hickman has organized a program that clearly demonstrates her commitment to our host country neighbors. The relationships that are being established through her flawless execution of this great partnership program are evident through the Good Neighbor Program. 1LT Hickman contributes thousands of volunteer hours toward the Good Neighbor Program. 1LT Hickman's dedication to making this a great program warrants her deserving of this award.
3. Point of contact is the undersigned at DSN (315) 753-6991.

  
JAMES T. BARKER  
COL, AV  
Commanding



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS, 2D COMBAT AVIATION BRIGADE  
UNIT # 15711  
APO AP 96271-5711

REPLY TO  
ATTENTION OF:

EAID-AA-ZX

20 January 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Assumption of Command Authority AR 600-200, para 2-5c

1. The undersigned assumes command of 2<sup>nd</sup> Combat Aviation Brigade (WHNV99), Unit 15711, APO AP 96271. Effective 220001 JAN 12 thru 302359 JAN 12 or until relieved.

2. The POC for this memorandum is the undersigned.

A handwritten signature in black ink, appearing to read "Clay", with a long horizontal line extending to the right.

CHARLES D. ZIMMERMAN  
LTC, MS  
Commanding

Distribution:

2-2 AV  
3-2 GSAB  
4-2 AV  
602 ASB



### Justification

1LT Jamie L. Hickman has been the spearhead for the 4<sup>th</sup> Battalion 2<sup>nd</sup> Aviation Regiment Good Neighbor Program (GNP). The GNP consist of the Anil Jr. High School, Pyeongteak High School, Pyeongteak University, Jacobs Orphanage, The Children's Rehabilitation Home, Republic of Korea (ROK) Army Partnership as well as all volunteer activities the battalion conducts. LT Hickman's untiring effort, commitment and dedication to the battalion prompted her initiative to establish, manage, lead and sustain the Battalion's Good Neighbor Program. As a result, LT Hickman's leadership led the battalion to a 4<sup>th</sup> quarter straight victory this year to include unit volunteer of the year in Area III, Camp Humphreys, Korea. LT Hickman grasping the responsibility with both hands effectively orchestrated, revised, planned, coordinated and executed one of the best programs this battalion has ever seen or heard. Her ability to influence and motivate Soldiers has resulted in over 300 Soldier's and family member's active involvement in the community in volunteering efforts coupled with the good neighbor program. The good neighbor program allows Soldiers, family members and newly arrived Soldiers the opportunity to volunteer at local orphanages, participate in



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fundraising events, volunteering at the local rehabilitation of homes for handicapped children and teach English at various middle and high schools on the Korean peninsula. LT Hickman's distinguished dedication and flawless execution to this program has received praise from the mayor of Pyeongteak as well as being recognized by the "People to People" chapter for her support to the international nongovernmental diplomacy campaign for goodwill contributing to Pyeongteak's community development. Since LT Hickman accepted this responsibility she has willingly volunteered thousands of hours and provided some of her own resources to ensuring that the battalion has the best program for our community.

LT Hickman's actions clearly demonstrate her commitment to educate, communicate and raise cultural awareness, and to promote "partnership with a purpose", through the GNP to the Soldiers, family members and our host nation.

Because of LT Hickman's efforts with this great program, there has been a decrease in the amount of indisplinarities of Soldiers in the battalion. There has been over 100 visits to local schools, over 50 visits to the Pyeongteak University and over 200 visits to orphanages through the GNP. LT Hickman is a outstanding candidate for this great award.



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**RESEARCH**

The 4-2 Aviation Regiment Good Neighbor Program has only been active for a few years. However, even during this short time the program greatly increased and was reorganized with the anticipation of expanding the volunteer program and enhancing the ongoing commitment to the organizations they have adopted. GNP leadership in 4-2 Attack was formalized, with a commissioned officer for the overall program and Warrant Officers and Non-Commissioned Officers responsible for each community organization and event we support. The GNP OICs and NCOICs attend quarterly volunteer management classes through the Army Community Service office which allows our GNP leaders to educate the 4-2 Attack Soldiers on the various volunteer opportunities. All our volunteering Soldiers are registered through Army One Source on the Volunteer Management Information System (VMIS) and all their volunteer hours are logged.

In addition to coordinating the existing volunteer activities that the battalion supports, our GNP leaders actively seek opportunities on post and throughout the local community for 4-2 Attack to participate. This past year our volunteer Soldiers and families were part of the partnership “Make a Difference Day” and the garrison “Spring Fest” and “Oktoberfest” events, for which 4-2 Attack was recognized by the Garrison Commander for our outstanding support of these events. Notably, while planning our



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local GNP support it was discovered that there was no conversational English program at Pyeongtaek University, so the 4-2 Attack GNP officer coordinated with the directors of the Pyeongtaek University English department and subsequently developed a successful conversational English program.

### PLANNING

Planning is the most important part in making a program successful. The GNP is part of the battalion's weekly battle rhythm, it is codified in the 4-2 Aviation Regiment mission statement, and is briefed to the Commanding General in the Quarterly Training Briefs. 4-2 Attack developed a strong Good Neighbor Program foundation based on the following considerations that assist us in our successful program:

- Analysis of organization mission
- Strategic planning consisting of vision, mission, values, goals and objectives
- Establishment of GNP Staff
- Desired results/outcomes
- Short range and long range planning
- Resources and budget
- Program evaluation used to fine tune and recognize strengths and weaknesses



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4-2 Attack leadership is actively involved in the GNP planning process. Through weekly Command & Staff and Training meetings, monthly battalion Command Information Briefs, and bi-monthly Family Readiness Group meetings, leaders at all levels ensure the GNP is successful through good communication of the events and visible support of the program. Leaders of each of the respective GNP organizations, with the help of our KATUSA Soldiers, effectively plan every event and all events are on the battalion and company training calendars. Special GNP events are also published in and around the brigade and garrison and broadcast through the Armed Forces Network (AFN) outlets.

Logistically, support for the Good Neighbor Program is provided with resources from our Family Readiness Group, donations, and battalion fundraising opportunities. Our newly arrived Green Platoon Soldiers help with leading and volunteering their time to fundraising events sponsored by the battalion. Junior officers in the unit are also expected to host fundraising events that help offset the costs of the different community and GNP events. Our most recent fundraiser allowed us to purchase a van for the GNP that is used to transport volunteer Soldiers to and from GNP events. This vehicle was fully purchased through the initiative of GNP leaders, and not funded by the Army.

### **IMPLEMENTATION**



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4-2 Attack leaders are responsible for implementing the Good Neighbor Program. Through good communication of the events, coordination by the GNP organization leaders, and initiative of our Soldiers and families, the 4-2 Attack GNP is so successful. GNP leaders plan and organize each event and brief the details to the battalion staff, company commanders, and First Sergeants, who ensure the information reaches every Soldier and family member. Battalion leaders at every level lead by example in supporting the GNP, showing the Soldiers the importance of community relations and host nation partnership. 4-2 Attack fully supports the Good Neighbor Program by assigning a dedicated Officer in Charge of the program and Chief Warrant Officers and Non-Commissioned Officers directly responsible for each GNP organization. The coordinators of Jacob's Orphanage, Anil Jr. High School, Pyeongtaek High School, Pyeongtaek University, The Children's Rehabilitation Home, and ROK military partnerships are personally involved in the planning and execution of each event. The visits to the orphanage are bi-weekly on Tuesdays; the English teaching events at the jr. high, high school, and university are bi-weekly on Saturdays; and ROK partnership events are conducted at throughout the year and during major battalion training events such as aerial gunnery. GNP volunteers meet at the 4-2 battalion headquarters at the designated time and from there we transport them to the GNP destinations.

Before each Jacob's Orphanage visit coordination is made to receive donations of goods and supplies for the children from throughout the battalion and brigade. These



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visits not only relieve the staff at Jacob's Orphanage of some of their tireless effort in caring for the children, but also allow the volunteers the enjoyment of interacting with the children and bringing smiles to their faces.

The Pyeongtaek University conversational English program is one of the most sought out organizations in the GNP. With a Chief Warrant Officer heading up the program, leading by example and word-of-mouth from volunteers about the amazing opportunity are his keys to success.

The Pyeongtaek High School English teaching program is the most recent addition to our GNP. This high school was in need of an English teaching program because the school did not have the funding to hire full time English teachers. This has since become a popular event and provides a unique opportunity for Soldiers and students alike.

The 4-2 Attack FRG is one of the largest on Camp Humphreys, and provides overwhelming support to our Good Neighbor Program through funds, advertising, and volunteers.

### **EVALUATION**

4-2 Attack utilizes the goal-based evaluation system to appraise the monthly success rate of the GNP by setting attainable goals. Most notably, our battalion won the garrison Unit Volunteer of the Year award for FY11 as well as winning the garrison



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Unit Volunteer of the Quarter award during all four quarters of FY11. 4-2 Attack  
conducted over 8,000 volunteer hours for FY11 in programs around the community and  
for the Good Neighbor Program.



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**RECOMMENDATION**



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**SUPPORTING DOCUMENTATION**

The best supporting documentation that highlights the 4-2 Attack's Good Neighbor Program are the local media files, photos, and weekly brigade SITREPs.

4-2 Attack's Good Neighbor Program events are showcased in several of these past editions:

- U.S. Army Installation Management Command – Korea (IMCOM-K) Morning

Calm newspaper: <http://imcom.korea.army.mil/imakoroweb/sites/local/news.asp>

- 2ID Indian Head Newspaper: <http://www.2id.korea.army.mil/news/indianhead/>

Another great source for media coverage on recent community relations events is the Armed Forces Network – Korea (AFN-K). This website has video news stories available that showcase 4-2 Attack's working with the local community as well as training together with Republic of Korea forces in multi-national training exercises:

- <http://www.afnkorea.net>

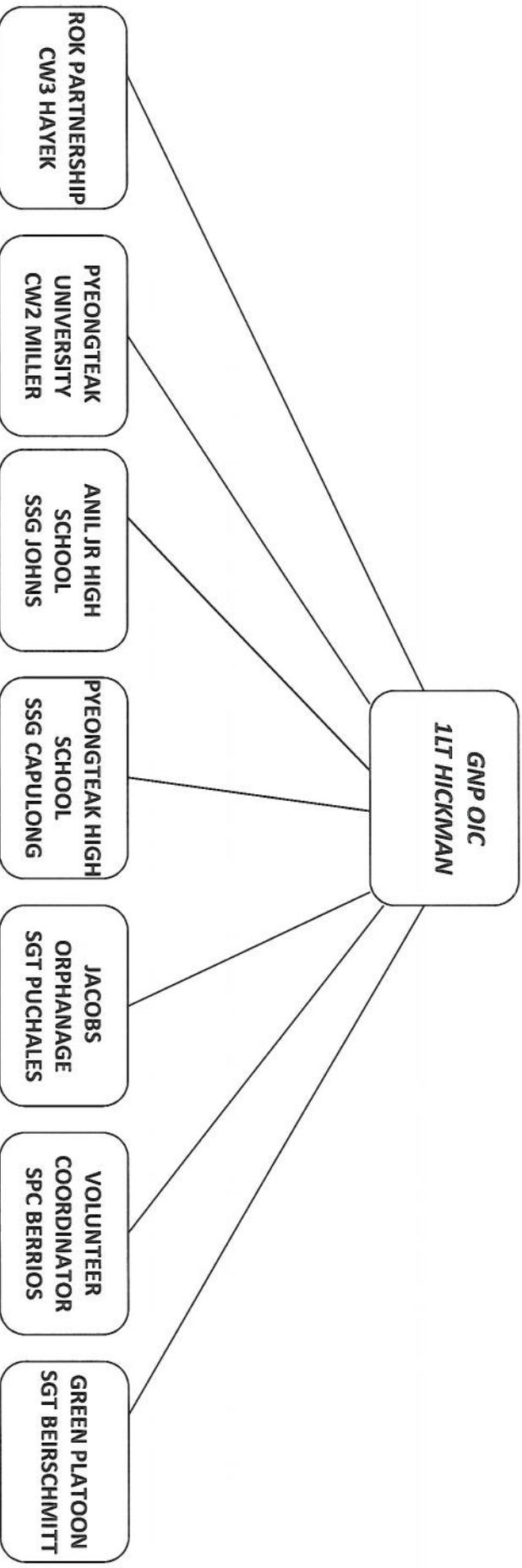
The battalion has additional pictures of past GNP events at the 4-2 Attack FLIKR website at [www.flickr.com/photos/4-2attack/](http://www.flickr.com/photos/4-2attack/)

The volunteer management information system (VMIS) is used to keep track of 4-2 Attack's volunteer hours. The following pages contain pictures from community relations events that occurred this past year: <http://www.myarmyonesource.com>



# 4-2 ATTACK GOOD NEIGHBOR PROGRAM

## LEADERS





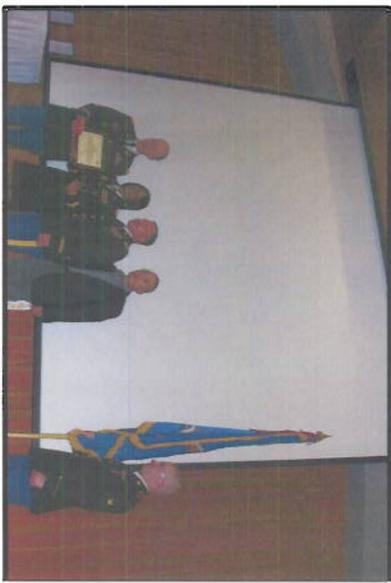
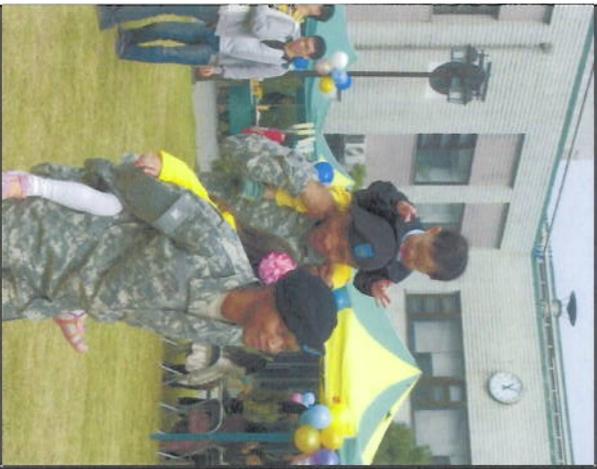
# 2011 GNP Key Calendar of Events



- Jan-Kindergarten Presentation of the AH-64D Aircraft and equipment
- Feb-Volunteers assist with Youth Swim Meet, Anil Jr High Staff Visit to Camp Humphreys
- Mar-ROK-US Partnership, Commo Integration, Japan Relief Efforts Begin
- Apr-Orphanage Bowling Trip, Children's Day Celebration, Childrens Rehabilitation Home Visit
- May-ROKA Flight School IP Visit, Japan Relief Assistance, Ansan Air Show
- June-Presented Garrison Unit Volunteer of the Quarter Award
- Jul-Battalion Organizational Day, Invitation to all GNP supported organizations
- Aug-ROK-US Static Display events, GyeongGi Provincial Static Display
- Sept-ROK Partnership Alliance Festival
- Oct-Garrison Oktoberfest, Volunteer Support-"Make a Difference Day"
- Nov-Aviation Tours for Anil Middle School Parents and students, ROK Flight Class visit, Seoul AirShow
- Dec-Orphanage diaper and toy drive, Surprise Xmas party, Pyeongteak University-book drive for Malawi, South Africa Support



# LT Hickman Additional Photos





*TV News Lead/Script*  
*AFN Osan*



**PID:** 111221-OSN-ORPHANXMAS-TV

**DATE:** 21 DEC 11

**STORY TYPE:** Package

**RT:** 01:30;28

**PRODUCER:** SSgt Jason Bailey

WEB HEADLINE

Soldiers do something special for orphans.

TEASER

Orphans, Santa Clause and Soldiers?

FONTS:

(:02) SSgt Jason Bailey  
Reporting from Osan AB

(00:10) Ms. EunJu Go  
Director, House of Jacob Orphanage

(00:28) PFC Jenna Goodspeed  
Volunteer

(00:47) 1LT Jamie Hickman  
Good Neighbor Program Officer

SUGGESTED LEAD:

**IT'S NOT UNCOMMON FOR MILITARY MEMBERS TO VOLUNTEER THROUGHOUT THE COMMUNITY. HOWEVER, MEMBERS FROM THE 4-2 ATTACK BATTALION AT CAMP HUMPHREYS TAKE VOLUNTEERISM TO A WHOLE NEW LEVEL. AIR FORCE STAFF SERGEANT JASON BAILEY TELLS US HOW THIS TIME OF YEAR HAS INSPIRED SOLDIERS TO DO SOMETHING SPECIAL FOR THEIR LOCAL COMMUNITY.**

SUGGESTED TAG:

**THIS LARGE VOLUNTEER FORCE BROUGHT CHRISTMAS JOY TO THE CHILDREN AT HOUSE OF JACOB ORPHANAGE, BUT THEY'RE VOLUNTEER PROGRAM DOESN'T END THERE. SOLDIERS VISIT THE**

**ORPHANAGE AND SEVERAL KOREAN SCHOOLS ON A REGULAR BASIS. CONTACT YOUR GOOD NEIGHBOR PROGRAM COORDINATOR TO FIND OPORTUNITIES TO VOLUNTEER WITH YOUR UNIT.**

**Reporter:**

**SOLDIERS MAKE A DIFFERENCE BY VOLUNTEERING THEIR TIME OFF BASE AT THE HOUSE OF JACOB ORPHANAGE. MISS EUNJU GO, DIRECTOR, IS THANKFUL FOR THEIR SUPPORT.**

**SB: Ms. EunJu Go, Director, House of Jacob Orphanage:**

"We are thankful for what the US military personnel do for our children. For three years now, they have visited this orphanage once a month."

**Reporter:**

**SOLDIERS LIKE PRIVATE FIRST CLASS JENNA GOODSPEED SEE VOLUNTEERING AS AN OPORTUNITY FOR PERSONAL GROWTH.**

**SB: PFC Jenna Goodspeed, Volunteer:**

"Being able to spend time with children is great experience. It really keeps you humble I think, seeing so many kids that don't have homes."

**Reporter:**

**THIS CAMP HUMPHREYS BASED BATTALION HAS NO SHORTAGE OF VOLUNTEERS. 1<sup>ST</sup> LIEUTENANT JAMIE HICKMAN IS THE UNIT'S GOOD NEIGHBOR PROGRAM OFFICER RESPONSIBLE FOR SETTING UP THESE EVENTS.**

**SB: 1LT Jamie Hickman, Good Neighbor Program Officer:**

"We have over 300 volunteers in our battalion. We love volunteering."

**SB: PFC Jenna Goodspeed, Volunteer:**

"I love volunteering here. It makes me feel like I want to take all of them home."

**Reporter:**

**VOLUNTEERING IS GREAT FOR THE SOLDIERS, BUT TODAY IS ALL ABOUT THE CHILDREN.**

SB: 1LT Jamie Hickman, Good Neighbor Program Officer:

"The kids are wonderful. We can tell when we come here that it just brings joy to their hearts."

SB: PFC Jenna Goodspeed, Volunteer:

"They get really excited about it. I'm sure it's overwhelming but exciting at the same time."

SB: Ms. EunJu Go, Director, House of Jacob Orphanage:

"This event will make good memories for the children."

**Reporter:**

**GOOD MEMORIES SHARED BY CHILDREN AND SOLDIERS ALIKE.**

SB: PFC Jenna Goodspeed, Volunteer:

"I would say my favorite part is definitely the babies. I love to hold the little babies and spend time with them."

**Reporter:**

**AIR FORCE STAFF SERGEANT JASON BAILEY, PYEONGTAEK, KOREA.**



# Pyeongtaek University

## Certificate of Appreciation

5 July 2011

To

1LT Hickman, Jamie

4<sup>th</sup> Aviation Battalion, 2<sup>nd</sup> Combat Aviation Brigade

1LT Hickman enthusiastically attended the spring semester U.S. Army Good Neighbor Program – Pyeongtaek University Culture & Language Exchange Program from March – June 2011

During the course of this highly successful volunteer program she dedicated herself to helping university students improve their English speaking abilities and participated in cultural exchanges which were mutually beneficial for both the students and volunteers

Cho, Ki Hung

President

Pyeongtaek University



**IMCOM**  
SOLDIERS • FAMILIES • CIVILIANS

# CERTIFICATE OF APPRECIATION



## 1LT HICKMAN, JAMIE L.

FOR EXEMPLARY PERFORMANCE OF DUTY IN SUPPORT OF SPRING FEST 2011 ON 28 MAY 2011. THE LONG HOURS AND DEDICATION YOU PROVIDED WERE INSTRUMENTAL TO THE SUCCESS OF THE ENTIRE OPERATION AND ENABLED US TO CONDUCT AN EVENT THAT CELEBRATED 60 YEARS OF OUR MILITARY AND LOCAL COMMUNITY WORKING TOGETHER. YOUR PROFESSIONALISM BRINGS GREAT CREDIT UPON YOU, THIS COMMAND, INSTALLATION MANAGEMENT COMMAND - KOREA, UNITED STATES FORCES KOREA AND THE UNITED STATES ARMY.

7 JUNE 2011

JOSEPH P. MOORE  
Colonel, U.S. Army  
Commanding

USAG HUMPHREYS: "ONE TEAM, ONE FIGHT"



# DEPARTMENT OF THE ARMY

THIS IS TO CERTIFY THAT THE SECRETARY OF THE ARMY HAS AWARDED

## THE ARMY ACHIEVEMENT MEDAL

TO **FIRST LIEUTENANT JAMIE L. HICKMAN**  
HEADQUARTERS AND HEADQUARTERS COMPANY, 4<sup>TH</sup> BATTALION, 2<sup>ND</sup> AVIATION REGIMENT

FOR OUTSTANDING VOLUNTEER SERVICE WHILE STATIONED AT CAMP HUMPHREYS, KOREA. FIRST LIEUTENANT HICKMAN'S COMMITMENT TO OUR HOST NATION, SOLDIERS, FAMILIES, AND CIVILIANS DIRECTLY IMPACTED THE LIVES OF OUR KOREAN PARTNERS TO PROMOTED "PARTNERSHIP WITH A PURPOSE". HER SEFLESS SERVICE REFLECTS GREAT CREDIT HERSELF, THE 4TH BATTALION, 2ND AVIATION REGIMENT, AND THE UNITED STATES ARMY.

FROM: 12 AUGUST 2010 TO 15 OCTOBER 2011

THIS 15<sup>TH</sup> DAY OF NOVEMBER



  
THOMAS G. ROWELL  
LTC, AV  
COMMANDING

PO#335-02, 1 DECEMBER 2011  
HEADQUARTERS, 4-2 ATK REGT  
APO AP 96271-5712



# 감 사 패

(CERTIFICATION OF APPRECIATION)

형PTP제11-07호

Jamie L. Hickman  
HHC, 2d Combat Aviation Brigade  
Assistant S2

귀하는 국제피플투피플 한국본부가  
전개하고 있는 국제민간외교운동에  
적극 협조하여 한.미 이해와 우호증진은  
물론, 평택지역 사회 발전에 기여한바가  
크므로 그 공을 오래 기리고자 감사패를  
드립니다.

2011년 9월 2일

사단법인 국제피플투피플 한국본부  
총재 이 경 원

사단법인 국제피플투피플 평택센터  
회장 홍 승 락



**RECOMMENDATION FOR AWARD**

For use of this form, see AR 600-8-22; the proponent agency is DCS, G-1.

For valor/heroism/wartime and all awards higher than MSM, refer to special instructions in Chapter 3, AR 600-8-22.

1. TO CDR, 4TH BN, 2ND AVN REGT APO AP 96271	2. FROM ARMY COMMUNITY SERVICE UNIT 15228 APO AP 96271	3. DATE (YYYYMMDD)
--	--	--------------------

**PART I - SOLDIER DATA**

4. NAME (Last, First, Middle Initial) HICKMAN, JAMIE L.	5. RANK 1LT	6. SSN 
7. ORGANIZATION D CO, 4TH BN 2ND AVN REGT APO AP 96271	8. PREVIOUS AWARDS AAM-1, ARCOM-3	
9. BRANCH OF SERVICE	10. RECOMMENDED AWARD  MOVSM	11. PERIOD OF AWARD a. FROM 20101024 b. TO 20110711

12. REASON FOR AWARD			
12a. INDICATE REASON	12b. INTERIM AWARD	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> IF YES, STATE AWARD GIVEN	12c. POSTHUMOUS
ACH			YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
			13. PROPOSED PRESENTATION DATE (YYYYMMDD) 20110714

**PART II - RECOMMENDER DATA**

14. NAME (Last, First, Middle Initial) HARDIN, SCOTT A.	15. ADDRESS D-CO 4-2 AVN REGT UNIT # 15712 APO, AP 96271		
16. TITLE/POSITION Volunteer Representative	17. RANK SPC	19. SIGNATURE 	
18. RELATIONSHIP TO AWARDEE Volunteer Representative			

**PART III - JUSTIFICATION AND CITATION DATA** (Use specific bullet examples of meritorious acts or service)

20. ACHIEVEMENTS

ACHIEVEMENT #1  
 1LT Hickman dedicated over 200 hours of her personal time to volunteer with the community Army Volunteer Corps. Her selfless service contributes to the quality of life for the Soldiers, Airmen, Civilians, and Family members at USAG Humphreys. 1LT Hickman served as the OIC of the Good Neighbor Program (GNP) for the unit. She has clearly proven herself as a vital asset to the unit and the Volunteer Corps.

ACHIEVEMENT #2  
 1LT Hickman's selfless nature is a credit to all men and women serving in the Armed Forces. 1LT Hickman's efforts, dedication, enthusiasm, and pride inspired the community. She was an integral part of the team responsible for the overall success of the Good Neighbor Program (GNP). 1LT Hickman also spent countless hours supporting the community volunteer programs as well as the different organizations the unit supports.

ACHIEVEMENT #3

ACHIEVEMENT #4

21. PROPOSED CITATION

FOR MERITORIOUS VOLUNTEER SERVICE WHILE STATIONED AT USAG HUMPHREYS, KOREA. FIRST LIEUTENANT HICKMAN'S COMMITMENT TO SOLDIERS, FAMILIES, AND CIVILIANS DIRECTLY IMPACTED THEIR QUALITY OF LIFE AND INCREASED THE MORALE OF THE AREA III COMMUNITY. FIRST LIEUTENANT HICKMAN'S SELFLESS SERVICE REFLECTS GREAT CREDIT UPON HERSELF, AND THE UNITED STATES ARMED FORCES.